

# **Annual Town Report**



**Bolton,  
Massachusetts**

---

**2022**

THE  
TWO HUNDRED AND EIGHTY-FOURTH  
REPORT  
OF THE  
SEVERAL BOARDS AND TOWN OFFICERS  
FOR THE YEAR ENDING  
DECEMBER 31, 2022



TOWN OF BOLTON  
MASSACHUSETTS

## Table of Contents

ELECTED TOWN OFFICIALS & FEDERAL AND STATE REPRESENTATIVES	1	CEMETERY COMMITTEE	71
SELECT BOARD	2	CULTURAL COUNCIL	72
TOWN ADMINISTRATOR	5	EMERGENCY MANAGEMENT	74
ADVISORY COMMITTEE	7	POLICE DEPARTMENT	74
MODERATOR	8	PUBLIC SAFETY BUILDING	76
TOWN CLERK	9	COMMUNICATION CENTER	77
BOLTON ANNUAL TOWN ELECTION	11	FIRE/EMS DEPARTMENT	77
STATE PRIMARY ELECTION	12	DEPARTMENT OF VETERANS' SERVICES	80
BOARD OF REGISTRARS	39	ECONOMIC DEVELOPMENT COMMITTEE	81
PARKS AND RECREATION COMMISSION	40	NASHOBA REGIONAL SCHOOL DISTRICT	82
BOARD OF HEALTH	42	MINUTEMAN REGIONAL TECHNICAL HIGH SCHOOL	92
NASHOBA REGIONAL BOARDS OF HEALTH	33	TREASURER	99
ANIMAL CONTROL OFFICER	47	COLLECTOR	99
ANIMAL INSPECTOR	48	HUMAN RESOURCES DIRECTOR	100
PUBLIC WAYS SAFETY COMMITTEE	48	BOARD OF ASSESSORS	100
CONSERVATION COMMISSION	50		
PLANNING BOARD	52		
ECONOMIC DEVELOPMENT COMMITTEE	54		
ZONING BOARD OF APPEALS	55		
HOUSING AUTHORITY	57		
AFFORDABLE HOUSING PARTNERSHIP TRUST FUND	57		
HISTORICAL COMMISSION	57		
BOLTON ACCESS TELEVISION CORPORATION	59		
CABLE ADVISORY COMMITTEE	60		
BUILDING DEPARTMENT	61		
BOLTON PUBLIC LIBRARY	63		
COUNCIL ON AGING	64		
TREE WARDEN	66		
DEPARTMENT OF PUBLIC WORKS	67		



# ELECTED TOWN OFFICIALS & FEDERAL AND STATE REPRESENTATIVES

## ELECTED TOWN OFFICIALS

### Moderator

Douglas Storey 2023

### Town Clerk

Pamela H. Powell 2023

### Selectmen

Stanley M. Wysocki 2023

Robert Czekanski 2024

Emily Winner 2025

### Board of Health

Christopher Rogers 2023

Christopher Slade 2024

Wendy Karlon 2025

### Board of Assessors

Charlotte Johnson-Zembko 2023

Jeffrey D. Nichols 2024

Wendy Rogers 2025

### Cemetery Committee

Donald Baum 2023

Brenda Baum 2024

Betsy Taylor-Kennedy 2025

### Constables

Barbara Brown 2025

Harold Brown 2025

David Goulding 2025

Christopher Rogers 2025

Sean Collins 2025

### Library Trustees

Pamela Czekanski 2023

Robert Zak 2024

Caroline Robertson 2025

### Park and Recreation Commissioners

Lauren LaRosa 2023

Greg Kabachinski 2023

Mary Miskin 2023

Edward Sterling 2025

Erika Mond 2025

### Planning Board

Peter Driscoll 2023

Erik Neyland 2024

Mark Sprague 2025

James Barr 2026

Michael Gorr

2027

### Nashoba Regional School District Committee

Amy Cohen 2023

Michael Horesh 2024

Amy Vessels 2025

## FEDERAL AND STATE REPRESENTATIVES

### United States Congress:

Senator Elizabeth Warren (D)

2400 JFK Federal Building, 15 New Sudbury

Street, Boston, MA 02203

(617) 565-3170

309 Hart Senate Office Building, Washington, D.C.

20510 (202) 224-4543

E-mail through web site: [www.warren.senate.gov/](http://www.warren.senate.gov/)

Senator Edward Markey (D)

975 JFK Federal Building, 15 New Sudbury Street,

Boston, MA 02203 (617) 565-8519

255 Dirksen Office Building, Washington, D.C.

20510 (202) 224-2742

E-mail through web site: [www.markey.senate.gov/](http://www.markey.senate.gov/)

Representative Lori Trahan (D) 3rd Congressional

District

126 John St., Suite 12, Lowell, MA 01852 (978)

459-0101 Mon-Fri 8:30am-5:30pm

15 Union St, 4<sup>th</sup> Floor, Lawrence, MA 01840 (978)

258-1138

Tues & Thurs 8:00 am-12:00 pm

2439 Raburn House Office Building, Washington,

DC 20515 (202) 225-3411

E-mail through web site:

<https://trahan.house.gov/contact/>

Massachusetts General Court:

Senator John Cronin (D) Second Worcester &

Middlesex District

24 Beacon St, Rm 504, Boston, MA 02133

(617)722-1230

Email: [john.cronin@masenate.gov](mailto:john.cronin@masenate.gov)

Representative Kate Hogan (D) 3rd Middlesex

District

First Division Chair

24 Beacon St, Rm 370, Boston, MA 02133

(617) 722-2600

Email: [Kate.Hogan@mahouse.gov](mailto:Kate.Hogan@mahouse.gov)

## SELECT BOARD

Stanley Wysocki, Chair.....2023  
Robert Czekanski .....2024  
Emily Winner .....2025



The year 2022 saw a return to pre-COVID Town and individual activity. While there was a lull in new commercial activity, projects previously started continue to move forward however at a slower but steady pace.

### COMMERCIAL ENDEAVORS

#### 159 Ballville Road/Wilder Road – The International / Escalante Golf

The International hosted the LIV Golf Tournament Labor Day Weekend. There was a tremendous amount of coordination and meetings between Town officials, State agencies, The International and Escalante golf officials for many months to prepare for the event. The event moved forward with no issues and was deemed a success. Many Bolton businesses benefitted from the influx of spectators to the event. We have learned recently that the International will not be hosting this event in 2023. These facilities are among the largest property taxpayers in Bolton and provide hospitality-related tax revenue to the town.

#### 58 Main Street – Goodleaf Holdings

Goodleaf Holdings was formed in 2021 for the purpose of acquiring the existing land and buildings at 58 Main Street and installing cannabis growing and processing operations. The Goodleaf project has been delayed but is close to securing locations outside of Bolton for the sale of its cannabis products. This delay has caused the existing Host Community Agreement (HCA) to lapse. Once Goodleaf has secured the above retail locations Goodleaf will be meeting with the Town to formalize a new HCA. For Goodleaf, the HCA is the first step in a lengthy process to get approval from the state Cannabis Commission before they can invest in the building and begin operations. Expected tax revenue

from this business has also slipped. The Town was expecting some revenue from this business in FY24 but with the delay this much needed revenue will be slipping into a future fiscal year.

#### 580 Main Street – Wood Partners

The Local Initiative Program LIP 40B proposal for 580 Main Street by Wood Partners, a national development firm with offices in Lexington is progressing. The proposal is a 229-unit rental housing project called Alta Nashoba Valley next to the Southbound ramps of Rte 495. All 229 units at this housing project were approved as part of the Town's affordable housing inventory. The town's inventory as of now stands at 17.24% which is well beyond the threshold of 10% needed to gain control of future 40B development. Additionally, Wood Partners have agreed to provide the following for general improvements within the Town:

- Engineering and replacement of the stone culvert behind Florence Sawyer School
- Construction of 16 additional parking spaces adjacent to Bolton Senior Housing
- \$50,000 towards updates to Derby Field
- \$10,000 towards the relocation of the Community Garden
- \$10,000 towards improvements to the playground at Memorial Field

#### 544 Wattaquaddock Hill Rd – Baba and the Legacy Kitchen

Baba and the Legacy Kitchen opened their restaurant at the previously closed Fotini's Restaurant in October 2022.

### TOWN ENDEAVORS

#### Traffic Management

The design work continues for the rotary at the intersection of Main Street, Forbush Mill Road, and Green Road, right next to the high school. It is expected that construction will begin during 2023.

#### Climate Preparation

The town is preparing for the replacement of the culvert on Forbush Mill Road. Due to changing regulations at the DEP, this culvert changed its designation from “culvert” to “bridge”. This change in designation requires that the structure be more significant and as a result more costly. The cost is now anticipated to be approximately \$1.3 Million. Originally, \$400,000 was provided to Bolton through a “legislative earmark” supported by State Representative Kate Hogan. Representative Hogan was able to secure an additional \$400,000 earmark of which \$300,000 will be applied to this project. The remaining funds will come from either grants that have been applied for or some of the Town’s unexpended ARPA funds.

#### The Old Fire Station, 9 Wattaquodock Hill Road

A building assessment identified significant termite damage to the structure negating having any sort of rehabilitation. The building will have a salvage and demolition plan developed.

#### Annual Town Meeting Vote Highlights

- Approved funding for the installation of emergency lighting in or outside of several Town-owned buildings.
- Approved \$30,000 for the Planning Board to use on technical assistance for the Bolton Master Plan.
- Approved adding Juneteenth as a paid holiday for Town personnel.
- Disapproved the installation of a solar array on the leach field behind Florence Sawyer School

#### **OTHER TOWN ACCOMPLISHMENTS**

- The Intermunicipal Agreement Extension for Making the Connections Transit Program was approved. This program focuses on connecting seniors, people of disabilities, financially vulnerable residents and veterans to health services, community resources, and economic opportunities with on-demand transportation services.
- EMT Cadet Program - In early 2022 the state Office of Emergency Medical Services granted the waiver request for the Cadet EMT program

once again. The waiver allows cadets aged 16½ to 18 to take the exam if they have passed all the necessary tests. The waiver is effective retroactively from November 2021 for three years. The previous waiver was not renewed in November 2020 and started an effort to continue the program, which has been operating at Nashoba for 32 years. Bolton is the only town that has this waiver.

- Bolton Transfer Station – The Transfer Station is planning to switch from having residents use stickers affixed to bags for household garbage to utilizing color-coded bags for garbage. This switch will provide better compliance and deter out-of-town usage of the transfer station.
- Fire/EMT 24-Hour Staffing - A trial has begun of staffing the station with 1 paramedic 24 hours a day and one EMT basic from 7pm-7am. The regular staff covers the hours between 7am and 7pm. The paramedics are being paid out of the ALS account.
- Ambulances - We are currently keeping an ambulance for ten years, five years on the front line and five years on the backline and then a replacement. We are maintaining two ambulances due to the increased demand for ambulance services.
- Our Conservation Agent, has spearheaded the formation of a subcommittee to begin the update of the Open Space Recreation Plan.
- The Bolton Cemetery Committee recently added the option of Green Burial at two of the Town’s cemeteries. Sections of West Cemetery on Green Road and Pan Cemetery on Main Street have been designated for green burials. The green burial areas are located along the edge of the cemeteries and will be maintained to preserve the natural environment. Like traditional burial lots in town, the green burial lots will be for available for Bolton residents only. A Green, or Natural, burial is an interment without the use of embalming fluids, hardwood and metal-lined caskets, or cement vaults. Only biodegradable materials are allowed to be buried.
- Derby Field - Plans are progressing with improvements to Derby Field. Plans include new lighting and fencing and a gravel track. Costs are estimated to be approximately \$400K to \$500K. The town is looking for grants to cover most, if not all the costs for this work.
- Town Electricity Pricing – Currently the town is locked into \$0.0994 Kw/Hr to December 2023.

A new contract has been negotiated to lock into a rate of \$0.1426 Kw/Hr to January 2026.

### Grants

All Town departments have been aggressive in securing grants for various items and activities.

- The Winter Recovery Assistance Program (WRAP) awarded Bolton \$250,116.87 in funds which will be used as we would Chapter 90 funds for road maintenance and upkeep.

Please see the Town Administrator's Report for a full list of grants obtained in the past year.

The Town continues to maintain a "AAA" credit rating from Standard and Poors. This reflects the town's cash reserves, our management of debt, and our lack of dependence upon state revenues to balance our budget. A high credit rating allows the town to borrow at the lowest possible rates in the debt markets.

For the current fiscal year, FY23, the town balanced the budget using normal operating funds. Debt payments continued their decline to \$1,262,688. Long term debt is at a level below all years going back to 2005. There were no large capital requests at the 2022 Annual Town Meeting.

State revenue to the town remained steady.

Bolton's portion of the Nashoba Regional School District budget was 61.7% of the total Town budget, a slight decline from the 62.4% of the prior year. The NRSD portion of the budget was 58.4% of the total budget in 2011, and 60.6% in 2018. The NRSD expense continues to grow at a rate faster than Bolton's income revenue, reducing the ability of the town to provide additional services. This rate of increase has now occurred for at least two consecutive years and is no longer sustainable.

The tax revenue from new commercial sources (mentioned at the beginning of this report) has been

delayed due to the delays in the projects themselves. This further exacerbates the gap in Town revenue generation and the ever increasing NRSD Town assessments.

Bolton's reliance on residential tax revenue is extraordinary. Currently residential tax revenue comprises 94.7% of total revenue. In the worst case, Proposition 2-1/2 overrides may be necessary if the town is not able to develop alternate dependable streams of income revenue. Within any given year, the Advisory Committee and Select Board develop a budget within limits set by law and with the requirement that a balanced budget be presented at Annual Town Meeting for consideration and approval by the residents.

In closing, we thank all the employees of the Town of Bolton for their resilience and efforts to keep the town running. The department leaders set the example. Town Administrator Don Lowe and Administrative Assistant Jenny Jacobsen have been very helpful and supportive of the Select Board and department leaders this past year.



*Charles (Charlie) Weaver accepted the Boston Post Cane on behalf of his wife Helen Weaver. Mr. Weaver, who received the cane from Select Board Member Robert Czekanski, was surrounded by family at the Senior Connections event at Davis Hall on November 15<sup>th</sup>.*

### **Financial Statement July 1, 2021 to June 30, 2022**

#### **Wages**

Appropriated:	\$900.00
Expended:	<u>\$600.00</u>

Unexpended balance  
returned to general fund: \$300.00



<b>Expenses</b>		Supplies	\$246.91
Appropriated:	\$18,720.00	Advertising	\$50.00
		Dues	\$781.00
		WHEAT	\$7,000.00
			<u>\$12,721.40</u>
Expended:		Unexpended balance	
Purchase of Services	\$4,633.49	returned to general fund:	\$6,008.60

## TOWN ADMINISTRATOR



Don Lowe

The year 2022 was one that saw the Town once again continue to manage our budgets as conservatively as possible. We were able to pay for the deficit in our Snow and Ice budget with budget offsets at the end of Fiscal Year 2022.

The start of the year 2022 saw the continuation of the impact of the global pandemic. While the world had not yet returned to full “normalcy”, all Town departments were open to the public and functioning normally.

The Town of Bolton received \$1,600,000 in American Rescue Plan Act (ARPA) funding. These funds, which the Select Board must authorize to allocate, must be fully allocated by the end of Calendar Year 2024 and spent by the end of Calendar Year 2026. In Calendar Year 2022, the Select Board voted to allocate these funds for the following purposes:

- \$8,828.00 – Public Safety Building/Library well pump replacement
- \$52,887.00 – Public Safety Building storage tank replacement
- \$52,847.00 – Public Safety Building generator replacement

- \$41,394.90 – Florence Sawyer School mold remediation
- \$5,257.00 – DPW furnace replacement

The 2022 Annual Town Meeting was held on without delay on May 9th. This meeting successfully returned to its pre-pandemic format inside the High School Auditorium. This decision was made in part due to the implementation of Meridian voting units informally known as “clickers” which brought efficiencies to the voting process. Once again, the success of this meeting was made possible due to the hard work of many people including Nikki McGachey and her staff at Bolton Access Cable. At this meeting, voters funded the following capital article:

- \$16,000 – Removal and Replacement of a Storage Shed at South Cemetery

The Town operating budget for Fiscal Year 2022 was \$25,969,448 vs. a budget of \$27,486,447 for Fiscal Year 2023. The Advisory Committee and the Select Board worked extremely hard to produce a budget that maintained the same level of town services year-over-year but did not require an operating override.

All capital expenses were paid for with ARPA funds with the exception of \$16,000 to remove and replace the storage shed at South Cemetery.

For Fiscal Year 2023, I was again responsible for reviewing the capital requests of any Town department which would cost more than \$10,000.

Throughout the year, the Town was again very successful in pursuing and receiving grants for various needs. The pursuit of these grant funds was initiated by various members of my staff. Grants awarded during 2022 included:

- \$938,000 MassWorks - Main Street at Green Road and Forbush Mill Road Intersection Improvement Project.
- \$60,000 grant; \$20,000 cash match; \$20,000 In-kind – Mass Department of Environmental Protection (DEP) Clean Water State Revolving Fund – Asset Management Planning Grant - Assessment and evaluation of culverts.
- \$6,600 - Mass DEP Recycling Dividend Program - Foster investment in local programs including recycling equipment, outreach and education, toxic use reduction and other recycling initiatives.
- \$100,000 Housing Choice Grant for Master Plan Consulting Services
- \$302,691 Municipal Vulnerability Preparedness (MVP) Action Grant Nashua River Community Resilient Land Management(NRCRLM): (project to complete June 30<sup>th</sup> 2023– two-year project with Clinton)
- \$39,519 Mass Trails Grant
- \$49,494 Assistance to Firefighters Grant (AFG)
- \$31,000 Department of Fire Services Grant (DFS)
- \$2,700 Massachusetts Emergency Management Agency (MEMA) Emergency Management Performance Grant (EMPG)
- \$2,000 Department of Recreation (DCR)
- \$1,300 – Medication Education & Disposal (MED) Project to operate Prescription Drop Box in the Public Safety Building lobby
- \$2,330 – Mass Office of Grants and Research for Automated External Defibrillator
- \$3,000 – Executive Office of Public Safety and Security for reimbursement of one Reserve

Police Officer completing Bridge Academy Training

- \$9,900 – Municipal Road Safety Grant for traffic enforcement campaigns.

The Grand Total for all of the grants listed above is **\$1,548,534.**

Beyond all of the grants listed above State Representative Kate Hogan secured the following funding for the Town of Bolton

- \$25,000 – FY’23 state budget earmark for culvert repair and replacement
- \$400,000 – State ARPA spending bill for the replacement of a culvert on Forbush Mill Road
- \$400,000 – Commonwealth Economic Development Bill for engineering and associated work for the Pond Park culvert

We had one change to our staff in 2021.

- In August 2022, Todd Miller was hired as our new Town Planner. Todd replaced Valerie Oorthuys who served in this position for approximately 18 months. We thank Valerie for her hard work and many contributions to the Town during that time.

The town continues to make good use of the Regional Hazardous Waste Facility located in Devens. We are now 1 of 13 member communities. At the end of 2022, the facility was continuing to cover all expenses and show a small profit. Some money has been put aside for a capital fund which should allow us to pay for future capital projects or improvements without seeking any additional funds from the member towns. I served as the Town’s representative on the facility’s Oversight Committee.

Once again, the Town was incredibly well-served by our many volunteers. During normal times our volunteers do so much to support the Town. While the Town was in the process of returning to a more normal state due to the pandemic, our volunteers continued to step up and made significant contributions. The commitment of our volunteers makes an incredibly positive impact on the quality of life in Bolton. I offer my heartfelt thanks to each and every one of them!

The conclusion of 2022 saw me approaching the end of my fourteenth year as your Town Administrator. I was fortunate enough to be hired as your Town Administrator on March 2, 2009. The work of a Town Administrator can be challenging in the best of times.

It has been my great pleasure to work with for the Town through the third year of the pandemic I've

watched the creativity our Town employees have used to respond to the Town's needs throughout. We have found ways to limit disruption which have left us with lasting efficiencies as we move toward an end to this public health emergency.

### **Financial Statement July 1, 2021 to June 30, 2022**

<b>Salary</b>		Expended:	
Appropriated & Expended:	\$141,169.60	Hearing Officer	\$2,500.00
		Deferred Comp.	\$8,000.00
<b>Wages</b>		Disability Insurance	\$2,347.44
Appropriated & Expended:	\$60,259.68	Training	\$916.58
		Phone Reimbursement	\$1,200.00
<b>Expenses</b>		Supplies	\$19.97
Appropriated:	\$17,047.44	In-State Travel	\$135.32
		Dues	\$211.76
		Meetings	<u>\$25.00</u>
			\$15,356.07
		Unexpended balance:	
		returned to general fund	\$1,691.37

### **ADVISORY COMMITTEE**

Craig Lauer, <i>Vice-Chair</i> .....	June 30, 2025
Bill Nickles .....	June 30, 2025
Omid Gharony .....	June 30, 2024
Greg Myers .....	June 30, 2024
Brian Boyle, <i>Chair</i> .....	June 30, 2023
Robert Guerriero .....	June 30, 2023

The duty of the Advisory Committee is to consider the annual estimates and expenditures prepared by the various Town officers, boards, and committees, as well as all articles submitted to the Select Board for the upcoming fiscal year. Our goal is to preserve and enhance the Town's financial integrity by protecting its assets and adhering to the limits defined by Proposition 2½. By attending to the Town's overall financial health, we aim to contribute to Bolton's status as a wonderful community now and into the future.

Prior to every Annual or Special Town Meeting, the committee reviews all warrant articles and offers a recommendation for approval or disapproval. The scope of our review includes: (i) the operating expenses of all departments, boards, committees, and officers; (ii) all capital project expenditures; and (iii) all proposed bylaw changes. Throughout the process, we work with the regional school districts and Town Hall staff to understand the long-term financial constraints facing the town. Over the past several years, our work with the Town Administrator has helped us prioritize capital projects based on the criteria set forth in the Town's capital planning policy.

To prepare for the May 2022 Annual Town Meeting, the Advisory Committee met weekly beginning in January to review all proposed FY2023 operating budgets and capital requests. We sought to ensure that essential services would be provided at the lowest feasible cost. The total expenditures (operating & capital) approved by Annual Town Meeting for FY2023 were 2.52% above the prior fiscal year.

In addition to focusing on Bolton’s financial wellbeing, we aim to provide data and information for meaningful participation in civic deliberations. We will continue to look for new and effective ways to seek input from, and share our analyses with, the public. As always, we thank all Department Heads and Town Hall staff who provide exceptional assistance throughout the year.

Finally, we wish to recognize and honor the devoted service of our former committee member, Ann Hurd. Ann passed away in August 2022 and will be remembered for her intelligence and good humor, her dedication to the town, and the spirit of fun and collaboration that she brought to her volunteer activities. We miss her.

**Financial Statement**  
**July 1, 2021 to June 30, 2022**

<b>Expenses</b>			
Appropriated	\$185.00	<b>Reserve Fund</b>	
Expended		Appropriated	\$100,000.00
Dues & Memberships	\$160.00	Expended	<u>\$ 84,261.05</u>
	<u>\$160.00</u>	Unexpended balance	
Unexpended balance		returned to general fund	\$15,738.95
returned to general fund	\$25.00		

**MODERATOR**  
 Doug Storey .....2023



The Bolton Moderator presides over all Town Meetings including the Annual Town Meeting in May and any Special Town Meetings that are called throughout the year. The Moderator also serves on the Nominating Committee with the Town Clerk and the Chairman of the Board of Selectman. The Moderator also presides over the Annual Town Caucus in March and holds a Candidates Night for those running in any contested elections. In 2022 we held our Annual Town Meeting on the first Monday

in May per our normal schedule. With much input and consideration, we decided to go back to regular seating at our 2022 Annual Town Meeting at the High school Auditorium. We also made the decision to purchase digital remote counting devices in 2021 from a grant and will did use them for the first time with good success at the 2022 Annual Meeting. We still vote by voice for most votes and use the remote devices for close vote verification. It worked very well and we will continue this going forward.

**Financial Statement**  
**July 1, 2021 to June 30, 2022**

Expenses		Unexpended balance returned to	
Appropriated	\$50.00	the general fund	\$30.00
Expended	\$20.00		

**TOWN CLERK**

Pamela H. Powell



<b><u>Population</u></b>		<b>Affordable Housing Partnership:</b>	
RESIDENTS	5821	Herbert Cabral	6-30-2023
HOUSEHOLDS	1972	Kevin O'Brien	6-30-2024
REGISTERED VOTERS	4319	Open Seat	6-30-2025
<b><u>Dog Licenses Issued</u></b>		<b>Agricultural Commission:</b>	
INDIVIDUAL TAGS	1135	Gentry Ferrell	6-30-2024
PERSONAL KENNELS	7	Angie Tollefson	6-30-2024
COMMERCIAL KENNELS	3	<b>Animal Control Officer:</b>	
<b><u>Certificates &amp; Permits Issued</u></b>		Phyllis Tower	6-30-2023
BUSINESS CERTIFICATES	27	<b>Assistant:</b>	
RAFFLE PERMITS	3	Pamela Johnson	6-30-2023
<b>VITAL STATISTICS</b>		<b>Appeals, Board of:</b>	
<i>At the recommendation of the Registry of Vital Records and the United States Department of State, the individual names from vital records are no longer printed in the town report. This will help protect the privacy of individuals as well as help to curb identity theft.</i>		Gerard Ahearn	6-30-2026
BIRTHS	42	Elizabeth Hutchins	6-30-2023
MARRIAGES	14	Andy Kischitz	6-30-2024
DEATHS	32	Bryan Holmes	6-30-2025
<b>BOARD &amp; COMMITTEE MEMBERS</b>		Bradley Reed	6-30-2027
<b>Appointed by: Board of Selectmen</b>		<b>Appeals, Board of Associates:</b>	
		Gabrielle Lommano	6-30-2023
		<b>Audit Advisory, NRSD:</b>	
		David Yesue	6-30-2023
		<b>Building Official:</b>	
		Michael Sauvageau	6-30-2023
		<b>Building Official, Asst.:</b>	
		Christopher Rogers	6-30-2023
		<b>Inspectors:</b>	
		<b>Wiring:</b>	
		James Boodry	6-30-2023
		Asst. Peter Casello	6-30-2023

**Cable Advisory Committee**

Kenneth Troup	6-30-2025
Robert Johnson	6-30-2025
Danielle Cochrane	6-30-2025
Edward Sterling	6-30-2025
Frances Morgan	6-30-2025
Jeffrey Larkin	6-30-2025
Jean-Pierre Van Steerteghem	6-30-2025

**Conservation Commission:**

Brian Berube	6-30-2025
William Payne	6-30-2023
Paal Brandvold	6-30-2023
Lorraine Stephenson	6-30-2024
Gillian Glassanos	6-30-2024
Open Seat	6-30-2023

**Council on Aging:**

Anne 'Panny' Gerken	6-30-2024
Shirley Sefton	6-30-2023
Thomas Byron	6-30-2023
Barbara Brown	6-30-2023
Charles McCormack	6-30-2024
Alice Roemer	6-30-2024
Corinne Mackie	6-30-2025
Janet Smith	6-30-2025
Molly Myers	6-30-2025

**Economic Development Committee:**

Erik Neyland	6-30-2023
Amy Balewicz	6-30-2023
Sean Serell	6-30-2023
Alan Santos	6-30-2023
Lawrence Cedrone	6-30-2023
Sean Woods	6-30-2023

**Emergency Management Co-Directors:**

Chief Warren Nelson	6-30-2023
Fire Chief, Jeff Legendre	

**Fire Chief & Forest Warden:**

Jeffrey Legendre	6-30-2023
------------------	-----------

**Historical Commission:**

Robert Busch	6-30-2025
Alice Coggeshall	6-30-2024
Robert Tattersall	6-30-2024
Nathaniel Smith	6-30-2023
Jeannemarie Padovano	6-30-2023
Martha Remington	6-30-2023

**Insurance Advisory Committee:**

Kristen Noel	6-30-2023
Ninotchka Rogers	6-30-2023

**MAGIC (Minuteman Advisory Group on Interlocal Coordination)****Bolton Representative:**

Donald Lowe	6-30-2023
-------------	-----------

**MAPC (MA Area Planning Council):**

Todd Miller	6-30-2024
-------------	-----------

**MART (Montachusett Regional Transit Authority) Advisory Board:**

Kenneth Troup	6-30-2023
---------------	-----------

**Master Planning Steering Committee:**

Robert Roemer	Upon Completion
Brian Boyle	Upon Completion
Cia Ochsenbein	Upon Completion
Mary Ciummo	Upon Completion
Panny Gerken	Upon Completion
Molly Myers	Upon Completion
Mark Sprague	Upon Completion
Kenneth Troup	Upon Completion
Edward Sterling	Upon Completion
Stacia Downing	Upon Completion
Sharon Shepela	Upon Completion

**Public Ways Safety Committee:**

Shandy Carpenter	6-30-2023
Steve McKeown	6-30-2023
Mary Ciummo	6-30-2024
Open Seat	6-30-2024
Michael Keller	6-30-2025

**Registrars, Board of:**

Vaughn Mackie	6-30-2023
Leslie Breeze	6-30-2024
Pamela Powell	6-30-2025
Jennifer Marquis	6-30-2025

**Tree Warden:**

Mark Caisse	6-30-2023
-------------	-----------

**Veterans Agent:**

Brian Stearns	6-30-2023
---------------	-----------

**Appointed by: Building Official****Plumbing & Gas Inspector**

Robert Janda	6-30-2023
--------------	-----------

**Asst. Gas Inspector:**

Jeremy Pierce	6-30-2023
---------------	-----------

**Appointed by: Nominating Committee****Advisory Committee:**

Brian Boyle	6-30-2023
Robert Guerriero	6-30-2023
Gregory Myers	6-30-2024
Omid Gharony	6-30-2024
Craig Lauer	6-30-2025
William Nickles	6-30-2025

**Appointed by: Board of Health****Animal Inspector:**

Phyllis Ann Tower	4-30-2023
-------------------	-----------

**Appointed by: Moderator****Law Committee:**

Gwendolyn Rogers	6-30-2023	<b>MAGIC (Minuteman Advisory Group on</b>	
Robert Roemer	6-30-2023	<b>Interlocal Coordination)</b>	
<b>Appointed by: Law Committee</b>		<b>Bolton Representative:</b>	
<b>Town Counsel:</b>		Valerie Oorthuys	6-30-2023
Mirick, O'Connell	6-30-2023	<b>Appointed by: Town Clerk</b>	
<b>Labor Counsel:</b>		<b>Assistant Town Clerk:</b>	
Mirick, O'Connell	6-30-2023	Jennifer Marquis	6-30-2023
<b>Appointed by Planning Board:</b>			
<b>Design Review Board:</b>			
Michelle Tuck	6-30-2023		
Danielle Spicer	6-30-2023		
Natalie Gabrielle	6-30-2023		

**Financial Statement**  
**July 1, 2021 to June 30, 2022**

<b>Salary</b>		Purchase of Services	\$0
Appropriated:	\$72,035.60	Software Support	\$1,700.00
Stipend:	\$1,000.00	Web Services	\$1,195.00
		Supplies	\$578.83
<b>Wages</b>		Dues & Meetings	<u>\$1,468.56</u>
Appropriated:	\$32,496.24		\$4,942.39
<b>Expenses</b>		Unexpended balance	
Appropriated:	\$6,325.00	returned to general fund:	\$1,382.61
Expended:			

## BOLTON ANNUAL TOWN ELECTION

Monday, May 9, 2022

The election was held in the Nashoba Regional High School Auditorium. Polls were open the hours set forth in the Code of the Town of Bolton, 12 noon to 8 pm. 149 Voters cast their ballot at the polls. The remaining ballots cast were absentee ballots.

Officials duly sworn in:

Warden: Alice Roemer  
Clerk: Annelisa Addante

Checkers and Counters:

Nancy Jagodnik Wendy Rogers  
Jennifer Marquis Lorraine Bernard  
Randall Porteus Patricia Pleshaw

Constables:

Barbara Brown  
David Goulding

Annual Town Election Official Results

Total Number of Votes Cast = 655  
Registered Voters in Bolton = 4223  
% Voter Turnout = 16 %

RACE/CANDIDATES	TOTAL VOTES	RACE/CANDIDATES	TOTAL VOTES
<b>Moderator 1-year</b>		<b>Parks and Recreation – 2 Seats</b>	
Douglas E. Storey	576	Edward W Sterling	490
<b>Town Clerk 1-year</b>		Erika J. Mond	489
Pamela H. Powell	596	<b>NRSD Reg. School Comm 3-year</b>	
<b>Select Board 3-year</b>		Amy E. Vessels	538
Alan DiPietro	46	<b>Planning Board 5-year</b>	
Emily J. Winner	601	Michael J. Gorr	549
<b>Board of Health 3-year</b>		<b>Planning Board 4-year</b>	
Wendy M. Karlon	555	James Barr	536
<b>Board of Assessors 3-year</b>		<b>Constable</b>	
Gwendolen M Rogers	576	Barbara R. Brown	548
<b>Cemetery Committee 3-year</b>		Harold E. Brown	530
Betsy Taylor- Kennedy	569	David A. Goulding	542
<b>Library Trustee 3-year</b>		Sean M. Collins	525
Caroline M. Robertson	557	Christopher J. Rogers	530

## STATE PRIMARY ELECTION

September 6, 2022

The polls, located in the Nashoba Regional High School Auditorium, were declared open at 7:00 AM and declared closed at 8:00 PM. The Check- In table utilized the two Poll Pads with two Election Checkers and the Warden kept a backup paper voter list. Check-Out table received the receipts off the Poll Pad printers and confirmed the voters names prior to their casting their ballots. Vote by Mail is now the new normal and many residents took advantage of it. These ballots were cast during the day in between the voters who came to the polls.

### Officials duly sworn in were:

Warden: Alice Roemer

Clerk: Clare Moses

Checkers: Nancy Jagodnik      Corrine Mackie      Marci Nonni      Wendy Rogers



Counters:	Annelisa Addante	Patty Pleshaw	Randy Porteus	Jennifer Marquis
	Lorraine Bernard			
Constables:	Barbara Brown	Sean Collins	David Goulding	Christopher Rogers

### State Primary Election Results

Total Votes Cast	1221	Voters at Polls	526
Total Registered Voters	4295	Mail-In Ballots	695
Percent Voted	28%		

### Democratic Party Results – Ballots 875

#### Race / Candidates      Total votes

##### Governor

Sonia Rosa Chang-Diaz	87
Maura Healey	785

##### Lieutenant Governor

Kimberly Driscoll	324
Tami Gouveia	283
Eric P Lesser	210

##### Attorney General

Andrea Joy Campbell	407
Shannon Erika Liss-Riordan	261
Quentin Palfrey	178

##### Secretary of State

William Francis Galvin	598
Tanisha M Sullivan	264

##### Treasurer

Deborah B Goldberg	744
--------------------	-----

##### Auditor

Christopher S Dempsey	329
Diana DiZoglio	464

##### Representative in Congress 3<sup>rd</sup> Dist

Lori Loureiro Trahan	773
----------------------	-----

##### Councilor 7<sup>th</sup> District

Paul M. DePalo	702
----------------	-----

##### Senator in General Court 1<sup>st</sup> Worcester

Robyn K Kennedy	625
Joseph M Petty	193

##### Representative in General Court 3<sup>rd</sup> Dist

Kate Hogan	789
------------	-----

##### District Attorney, Middle District

Joseph D. Early, Jr	728
---------------------	-----

##### Sheriff

David M Fontaine	695
------------------	-----

### Republican Party Results – Ballots 338

#### Race / Candidates      Total votes

##### Governor

Geoff Diehl	171
Chris Doughty	168

##### Lieutenant Governor

Leah V Alen	134
Kate Campanale	191

##### Attorney General

James R McMahon, III	275
----------------------	-----

##### Secretary of State

Rayla Campbell	264
----------------	-----

##### Treasurer

##### Auditor

Anthony Amore	259
---------------	-----

##### Representative in Congress 3<sup>rd</sup> Dist

Dean A Tran	279
-------------	-----

##### Councilor 7<sup>th</sup> District

Gary Galonek	256
--------------	-----

##### Senator in General Court 1<sup>st</sup> Worcester

##### Representative in General Court 3<sup>rd</sup> Dist

##### District Attorney, Middle District

##### Sheriff

Lewis G Evangelidis	274
---------------------	-----

# STATE ELECTION

Nashoba Regional High School Auditorium

Tuesday, November 8, 2022

The State mid-term election was held in the Nashoba Regional High School Auditorium. The polls were declared open at 7:00 am and declared closed at 8:00 pm. Lunch and dinner for the election workers was provided by Bolton Orchards. Snacks and drinks were provided by Clare Moses.

## Officials duly sworn in were:

**Warden:** Alice Roemer

**Clerk:** Clare Moses

**Checkers:** Wendy Rogers  
Nancy Jagodnik  
Kathy Anestis  
Nancy Federspiel  
Corinne Mackie  
Kathleen Green  
Philip Green

## Central Tabulation:

Annelisa Addante  
Christopher Demers  
Donald Cole  
Mary Ellen McLaughlin

**Counters:** Randy Porteus  
Jennifer Marquis  
Annelisa Addante  
Lori Bernard  
Patty Pleshaw

**Constables:** Barbara Brown  
Sean Collins  
David Goulding  
Christopher Rogers

Total Number of Votes Cast = 2886	
Registered Voters in Bolton = 4332	
% Voter turnout = 67%	
	<b>TOTALS</b>
<b>Governor &amp; Lieutenant Governor</b>	
Diehl & Allen	899
Healey & Driscoll	1893
Reed & Everett	62

<b>Attorney General</b>	
Andrea Joy Campbell	1856
James R McMahon, III	962
<b>Secretary of State</b>	
William Francis Galvin	1958
Rayla Campbell	799
Juan Sanchez	73
<b>Treasurer</b>	
Deborah B. Goldberg	1920
Cristina Crawford	697

<b>Auditor</b>	
Anthony Amore	1004
Diana DiZoglio	1534
Gloria A Caballero-Roca	86
Dominic Giannone, III	36
Daniel Riek	82
<b>Representative in Congress 3<sup>rd</sup> District</b>	
Lori Loureiro Trahan	1903
Dean A Tran	904
<b>Councillor 7<sup>th</sup> District</b>	
Paul M DePalo	1850
Gary Galonek	899
<b>Senator in General Court, 1<sup>st</sup> Worcester</b>	
Robyn K Kennedy	1786
Lisa K Mair	854
<b>Representative in General Court, 3<sup>rd</sup> Dist.</b>	
Kate Hogan	2213
<b>District Attorney, Middle District</b>	
Joseph D Early, Jr.	2125
<b>Sheriff</b>	

Lewis G Evangelidis	1239
David M Fontaine	1486
<b>QUESTION 1- Create New Income Tax Level</b>	
<b>Yes</b>	1414
<b>No</b>	1429
<b>QUESTION 2 – Dental Insurance Regulations</b>	
<b>Yes</b>	2010
<b>No</b>	814
<b>QUESTION 3 – Retail Alcohol License Limit</b>	
<b>Yes</b>	1428
<b>No</b>	1357
<b>QUESTION 4 – Eligibility for Driver's Licenses</b>	
<b>Yes</b>	1611
<b>No</b>	1231

**ANNUAL TOWN MEETING**  
**Monday, May 2, 2022**  
**Nashoba Regional High School Auditorium**  
**7:00 p.m.**

Mr. Storey, called the Annual Town Meeting to order at 7:05 pm after determining more than the required quorum of 75 voters had checked in. Mr. Storey acknowledged the warrant had been duly posted and was returned to the Town Clerk. He went on to introduce the members of the Board of Selectmen, Advisory Committee, Town Administrator, Town Counsel and Town Clerk.

After the pledge of allegiance, Mr. Storey explained how the meeting would be utilizing the new electronic voting devices. The ‘clickers’, as they are referred to, were purchased with CARE’s Act funds. He indicated that they would not be used for all articles, only those with a required 2/3 vote or close sounding voice vote.

The total in attendance was 149, 4% of 4223 total registered voters.

**Article 1: Accept Annual Reports**

The Town voted to accept the reports of the Select Board and Advisory Committee, or any other Town officers, boards, or committees for the calendar year 2021.

**Sponsor:** Select Board

**Note:** Annual Reports are available at the Town Hall, Library and on our website at [www.townofbolton.com/town-administrator/pages/town-annual-reports](http://www.townofbolton.com/town-administrator/pages/town-annual-reports).

**Select Board Recommendation:** Unanimous (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Unanimous (6 in favor, 0 opposed)

**Vote Required:** Majority **Town Meeting Vote:** Unanimous in Favor

**Article 2: Unpaid Bills for Fiscal Year 2021**

The Town voted to transfer from available funds the sum of \$226.52 (two hundred twenty-six dollars and fifty-two cents) for the purpose of paying the following unpaid Fiscal Year 2021 bills, pursuant to Massachusetts General Laws Chapter 44, Section 64, or vote to transfer sums to pay any other unpaid bills from prior fiscal years:

FY21	\$60.00	Ricky’s Towing and Repair	Invoice 353863
FY21	\$41.52	Phyllis Tower	Invoice 6/30/20
FY21	\$125.00	MHQ	Invoice 158430

**Sponsor:** Select Board

**Summary:** These are unpaid bills from the previous fiscal year for services that have been rendered.

**Select Board Recommendation:** Unanimous (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Unanimous (6 in favor, 0 opposed)

**Vote Required:** 4/5 Majority **Town Meeting Vote:** Majority in Favor

### Article 3: Fiscal Year 2023 Operating Budget

The Town voted to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$27,486,447 (twenty seven million, four hundred eighty six thousand, four hundred forty seven), or any other amount, as set forth in the budget for the purposes of operating and maintaining the various departments of the Town, and to meet such appropriation:

- a. The sum of \$75,000 (seventy five thousand) be transferred from the ALS Revolving Fund to be applied to the Fire/EMS Department budget;
- b. The sum of \$110,000 (one hundred ten thousand) or any other amount, be transferred from the Overlay Reserve Account;
- c. The sum of \$26,876,518 (twenty six million, eight hundred seventy six thousand, five hundred eighteen) to be raised by taxation;
- d. The sum of \$424,929 (four hundred twenty-four thousand, nine hundred twenty-nine) or any other amount, be transferred from free cash;
- e. or do or act relating thereto.

**Sponsor:** Select Board

**Select Board Recommendation:** Unanimous (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Unanimous (5 in favor, 0 opposed)

**Vote Required:** Majority **Town Meeting Vote:** Majority in Favor

## FY2023 BUDGET

			Approved FY2022	Requested FY2023	Approved FY2023
<b>GENERAL GOVERNMENT</b>					
114	Moderator				
	5700	Other Charges	50	50	50
Total Moderator			50	50	50
122	Selectboard				
	5101	Salary	900	900	900
	5200	Purchase of Services	10,000	10,000	10,000
	5342	Advertising	250	250	250
	5380	WHEAT	7,000	7,000	7,000
	5420	Supplies	150	150	150
	5730	Dues	1,220	1,220	1,220
	5781	Meetings	100	100	100
			18,720	18,720	18,720
Total Selectboard			19,620	19,620	19,620
123	Town Administrator				
	5101	Salary	141,170	145,413	145,413
	5102	Hearing Officer	2,500	2,500	2,500
	5114	Wages	60,260	62,076	62,076
	5170	Deferred Compensation	8,000	8,000	8,000
	5176	Disability/Life Insurance	2,347	2,347	2,347
			214,277	220,336	220,336
	5190	Compensation Reserve	-	20,000	20,000
	5201	Training	1,000	1,000	1,000
	5340	Phone Reimbursment	1,200	1,200	1,200
	5400	Supplies	500	500	500
	5710	In-state Travel	950	950	950
	5730	Dues	250	250	250
	5781	Meetings	300	300	300
			4,200	24,200	24,200
Total Town Administrator			218,477	244,536	244,536
131	Advisory Committee				
	5400	Supplies	20	20	20
	5730	Dues	165	165	165
Total Advisory Committee			185	185	185
132	Reserve Fund		100,000	150,000	150,000
Total Reserve Fund			100,000	150,000	150,000

## FY2023 BUDGET

			Approved FY2022	Requested FY2023	Approved FY2023
135	Town Accountant				
	5101	Salary	70,321	74,580	74,580
	5102	Stipend	1,000	1,000	1,000
			<hr/> 71,321	<hr/> 75,580	<hr/> 75,580
	5200	Purchase of Services	-	2,000	2,000
	5243	Software Support	9,095	6,605	6,605
	5303	Audit	20,000	19,000	19,000
	5400	Supplies	400	400	400
	5781	Meetings	1,800	2,000	2,000
			<hr/> 31,295	<hr/> 30,005	<hr/> 30,005
Total Town Accountant			102,616	105,585	105,585
141	Board of Assessors				
	5102	Stipend	1,000	1,000	1,000
	5114	Wages	48,254	49,709	49,709
			<hr/> 49,254	<hr/> 50,709	<hr/> 50,709
	5200	Purchase of Services	88,496	92,360	92,360
	5201	Training	860	860	860
	5243	Software Support	6,249	6,249	6,249
	5400	Supplies	600	600	600
	5710	In-state Travel	600	600	600
	5730	Dues	280	280	280
	5781	Meetings	150	150	150
	5782	GIS	5,700	5,700	5,700
			<hr/> 102,935	<hr/> 106,799	<hr/> 106,799
Total Board of Assessors			152,189	157,508	157,508
145	Treasurer				
	5101	Salary	87,901	93,226	93,226
	5102	Stipend	1,000	1,000	1,000
			<hr/> 88,901	<hr/> 94,226	<hr/> 94,226
	5145	Longevity	9,900	16,050	16,050
	5243	Software Support	8,100	8,100	8,100
	5341	Postage	750	500	500
	5344	Tax Title Expense	1,000	8,000	8,000
	5420	Office Supplies	1,050	550	550
	5422	Bank Charges	4,300	4,300	4,300
	5710	In-state Travel	500	500	500
	5730	Dues	210	210	210
	5781	Meetings	250	250	250
			<hr/> 26,060	<hr/> 38,460	<hr/> 38,460
Total Treasurer			114,961	132,686	132,686

## FY2023 BUDGET

			Approved FY2022	Requested FY2023	Approved FY2023
146	Tax Collector				
	5101	Salary	48,527	51,483	51,483
	5102	Stipend	1,000	1,000	1,000
			<u>49,527</u>	<u>52,483</u>	<u>52,483</u>
	5200	Purchase of Services	500	500	500
	5243	Software Support	11,900	11,900	11,900
	5341	Postage	8,750	9,187	9,187
	5344	Tax Taking Expense	2,000	2,000	2,000
	5420	Office Supplies	1,050	613	613
	5710	In-state Travel	500	500	500
	5730	Dues	210	210	210
	5781	Meetings	250	250	250
			<u>25,160</u>	<u>25,160</u>	<u>25,160</u>
Total Tax Collector			<u>74,687</u>	<u>77,643</u>	<u>77,643</u>
147	Human Resources				
	5114	Wages	8,115	8,359	8,359
			<u>8,115</u>	<u>8,359</u>	<u>8,359</u>
	5200	Purchase of Services	500	500	500
	5400	Supplies	200	200	200
	5709	Educational Assistance	3,840	3,840	3,840
	5710	In-state Travel	200	200	200
	5730	Dues	250	250	250
	5781	Meetings	200	200	200
			<u>5,190</u>	<u>5,190</u>	<u>5,190</u>
Total Human Resources			<u>13,305</u>	<u>13,549</u>	<u>13,549</u>
151	Legal Services				
	5200	Purchase of Services	70,000	70,000	70,000
Total Legal Services			<u>70,000</u>	<u>70,000</u>	<u>70,000</u>
155	MIS				
	5200	Purchase of Services	25,800	25,800	25,800
	5241	Repairs	600	600	600
	5243	Software Support	2,305	1,000	1,000
	5251	Web Services	18,823	17,928	17,928
	5850	Equipment	11,021	12,647	12,647
Total MIS			<u>58,549</u>	<u>57,975</u>	<u>57,975</u>



## FY2023 BUDGET

			Approved FY2022	Requested FY2023	Approved FY2023
161	Town Clerk				
	5101	Salary	72,036	74,201	74,201
	5102	Stipend	1,000	1,000	1,000
	5114	Wages	32,496	34,471	34,471
			<u>105,532</u>	<u>109,672</u>	<u>109,672</u>
	5200	Purchase of Services	175	-	-
	5243	Software Support	1,700	2,000	2,000
	5251	Web Services	1,200	1,200	1,200
	5400	Supplies	350	350	350
	5730	Dues	150	150	150
	5781	Meetings	2,300	2,300	2,300
			<u>5,875</u>	<u>6,000</u>	<u>6,000</u>
Total Town Clerk			111,407	115,672	115,672
162	Elections				
	5114	Wages	2,565	4,090	4,090
	5200	Purchase of Services	2,670	4,670	4,670
	5400	Supplies	800	1,375	1,375
			<u>3,470</u>	<u>6,045</u>	<u>6,045</u>
Total Elections			6,035	10,135	10,135
163	Street Listing/Registrars				
	5114	Wages	200	200	200
	5200	Purchase of Services	2,600	2,600	2,600
	5400	Supplies	350	350	350
			<u>2,950</u>	<u>2,950</u>	<u>2,950</u>
Total Street Listing/Registrars			3,150	3,150	3,150

## FY2023 BUDGET

			Approved FY2022	Requested FY2023	Approved FY2023
171	Conservation Commission				
	5114	Wages	61,548	65,310	65,310
			61,548	65,310	65,310
	5200	Purchase of Services	7,000	6,550	6,550
	5240	Land Maintenance	7,000	7,000	7,000
	5301	Training	800	800	800
	5305	Vernal Pool Study	100	50	50
	5342	Advertising	100	100	100
	5400	Supplies	400	400	400
	5710	In-state Travel	200	200	200
	5730	Dues	800	800	800
	5800	Land-Capital Improve.	1,000	1,000	1,000
	5850	Equipment	500	500	500
	5963	Conservation Fund	500	1,000	1,000
			18,400	18,400	18,400
	Total Conservation Commission		79,948	83,710	83,710
175	Planning Board				
	5114	Wages	72,352	74,528	74,528
	5200	Purchase of Services	1,200	1,200	1,200
	5342	Advertising	250	250	250
	5400	Supplies	200	200	200
	5710	In-state Travel	400	400	400
	5730	Dues	1,800	1,800	1,800
	5781	Meetings	400	400	400
			4,250	4,250	4,250
	Total Planning Board		76,602	78,778	78,778
176	Appeals Board				
	5205	40B Permitting	100	100	100
	5342	Advertising	100	100	100
	Total Appeals Board		200	200	200
179	Agricultural Commission				
	5780	Miscellaneous	1,746	-	-
	Total Agricultural Commission		1,746	-	-
182	Economic Development				
	5200	Purchase of Services	750	750	750
	Total Economic Development		750	750	750

## FY2023 BUDGET

			Approved FY2022	Requested FY2023	Approved FY2023
190	Town Buildings				
	5210	Heating	2,800	2,800	2,800
	5211	Houghton Electric	7,300	7,300	7,300
	5240	Repairs and Maintenance	117,000	117,000	117,000
	5242	Grounds Maintenance	13,000	13,000	13,000
	5281	Trash Hauler	950	950	950
	5480	Propane	500	500	500
Total Town Buildings			141,550	141,550	141,550
192	Town Hall				
	5200	Purchase of Services	-	-	-
	5210	Heating	5,000	5,000	5,000
	5211	Electric	5,850	5,850	5,850
	5241	Repairs	-	-	-
	5340	Telephone	5,015	5,015	5,015
	5341	Postage	4,000	4,000	4,000
	5400	Supplies	3,500	3,500	3,500
	5800	Capital Outlay	4,500	9,468	9,468
Total Town Hall			27,865	32,833	32,833
195	Town Reports				
	5200	Purchase of Services	3,700	3,700	3,700
	5341	Postage	-	-	-
Total Town Reports			3,700	3,700	3,700
<b>TOTAL GENERAL GOVERNMENT</b>			<b>1,377,591</b>	<b>1,499,814</b>	<b>1,499,814</b>
<b>PUBLIC SAFETY</b>					
200	Public Safety Building				
	5200	Purchase of Services	81,474	85,314	81,474
	5210	Heating	15,500	15,500	15,500
	5211	Electric	43,020	43,020	43,020
	5240	Maintenance	36,075	36,075	36,075
	5243	Software Support	6,555	6,555	6,555
	5280	Trash Disposal	6,420	2,580	6,420
	5340	Telephone	16,956	16,956	16,956
	5400	Supplies	2,500	2,500	2,500
	5486	Diesel	2,025	2,025	2,025
Total Public Safety Building			210,525	210,525	210,525

## FY2023 BUDGET

		Approved FY2022	Requested FY2023	Approved FY2023
210	Police Department			
	5102 Salary	130,790	134,722	134,722
	5133 Wages	1,065,850	1,119,772	1,119,772
	5140 Wages - Overtime	170,821	181,261	181,261
	5176 Disability Insurance	663	674	674
		<hr/> 1,368,124	<hr/> 1,436,428	<hr/> 1,436,428
	5201 Hired Services	3,000	7,000	7,000
	5301 Training	3,000	3,000	3,000
	5380 Lockup	1,960	1,960	1,960
	5420 Office Supplies	5,250	5,250	5,250
	5460 Firearms/Supplies	14,965	14,965	14,965
	5580 Uniforms	23,000	24,000	24,000
	5720 Out-of-State Travel	500	500	500
	5730 Dues & Subscriptions	3,500	3,500	3,500
	5851 Bulletproof vest	1,900	1,900	1,900
		<hr/> 57,075	<hr/> 62,075	<hr/> 62,075
	5240 Repairs - Cruiser	25,000	25,000	25,000
	5400 Supplies - Cruiser	7,500	7,500	7,500
	5480 Gas - Cruiser	14,200	22,700	22,700
	5482 Tires - Cruiser	5,000	5,000	5,000
		<hr/> 51,700	<hr/> 60,200	<hr/> 60,200
	5850 Equipment/Cruiser	7,000	7,000	7,000
	5870 Cruiser Purchase	53,750	53,750	53,750
		<hr/> 60,750	<hr/> 60,750	<hr/> 60,750
Total Police Department		<hr/> 1,537,650	<hr/> 1,619,454	<hr/> 1,619,454

## FY2023 BUDGET

			Approved FY2022	Requested FY2023	Approved FY2023
230	FIRE/EMS				
	5101	Fire Chief	114,304	128,611	128,611
	5112	Wages - Inspections	750	750	750
	5113	Wages - Perm Firefighter	66,809	68,818	68,818
	5115	Wages - Firefighters	191,025	215,900	215,900
	5120	EMT Cadet Program	19,372	19,372	19,372
			392,260	433,451	433,451
	5200	Purchase of Services	15,100	23,317	23,317
	5201	ALS Services	20,000	15,000	15,000
	5202	Coastal Medical Billing	7,000	9,300	9,300
	5211	Electric	700	700	700
	5241	Repairs	21,000	21,000	21,000
	5301	Training	8,600	8,600	8,600
	5400	Supplies	4,500	4,500	4,500
	5460	Operating Supplies	5,620	5,620	5,620
	5480	Gasoline	5,100	5,100	5,100
	5486	Diesel	6,000	6,000	6,000
	5487	Automotive	4,000	4,000	4,000
	5580	Uniforms	16,026	16,026	16,026
	5730	Dues/Memberships	1,600	1,600	1,600
	5780	Fire Ponds	20,000	20,000	20,000
	5782	Recognition Expense	1,000	1,000	1,000
	5850	Equipment	7,500	7,500	7,500
			143,746	149,263	149,263
	Total Fire/EMS Department		536,006	582,714	582,714
241	Building Inspector				
	5112	Wages - Inspector	30,872	31,801	31,801
	5113	Wages - Asst. Inspector	1,041	1,071	1,071
			31,913	32,872	32,872
	5240	Vehicle Maintenance	2,080	2,080	2,080
	5301	Training	250	250	250
	5400	Supplies	450	450	450
			2,780	2,780	2,780
	Total Building Inspector		34,693	35,652	35,652
243	Plumbing & Gas Inspector				
	5200	Purchase of Services	18,836	19,401	19,401
		Reinspection		150	150
	Total Plumbing & Gas Inspector		18,836	19,551	19,551

## FY2023 BUDGET

			Approved FY2022	Requested FY2023	Approved FY2023
244	Wiring Inspector				
	5200	Purchase of Services	21,836	22,491	22,491
		Reinspection		150	150
Total Wiring Inspector			21,836	22,641	22,491
291	Emergency Management				
	5200	Town-wide Emergency Notification	3,900	3,900	3,900
Total Emergency Management			3,900	3,900	3,900
292	Animal Control Officer				
	5112	Wages	17,130	17,644	17,644
	5113	Wages	2,610	2,610	2,610
			19,740	20,254	20,254
	5200	Purchase of Services	350	350	950
	5400	Supplies	400	400	400
	5710	In-state Travel	1,000	1,000	1,000
			1,750	1,750	2,350
Total Animal Control Officer			21,490	22,004	22,604
293	Traffic Lights				
	5211	Electric	1,000	1,000	1,000
	5241	Repairs	800	800	800
Total Traffic Lights			1,800	1,800	1,800
294	Tree Warden				
	5102	Salary	3,685	3,796	3,796
	5137	Police Details	2,500	3,000	3,000
			6,185	6,796	6,796
	5253	Tree Trimming	37,000	50,000	50,000
	5700	Disposal	9,000	15,000	15,000
			46,000	65,000	65,000
Total Tree Warden			52,185	71,796	71,796
299	Dispatchers				
	5300	Regional Dispatch	199,500	204,606	204,606
Total Communications			199,500	204,606	204,606
<b>TOTAL PUBLIC SAFETY</b>			<b>2,638,421</b>	<b>2,794,643</b>	<b>2,795,093</b>

## FY2023 BUDGET

		Approved FY2022	Requested FY2023	Approved FY2023
<b>EDUCATION</b>				
301	Nashoba Regional School District			
5691	Bolton Assessment - Operating Exp.	16,113,874	16,767,363	16,767,363
	Track & Field Debt	48,356	46,533	46,533
	Leach Field Debt	18,142	17,085	17,085
	HS Feasibility Study Debt	7,836	1,420	1,420
5915	NRHS - Excluded Debt	129,415	121,407	121,407
Total Nashoba Regional School District		16,317,623	16,953,808	16,953,808
302	Minuteman Regional Voc Tech			
	Bolton Assessment	664,408	893,714	893,714
Total Minuteman Regional Voc Tech		664,408	893,714	893,714
<b>TOTAL EDUCATION</b>		16,982,031	17,847,522	17,847,522
<b>PUBLIC WORKS</b>				
421	Highway			
5110	Salary	107,536	114,067	114,067
5137	Wages	592,812	640,304	640,304
5140	Wages - Overtime	20,000	20,000	20,000
		720,348	774,371	774,371
5200	Purchase of Services	3,500	3,500	3,500
5210	Heating	3,185	3,185	3,185
5211	Electric	8,500	8,500	8,500
5241	Repairs	54,700	54,700	54,700
5340	Telephone	6,500	6,500	6,500
5400	Supplies	10,000	10,000	10,000
5480	Gasoline	13,000	16,000	16,000
5480	Stickers	1,400	1,400	1,400
5481	Oil/Lube	2,000	2,000	2,000
5482	Tires	4,000	4,000	4,000
5486	Diesel	8,000	8,000	8,000
5487	Parts/Supplies	10,000	10,000	10,000
5488	Equipment	6,000	6,000	6,000
5580	Clothing Allowance	7,650	7,650	7,650
5781	Training	800	800	800
		139,235	142,235	142,235
Total Highway		859,583	916,606	916,606

## FY2023 BUDGET

			Approved FY2022	Requested FY2023	Approved FY2023
422	Construction and Maintenance				
	5137	Police Details	6,000	6,000	6,000
	5290	Public Ways Safety	9,100	9,100	9,100
	5842	Local Improvements	194,000	194,000	194,000
			203,100	203,100	203,100
Total Construction and Maintenance			209,100	209,100	209,100
423	Snow & Ice				
	5137	Wages	11,000	11,000	11,000
	5140	Wages - Overtime	27,000	27,000	27,000
			38,000	38,000	38,000
	5241	Repairs	20,000	20,000	20,000
	5290	Snow Removal	30,000	30,000	30,000
	5400	Supplies	10,000	10,000	10,000
	5480	Gas	3,000	3,000	3,000
	5486	Diesel	9,000	9,000	9,000
	5488	Equipment	7,000	7,000	7,000
	5530	Road Salt	41,000	41,000	41,000
	5531	Sand	22,000	22,000	22,000
			142,000	142,000	142,000
Total Snow & Sand			180,000	180,000	180,000
424	Street Lighting				
	5211	Electric	7,200	8,000	8,000
	5241	Repairs	900	900	900
Total Street Lighting			8,100	8,900	8,900
433	Transfer Station				
	5137	Wages	42,385	42,182	42,182
	5140	Wages - Overtime	9,000	10,000	10,000
			51,385	52,182	52,182
	5211	Electric	2,000	2,200	2,200
	5280	Trash Disposal	85,000	85,000	85,000
	5281	Trash Hauling	14,500	15,000	15,000
	5282	Recycling Hauling	42,000	50,000	50,000
	5282-01	Recycling Processing	17,600	20,000	20,000
	5283	Trash Container Lease	1,500	1,500	1,500
	5284	Recyclable Container Lease	2,000	2,000	2,000
	5487	Maintenance	8,000	8,000	8,000
	5488	Equipment	3,000	3,000	3,000
			175,600	186,700	186,700
Total Transfer Station			226,985	238,882	238,882



## FY2023 BUDGET

			Approved FY2022	Requested FY2023	Approved FY2023
439	Landfill				
	5250	Well Monitoring	6,100	6,100	6,100
Total Landfill			6,100	6,100	6,100
440	Sewer				
	5200	Purchase of Services	8,700	9,000	9,000
	5241	Repairs	-	1,000	1,000
Total Sewer			8,700	10,000	10,000
450	Water				
	5201	SWDA Assessment	5,000	5,000	5,000
	5241	Repairs	-	1,000	1,000
Total Water			5,000	6,000	6,000
491	Cemetery				
	5200	Purchase of Services	3,000	3,000	3,000
	5242	Grounds Maintenance	5,000	5,000	5,000
Total Cemetery			8,000	8,000	8,000
TOTAL PUBLIC WORKS			1,511,568	1,583,588	1,583,588
HUMAN SERVICES					
510	Board of Health				
	5112	Wages - Animal Inspector	1,480	1,524	1,524
	5114	Wages	36,468	38,689	38,689
			37,948	40,213	40,213
	5302	Rabies Testing	345	345	345
	5304	Nashoba Associated Boards of Health	13,889	17,675	17,675
	5342	Advertising	100	100	100
	5710	Travel	831	831	831
	5730	Dues/Membership	150	150	150
			15,315	19,101	19,101
Total Board of Health			53,263	59,314	59,314
522	Nursing				
	5200	Purchase of Services	6,655	8,101	8,101
Total Nursing			6,655	8,101	8,101
541	Council on Aging				
	5101	Salary	44,103	46,575	46,575
	5137	Wages	31,946	33,758	33,758
			76,050	80,334	80,334

## FY2023 BUDGET

		Approved FY2022	Requested FY2023	Approved FY2023
5200	Purchase of Services	8,050	8,050	8,050
5243	Software Support	1,190	1,190	1,190
5271	Building Lease	4,320	4,644	4,644
5340	Telephone	528	581	581
5346	Cable/DSL	1,312	1,443	1,443
5400	Supplies	1,850	1,850	1,850
		<hr/>	<hr/>	<hr/>
Total Council of Aging		93,300	98,092	98,092
543	Veterans Services			
5114	Wages	5,383	5,544	5,544
5400	Office Supplies			
5730	Dues	50	50	50
5770	Veterans Benefits	33,000	33,000	33,000
5781	Meetings	2,000	2,000	2,000
		<hr/>	<hr/>	<hr/>
Total Veterans Services		40,433	40,594	40,594
<b>TOTAL HUMAN SERVICES</b>		<hr/>	<hr/>	<hr/>
		193,651	206,101	206,101
<b>CULTURE &amp; RECREATION</b>				
610	Library			
5102	Salary	96,034	98,925	98,925
5114	Wages	207,841	226,715	226,715
		<hr/>	<hr/>	<hr/>
		303,875	325,640	325,640
5200	Purchase of Services	12,685	11,898	11,898
5201	Professional Development	500	460	460
5210	Heat	19,550	19,450	19,450
5211	Electric	21,200	22,370	22,370
5241	Repairs	2,700	2,598	2,598
5242	Repairs & Maintenance Bldg	200	200	200
5243	Software Support	2,650	2,128	2,128
5251	Web Services	150	150	150
5340	Telephone	2,900	2,851	2,851
5341	Postage	80	103	103
5400	Supplies	8,500	7,787	7,787
5580	Books	79,755	84,241	84,241
5780	Miscellaneous/Programs	1,000	1,500	1,500
		<hr/>	<hr/>	<hr/>
Total Library		455,745	481,376	481,376

## FY2023 BUDGET

			Approved FY2022	Requested FY2023	Approved FY2023
630	Parks and Recreation				
	5113	Parks and Rec Coordinator	13,194	37,091	22,602
	5113	Wages - Swimming	17,899	19,490	19,490
			31,093	56,581	42,092
	5200	Purchase of Services	5,345	11,345	11,345
	5211	Electric	1,650	1,650	1,650
	5270	Equipment	2,600	2,600	2,600
	5400	Supplies	3,890	3,890	3,890
			13,485	19,485	19,485
	Total Recreation		44,578	76,066	61,577
691	Historical Commission				
	5200	Purchase of Services	3,400	3,400	3,400
	5400	Supplies	2,500	2,500	2,500
	5730	Dues	250	250	250
	Total Historical Commission		6,150	6,150	6,150
692	Celebration/Memorial Day				
	5400	Supplies	2,800	2,800	2,800
	Total Celebration/Memorial Day		2,800	2,800	2,800
	<b>TOTAL CULTURE &amp; RECREATION</b>		509,274	566,392	551,903

### DEBT SERVICE

#### 710/752 Debt Principal & Interest

*	<i>Refunding JAN 2019</i>				
	59100-REFD Principal		475,000	465,000	465,000
	59250-REFD Interest		111,750	92,750	92,750
*	<i>Refunding AUG 2019 - Debt Excluded Portion</i>				
	59100-REF2 Principal		210,000	225,000	225,000
	59250-REF2 Interest		77,550	66,675	66,675
*	<i>Refunding AUG 2019</i>				
	59100-REF2 Principal		120,000	115,000	115,000
	59250-REF2 Interest		20,250	14,375	14,375
*	<i>Long Hill Road Culvert ATM 5/18 Art 25</i>				
	5950-0230 Principal		15,262	15,262	15,262
	5925-0230 Interest		2,137	1,831	1,831
*	<i>Flood Control / Improvements ATM 5/19 Art 18</i>				
	5950-0240 Principal		24,658	24,658	24,658
	5925-0240 Interest		3,945	3,452	3,452
*	<i>Taggart Property</i>				
	5950-0250 Principal		55,000	46,064	46,064
	5925-0250 Interest		8,800	3,685	3,685
*	<i>DPW Truck 2021</i>				

## FY2023 BUDGET

		Approved FY2022	Requested FY2023	Approved FY2023
	Principal	57,500	57,500	57,500
	Interest	2,990	1,150	1,150
* Fire Truck 2022				
	Principal	-	114,286	114,286
	Interest	-	16,000	16,000
Total Principal		957,420	1,062,769	1,062,769
Total Interest		227,422	199,919	199,919
<b>TOTAL DEBT SERVICE</b>		1,184,841	1,262,688	1,262,688
<b>EMPLOYEE BENEFITS</b>				
911	Worcester Regional Retirement Assessment			
5170	WCRS Assessment	602,296	659,084	659,084
912	Workers Compensation			
5171	Workers Comp	25,319	26,838	26,838
913	Unemployment Compensation			
5172	Unemployment	-	-	-
914	Health Insurance			
5173	Group Health	580,966	672,109	672,109
	Group Dental	-	20,897	20,897
5174	OPEB	186,271	173,700	173,700
		767,237	866,706	866,706
915	Life Insurance			
5175	Life Insurance	1,400	1,400	1,400
916	Medicare Tax			
5175	Medicare 1.45%	56,745	59,841	59,841
<b>TOTAL EMPLOYEE BENEFITS</b>		1,452,997	1,613,868	1,613,868
<b>OTHER INSURANCE</b>				
945	Other Insurance			
5740	General Insurance	74,296	76,178	76,178
5742	Bonding (employee)	1,000	1,122	1,122
5744	Police & Fire Accident	38,778	43,569	43,569
5746	Deductible	5,000	5,000	5,000
<b>TOTAL OTHER INSURANCE</b>		119,074	125,870	125,870
<b>TOTAL BUDGET</b>		25,969,448	27,500,486	27,486,447

#### Article 4: Spending Limits of Revolving Fund Accounts

The Town voted pursuant to Massachusetts General Laws Chapter 44, Section 53E ½, to set the limits on the total amounts that may be expended from each of the Town's existing revolving funds established by Section 24-3 of the Code of the Town of Bolton for Fiscal Year 2023.

<b>Fund:</b>	<b>Maximum Amount Expendable:</b>
Web-based Municipal Software Services	\$ 30,000
Nashoba Cadet EMT Program	\$ 5,000
Tax Title	\$ 15,000
Senior Van	\$ 16,000
Parks and Recreation	\$ 8,000
Advanced Life Support (ALS)	\$250,000

**Sponsor:** Select Board

**Summary:** Under the amended Massachusetts General Laws Chapter 44, Section 53E ½ the Town must vote each year to set the total amounts that may be expended from each of the Town's revolving funds.

**Select Board Recommendation:** Unanimous (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Unanimous (6 in favor, 0 opposed)

**Vote Required:** Majority **Town Meeting Vote:** Unanimous in Favor

#### Article 5: Town Building Emergency Lighting

The Town voted to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$69,100.00 (sixty-nine thousand one hundred dollars) to install emergency lighting in or outside of various Town-owned buildings, and to meet said appropriation, transfer the sum of \$64,055.20 (sixty-four thousand fifty-five dollars and twenty cents) from the unexpended balance of the amount appropriated under Article 13 at the June 22, 2020 Annual Town Meeting; and transfer from free cash the balance of \$5,044.80 (five thousand forty-four dollars and eighty cents).

A motion to amend was made and seconded to add the following wording after: 'emergency lighting':  
'and to perform other repairs or planning'

**Vote Required for Amendment:** Majority **Town Meeting Vote:** Unanimous in Favor

**Sponsor:** Select Board

**Summary:** The need for emergency lighting was identified as a priority as a result of the Building Inventory conducted in FY22.

**Select Board Recommendation:** Unanimous (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Unanimous (6 in favor, 0 opposed)

**Vote Required:** Majority **Town Meeting Vote:** Unanimous in Favor

#### Article 6: Master Planning Technical Assistance

The Town voted to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$30,000 (thirty thousand dollars), or any other sum, to be expended by the Planning Board for Master Planning technical assistance.

**Sponsor:** Planning Board

**Summary:** These funds will be used to secure technical assistance for the revision of the Master Plan.

**Select Board Recommendation:** Unanimous (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Unanimous (6 in favor, 0 opposed)  
**Vote Required:** Majority **Town Meeting Vote:** Unanimous in Favor

**Article 7: Increase Demand Fees**

The Town voted to charge the sum of \$30 for each written demand issued by the Collector of Taxes as authorized by Massachusetts General Laws Chapter 60, Section 15, to be added to and collected as part of the tax, to be effective July 1, 2022.

**Sponsor:** Tax Collector

**Summary:** This article would increase the demand fee from \$10 to \$30 for excise, real estate and Personal Property tax bills. Massachusetts General Law was changed in 2008 to allow communities to increase demand fees up to \$30. The last increase in fees was at the May 2009 ATM.

**Select Board Recommendation:** Unanimous (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Unanimous (6 in favor, 0 opposed)

**Vote Required:** Majority **Town Meeting Vote:** Majority in Favor

**Article 8: Close-out of Unexpended Funds From Previous Town Meeting Articles**

The Town voted to transfer to free cash the sum of \$49,252.40 (forty-nine thousand two hundred fifty-two dollars and forty cents) from the unexpended balance of the amount appropriated under Article 14 at the June 22, 2020 Annual Town Meeting.

**Sponsor:** Select Board

**Summary:** The Diesel Exhaust Particulate Filter project for the Public Safety Building Generator was improved and redesigned resulting in a reduction of cost to the Town.

**Select Board Recommendation:** Unanimous (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Unanimous (6 in favor, 0 opposed)

**Vote Required:** Majority **Town Meeting Vote:** Unanimous in Favor

**Article 9: Addition of Juneteenth as Accepted Holiday for Town Employees**

The Town voted to amend the Code of the Town of Bolton, Chapter 70, Personnel Policies, Section 70-12.E(1) as follows (additions underlined).

(1)All benefits-eligible employees whose compensation is based on a weekly rate will receive one day at regular straight-time compensation (on a prorated basis for benefits-eligible employees working fewer than 40 hours) for the following holidays:

One-half floating day	Memorial Day	Veterans' Day
New Year's Day	<u>Juneteenth</u>	Thanksgiving Day
Martin Luther King Day	Independence Day	Day after Thanksgiving Day
Presidents' Day	Labor Day	Christmas Day
Patriots' Day	Columbus Day	

**Sponsor:** Human Resources

**Summary:** “Juneteenth Independence Day” is now an official Massachusetts state holiday. Governor Baker signed the holiday into law on July 24, 2020, to recognize “the continued need to ensure racial freedom and equality.” Juneteenth is observed on June 19<sup>th</sup>.

**Select Board Recommendation:** Unanimous (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Unanimous (6 in favor, 0 opposed)  
**Vote Required:** Majority **Town Meeting Vote:** Majority in Favor

**Article 10: Amend Longevity-Pay Personnel Policy**

The Town voted to amend the Code of the Town of Bolton, Chapter 70, Personnel Policies, Section 70-12, I as follows (additions underlined).

Longevity pay. All benefits-eligible employees shall receive longevity payments according to the following schedule:

[Amended 5-4-2015 ATM by Art. 13]

<b>Length of Service (years)</b>	<b>Annual Amount</b>
10-14	<u>\$500</u>
15-19	<u>\$750</u>
20-24	<u>\$1,000</u>
25+	<u>\$1,250</u>

**(1)**

On an annual basis, the Selectmen should review any benefits-eligible employee who has accumulated over 20 years of service to the Town and may award a meritorious award up to \$100 for this service.

**(2)**

This amount shall be paid in one lump sum in the first pay period following the anniversary of the employee's date of hire. The date of hire shall be considered the date when the employee began working for the Town at least 20 hours per week on a continuous basis.

**(3)**

Temporary, seasonal, and non-benefits-eligible employees are not entitled to longevity pay.

**(4)**

Longevity pay shall be paid annually and shall be based only on actual service for the prior year.

**Sponsor:** Human Resources

**Summary:** This article will allow for the increase of longevity payments, recognizing employees for their years of service.

**Select Board Recommendation:** Unanimous (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Unanimous (6 in favor, 0 opposed)

**Vote Required:** Majority **Town Meeting Vote:** Unanimous in Favor

**Article 11: Amendment to the Code of the Town of Bolton, Chapter 110. Animals, Article II, Animals at Large**

The Town voted to amend the Code of the Town of Bolton, Division I, Bylaws/Part II, General Legislation, Chapter 110-9. Animals at Large Prohibited as follows (additions underlined):

No livestock, including but not limited to horses, swine, sheep, goats, cattle, fowl/poultry or llamas, shall be allowed to run at large in any roadway of the Town.

And further that non substantive changes to the number of this bylaw be permitted in order that it be in compliance with the numbering format of the Code of Bolton.

The voice vote appeared too close to call so Mr. Storey called for the clickers to be used. After closing the voting window, the totals indicated 105 in favor and 33 opposed.

**Sponsor:** Animal Control Officer/Town Clerk

**Summary:** Will enable the Animal Control Officer to be responsive to complaints of fowl/poultry in the roadway creating dangerous conditions.

**Select Board Recommendation:** Unanimous (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Unanimous (6 in favor, 0 opposed)

**Vote Required:** Majority **Town Meeting Vote:** Majority in Favor

#### Article 12: Solar Lease

The Town voted not to authorize the Select Board to enter a lease for up to 25 years, with an option to extend for up to 5 years, of portions of Town-owned properties located off of Mechanic Street, Berlin Road and Main Street, Assessors Parcels 1-43, 4.C-38 and 4.C-4, for the purpose of constructing a solar photovoltaic project, including any easements or other interests in or over said parcels and adjacent Town-owned land necessary to provide access to the leased premises, for a minimum amount to be determined by the Select Board and under such terms as the Select Board shall consider proper, and to enter a power purchase agreement for the same term of years in accordance with Massachusetts General Laws Chapter 164, Section 137.

A number of attendees indicated concerns about the location and lack of purchase/lease information. With the need for a 2/3 vote in order to pass, Mr. Storey again called for the clickers to count the votes.

After closing the voting window, the totals indicated 67 in favor and 73 opposed.

**Sponsor:** Select Board

**Summary:** The Town is proposing to construct a solar array on the leach field behind Florence Sawyer School to provide electricity to Florence Sawyer School therefore a long-term lease is required for this project.

**Select Board Recommendation:** Approved (2 in favor, 1 opposed)

**Advisory Committee Recommendation:** Approved (4 in favor, 1 opposed)

**Vote Required:** 2/3 Majority **Town Meeting Vote:** Failed

#### Article 13: Facilities Shed South Cemetery

The Town voted to raise and appropriate, transfer from available funds, or otherwise provide the sum of money not to exceed \$16,000.00 (sixteen thousand dollars) to remove and replace a storage shed/container at South Cemetery, and to meet said appropriation, transfer the sum of \$3,873.53 (three thousand eight hundred seventy-three dollars and fifty-three cents) from the unexpended balance of the amount appropriated under Article 18 at the June 22, 2020 Annual Town Meeting; transfer the sum of \$3,340.00 (three thousand three hundred forty dollars) from the unexpended balance of the amount appropriated under Article 23 at the May 3, 2021 Annual Town Meeting, transfer the sum of \$205.00 (two hundred five dollars) from the unexpended balance of the amount appropriated under Article 24 at the May 3, 2021 Annual Town Meeting, transfer the sum of \$23.20 (twenty-three dollars and twenty cents) from the unexpended balance of the amount appropriated under Article 15 at the June 22, 2020 Annual Town Meeting, transfer the sum of \$3,744.41 (three thousand seven hundred forty-four and forty-one cents) from the unexpended balance of the amount appropriated under Article 17 at the June 22, 2020 Annual Town Meeting, and transfer from free cash the balance of \$4,813.86 (four thousand eight hundred thirteen dollars and eighty-six cents).

**Sponsor:** Cemetery Committee



**Summary:** Purchase of one shed and removal of dilapidated existing building. The shed will be painted to match the surrounding. There will also need to be grading completed to put down a cement foundation. The old building will be disposed of properly.

**Select Board Recommendation:** Unanimous (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Unanimous (6 in favor, 0 opposed)

**Vote Required:** Majority **Town Meeting Vote:** Unanimous in Favor

#### Article 14: Cell Tower Lease

The Town voted to authorize the Select Board to enter a lease for up to 20 years, of portions of Town-owned property located at and known as 570 Main Street, Assessors Parcel, 4.C-38, for the operation of a wireless telecommunications tower, including any easements or other interests in or over said parcel and adjacent Town-owned land necessary to provide access to the leased premises, for a minimum amount to be determined by the Select Board and under such terms as the Select Board shall consider proper.

**Sponsor:** Select Board

**Summary:** The Town is conducting a request for proposals for the operation of the telecommunications tower as the existing 25-year lease expires in May 2022 and must be replaced with a new lease.

**Select Board Recommendation:** Unanimous (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** Unanimous (5 in favor, 0 opposed)

**Vote Required:** 2/3 Majority **Town Meeting Vote:** Unanimous in Favor

#### Article 15: Citizen's Petition-Resolution in Support of Changing the State Flag & Seal of Massachusetts

Whereas the history of the Commonwealth of Massachusetts is replete with instances of conflict between the European Colonists and the Native Nations of the region, who first extended the hand of friendship to the Colonists on their shores in 1620 , and helped them to survive starvation during the settlers' first winters on their land;

Whereas members of the Native Nation for whom the State of Massachusetts is named were ambushed and killed by Myles Standish, first commander of the Plymouth Colony, in April or 1623, barely two years after the Pilgrims arrived on their shores;

Whereas the naked Colonial broadsword brandished above the head of the Native man on the Massachusetts State Flag and Seal is modeled after Myles Standish's own broadsword, borrowed for that purpose from the Pilgrim Hall in Plymouth by the illustrator Edmund Garrett in 1884;

Whereas the belt binding the Native's cloak on the Flag and Seal is modeled after a belt worn by Metacomet, known to the English as King Philip, who was among the Wampanoag leaders who resorted to a mutually destructive war in 1675-76 in defense of Native lands against Colonial encroachment;

Whereas the proportions of the body of the Native man in the Flag and Seal were modeled from a Native skeleton kept in Winthrop, the bow modeled after a bow taken from a Native man shot and killed by a colonist in Sudbury in 1665, and his facial features taken from a photograph of an Ojibwe chief from Great Falls, Montana, considered by the illustrator to be a "fine specimen of an Indian," though not from Massachusetts;

Whereas the history of relations between Massachusetts since Colonial times and the Native Nations who continue to live within its borders includes the forced internment of thousands of so-called

"praying Indians" on Deer Island, in Boston Harbor, where they died by the hundreds of exposure in 1675, their subsequent enslavement in Boston, Bermuda, and the Caribbean Islands, the offering of 40 pounds sterling as bounty for the scalps of Native men, women and children in Massachusetts beginning in 1686, increased to 100 pounds sterling for the scalps of Native adult males by 1722, half that amount for Native women and children;

Whereas Native Americans were legally prohibited from even stepping foot into Boston from 1675 until 2004, when that law was finally repealed;

Whereas the 400th anniversary of the landing of the colonists at Plymouth Plantation in the year 2020, afforded every citizen of the Commonwealth a chance to reflect upon this history and come to an awareness of the possibility of a better relationship between the descendants of the Colonial immigrants and the Native Nations of the Commonwealth;

Whereas Native Americans have long suffered the many abuses of racism, the appropriation of their symbols for public schools and sports teams, the loss of their ancestral lands and the encroachment of their cultural lifeways;

Whereas the land area now known as the Town of Bolton shares a rich Native history with modern tribal Nations like the Nipmuc, who lived here for thousands of years before the first colonial settlers arrived, in 1682;

Now, therefore, BE IT RESOLVED that the Town of Bolton hereby adopts this resolution in support of the work of the Special Commission Relative to the Seal and Motto of the Commonwealth, created by a Resolve of the General Court in 2021 and appointed by the Governor to recommend changes to the current flag and seal of Massachusetts; and in support of a new seal and motto for the Commonwealth that may better reflect our aspirations for harmonious and respectful relations between all people who now call Massachusetts home. The town clerk shall be advised to forward a copy of this resolution to Representative Antonio Cabral and to Senator Marc Pacheco, co-chairs of the Joint Committee on State Administration, who serve as members of the Special Commission Relative to the Seal and Motto of the Commonwealth; and to Sen. Dean Tran and Representative Kate Hogan, and request that they continue their support for the work of the aforementioned Special Commission.

Motion made by Petitioner, Patricia Westwater-Jong to amend by replacing Sen. Dean Tran with Sen. John Cronin.

**Vote Required for Amendment:** Majority      **Town Meeting Vote:** Unanimous in Favor

**Sponsor:**      **Citizen's Petition**

**Select Board Recommendation:** No Recommendation (3 in favor, 0 opposed)

**Advisory Committee Recommendation:** No Recommendation (5 in favor, 0 opposed)

**Vote Required:** Majority      **Town Meeting Vote:** Majority in Favor of the non-binding resolution.

#### Article 16: Authorize Town Election

The Town voted to meet at the Nashoba Regional High School Auditorium in Bolton, on Monday, May 9<sup>th</sup>, 2022, between the hours of noon and 8 p.m. to elect by ballot the following officers.

**ONE YEAR:** One Moderator, One Town Clerk,  
**THREE YEARS:** One member of the Board of Assessors, One member of the Cemetery Committee, One member of the Board of Health, One Library Trustee, One member of the Nashoba Regional School District Committee, Two members of the Parks/Recreation Commission, One member of the Select Board, Five Constables.  
**FOUR YEARS:** One member of the Planning Board  
**FIVE YEARS:** One member of the Planning Board  
**Vote Required:** Majority **Town Meeting Vote:** Unanimous in Favor

Meeting dissolved at 9:15 pm

---

## BOARD OF REGISTRARS

Vaughn Mackie .....2023  
 Leslie Breeze.....2024  
 Pamela H. Powell.....2025  
 Jennifer Marquis .....2025

The Board of Registrars is responsible for registering voters, maintaining the voting list, and producing the annual street list. According to state law and the Code of Bolton a true census count is done each year. State law requires the street list contain name, address, date of birth, occupation and citizenship. The information obtained from the census is used directly in preparing the street list, annual register of voters, and updating the voting list. The data is also used to prepare the school list and the required juror selection list. It may also be used to establish eligibility for residents' tuition at state colleges, veterans' benefits, senior citizen programs, and other

benefits. The Police, Fire, and Ambulance departments use the resident street list extensively.

Residents may now register to vote on-line at: <http://www.sec.state.ma.us/ele/eleidx.htm> Mail-in voter registration forms are also available on-line: <http://www.sec.state.ma.us/ele/elepdf/Voter-reg-mail-in.pdf> Voter Registration may also take place during business hours at the Town Clerk's office in the Town Hall. Please contact the Town Clerk's office at [townclerk@townofbolton.com](mailto:townclerk@townofbolton.com) or call 978-779-2771 for further information.

## Financial Statement July 1, 2021 to June 30, 2022

Elections		Registrars – Census / Street Listing	
Appropriated:	\$6,436.31	Appropriated:	\$3,150.00
Expended:		Expended:	
Wages	\$735.00	Wages	\$200.00
Purchase of Services	\$3,071.31	Purchase of Services	\$2,111.17
Supplies	\$586.63	Supplies	\$112.40
	<u>\$4,392.94</u>		<u>\$2,423.57</u>
Unexpended balance		Unexpended balance	
returned to general fund:	\$2,043.37	returned to general fund:	\$726.43

---

## PARKS AND RECREATION COMMISSION

Ed Sterling .....2025  
Mary Miskin.....2024  
Greg Kabachinski.....2023  
Lauren LaRosa .....2023  
Erika Mond .....2025

### OVERVIEW

The Bolton Parks & Recreation Commission meets monthly, on the second Tuesday of each month. The Commission manages the scheduling, maintenance, and operation of Bolton’s parks, fields and recreation facilities. We work in partnership with youth sports, community groups, our schools and local businesses, especially when organizing several of the town’s community events including the Easter Egg Hunt, the Halloween Parade and Party, Memorial Day, Winter Holiday Celebration, and Summer Concerts. The Commission also provides an extensive summer program for children.

Parks and Fields – The Parks & Recreation Commission oversees three parks across Bolton: Persons Park used for fishing and boating; Pond Park for recreation and skating; and the Town Common, our town green with walking and exercise trails, pavilions, sledding, ice-skating ring and amphitheater. This year we were able to use the Town Common for three Backyard Bolton Farmers Markets this summer, and the Bolton-Harvard Open Artists Studio Fair in October. The December tree

lighting and bonfire were happily held and were well attended. The Commission installed protective haybales for safer sledding at the Common hillside. This summer a “natural play space” site at the Common is being prepared at this time. We still need to work out some details and get final approval from the Select Board to finalize the project.



Sports fields under the Commission's management are Forbush, Memorial, Tower, Derby and Horse Ring. The Commission continues to see heavy use of Town fields by local youth sports leagues and provides port-a-potties in season for these organizations.

Town Beach – Once again, the Parks & Recreation Commission leased the Town Beach at Little Pond from the Boy Scouts, allowing residents a safe place to swim on hot summer days. The Beach is open Memorial Day through Labor Day annually. The Commission provides two port-a-potties at the property and staffs the beach with lifeguards daily from the last day of school in June through the start of school in August. The Commission made Red Cross certified swim lessons available at the Town Beach for two different age groups.

Events –The Commission is widely recognized for three major events: the long-standing Easter Egg Hunt; the Halloween Parade and trick or treat lane; and the December holiday tree lighting with a bonfire at the Town Common along with a visit from Santa Claus. Halloween activities included a children’s parade from the Common to the schools, and then the children enjoyed a “candy lane” on Mechanic Street. For the December holidays, the tree and pavilions at the Town Common were decorated with lights and ornaments, and the Menorah was set up to be lit each evening during Hanukkah. The tree lighting event was concurrently filmed by Bolton Access TV. The tree was lit by the Nashoba High School Girls Field Hockey team. The NRHS Girls Choir came and sang

carols at the Common pergola. Santa Claus appeared at the upper pavilion to greet the children. Hot chocolate and desserts were provided by the Scouts. We held a skating season “opener” in January at the Common with a performance by an Olympic skater, Matt Savoie.

Music and Art Events- The Commission arranged a magician whose act was well attended by over 100 residents. The Bolton Cultural Council provides some funding for this program.

Parks & Recreation Coordinator– This position takes on the administrative work and enables the Commissioners to more proactively plan for long range field improvement needs, engage in grant and donation seeking activities, and to reduce liability with regard to field use, events, program procedures and part-time beach employees. Lisa Shepple is our part-time coordinator who works at Town Hall to manage the Commission’s business. Her hours were increased to 19 hours per week. Lisa has undertaken creating very popular Summer programs with several different sports and kids town which is games and crafts. This is held at the Town Common and the sports are mostly at Memorial field.

### **Financial Statement July 1, 2021 to June 30, 2022**

#### **Wages**

Appropriated	\$31,093.23
Expended	\$27,690.05
Unexpended balance returned to general fund	\$ 3,403.18
Services – Appropriated	\$ 7,115.44
Equipment–Appropriated	\$2,600.00
Electric – Appropriated	\$1,650.00
Supplies – Appropriated	\$ 3,890.00
Total Appropriated	\$15,255.44

#### **Expenses**

Purchase of Services	\$ 9,097.20
Equipment	\$ 599.00
Electric	\$ 2,106.84
Supplies	\$ 3,452.40
	\$7,840.58

#### **Parks**

##### **Expended**

Total wages returned	\$ 3,403.18
Total P&R returned	\$ .00
Unexpended balance total	
Returned to general fund	\$3,403.18

## BOARD OF HEALTH

Christopher Rogers, Chairman.....2023

Christopher Slade.....2024

Wendy Karlon .....2025

### Mission Statement

The Board of Health is dedicated to keeping the Town of Bolton a healthy and environmentally safe place to live. We strive to do this through the development and implementation of programs that seek to prevent the outbreak of infectious diseases and by controlling environmental health hazards. Through the enforcement of State statutes and regulations regarding on-site sewerage treatment and disposal systems (Title V), restaurant sanitation and tobacco control we further endeavour to protect, preserve and improve the health of our citizens. However, the Board must be willing to take criticism for not joining popular causes outside of its jurisdiction. The Board must stay focused on its mission, and use sound judgement along with good engineering practices in making its decisions. Our responsibilities are basically four areas, food preparation, animal health, personal health and sanitation.

Through Nashoba Associated Boards of Health (NABH), we have the services of a professional food inspector. All food preparation and storage facilities both public (school lunch rooms) and private, are

inspected regularly in accordance with Federal and State standards.

Also, through NABH, we provide our town with Nursing services. These services are most often used by our senior citizens, but are available to all residents. The wellness and flu clinics as well as responding to general health threats are also our responsibility.

For sanitation, NABH provides us with a Registered Sanitarian who specializes in Sewage Disposal Systems. Bolton's Sanitarian possesses excellent knowledge of all state codes and has exceptional field experience regarding Sewage Disposal Systems.

This past year, the Board also updated it's well regulations to require home owners to have their well tested prior to selling their home.

The Animal Inspector we hire directly. Our Inspector conducts annual inspections of all farms and farm animals, both hobby and commercial.

This year all of the Board's areas of responsibility have gone well. The Board continues to work with NABH on matters related to Covid-19 outbreak.

### Financial Statement July 1, 2021 to June 30, 2022

#### Salary

Appropriated:	\$37,948.09
Expended:	<u>\$38,219.94</u>
Unexpended balance	
returned to general fund:	\$0.00

#### Expenses

Appropriated:	\$22,661.91
Expended:	
Rabies Testing	\$560.00

Travel	\$408.46
Supplies	\$0.00
Dues & Memberships	\$0.00
Advertising	\$50.00
Environmental	\$14,581.60
Nursing	\$6,654.32
	<u>\$22,254.38</u>

Unexpended balance	
returned to general fund	\$407.53

---

## NASHOBA ASSOCIATED BOARDS OF HEALTH

**Nashoba Associated Boards of Health** continues to serve the Bolton Board of Health in meeting the challenges of environmental and public health needs in your community. As the pandemic specific requirements and guidance were eased, and the State of Emergency ended in June, we have provided assistance to your Board's return to pre-pandemic public health activities.

- The agency staff informed, educated and stayed current with the COVID-19 information from the Department of Public Health to help residents in your community navigate the changes.
- Our public health nursing staff were still providing contact tracing and outreach in your communities (including regional COVID-19 vaccination clinics), while reaching out to Councils on Aging to establish well adult clinics and conduct regular fall flu clinics.
- Our VNA continued their home health activities in your community.
- As a recipient of a Public Health Excellence Grant, we have brought on staff to increase our presence in food service establishments and provide improved communication, and public health education to the Nashoba District.

We look forward to continuing our work with **Bolton's Board of Health** to meet the public health, environmental and nursing needs of your community.

### **Environmental Health Department**

The Nashoba Sanitarian serving your community is always available at our Ayer office and he has regular hours in the Town Hall to serve your residents and work with you Town Hall staff.

#### Food Service Licensing and Inspections

19

This office licenses, inspects, responds to complaints and conducts follow up on concerns in licensed businesses. Many of the inspections done this year were in response to COVID complaints; also affecting inspect businesses were closed or closed part of the year (schools). As more businesses opened this office has inspections.

#### Recreational Permitting and Inspections

21

This office licenses, inspects and responds to complaints regarding recreational camps for children, bathing beaches and public and semi-pools. We sample bathing beaches weekly, providing the results to community partners, to ensure swimming only occurs at the public and semi-public beach which meet State regulations.

#### Title 5 related work – On-site Sewage Disposal

We received 40 applications for soil testing (testing necessary for the design of a sewage disposal system) and witnessed 67 tests performed (perc tests and soil evaluation holes)

We received 19 applications for sewage disposal system and reviewed 28 plans for new and replacement systems.

Our office prepared 27 sewage disposal system permits for the Board's review and approval: 19 for new construction and 8 for the replacement of failed systems

We conducted 36 inspections during the construction of sewage disposal system.

We reviewed 60 Title 5 inspection reports and we were available to provide consultation to residents relating to sewage disposal systems

#### Private Well related services

Private wells are regulated by local regulation and we issued 11 well permits for new and replacement private water supply wells and we are available to assist residents with questions on water quality, quality reports and interpretation of their results.

Rabies Clinics – Animals Immunized (Due to COVID-19, clinics were limited in 2022)

#### **Nashoba Nursing Service & Hospice**

Nashoba's Certified Home Health Registered Nurses visit and provide skilled services to patients in under physician's orders. These services include assessment of physical, psychological, and nutritional. Skills include teaching/supervision of medications, wound care, ostomy care, IV therapy on a 24-hour catheter care, case management and referral to other services as needed.

Nashoba's Certified Home Care Aides provide assistance with daily activities of daily living including dressing, exercises and meal preparation.

Nashoba Therapists provide skilled physical, occupational, speech, and dietary therapeutic interventions, assessment, treatment and education. Their integration of client, caregiver, and medical outcomes attaining maximum functional dependence.

<u>Nursing Visits</u>	57
-----------------------	----

<u>Home Health Aide Visits</u>	6
--------------------------------	---

<u>Rehabilitative Therapy Visits</u>	165
--------------------------------------	-----

#### **Community Health Nursing**

Nashoba's Community Health Nursing program provides an essential public health service to its member communities guided by the American Nurses Association (ANA) 16 Standards of Public Nursing Practice.



Nashoba’s Community Health Nursing program provides an essential public health service to its member communities guided by the American Nurses Association (ANA) 16 Standards of Public Nursing Practice.

The Nashoba nursing team reviewed, investigated and reported on all mandated communicable and infectious diseases (including COVID-19) while working closely with the Massachusetts Department of Public Health’s (MDPH) epidemiology team. Though this daily reporting and investigation work is not always visible, it is vital to protect the public from the spread of disease and includes:

- Working with MDPH and other local boards of health to identify and manage clusters of disease/exposures in the District..
- Contact tracing for our member communities and teaching about the processes of Isolation and Quarantine. Teaching risk reduction, infection control measures and disease management.
- Serving as a resource for individuals and businesses interpreting the everchanging information on the disease and the State’s response to the pandemic.
- Working with school nurses and childcare providers in the District to provide information, offer advice and support and assist with contact tracing in the schools and daycare centers as needed.
- Collaboration with all municipal staff, including Councils on Aging, to address questions about COVID-19 (and other diseases), exposures and actions which may be necessary to address these exposures.

Communicable Disease Number of Cases:

Giardiasis .....	1
Hepatitis C .....	1
Human Granulocytic Anaplasmosis .....	7
Influenza .....	57
Salmonellosis.....	1
SARS-CoV-2 (COVID-19).....	544

The Nashoba nursing staff provided monitoring and guidance to travelers and residents testing positive for TB infection (not contagious) **119** throughout the district this calendar year, and have also been managing **2** active TB cases in the District since Spring/Summer 2022 and continue to date. The towns in the Nashoba District fall into a **LOW RISK TB** category (as defined by MDPH).

In addition to the mandated disease surveillance and reporting, our staff serves as a resource to the community, addressing questions and concerns from the public on a variety of health and safety issues (immunizations, head lice, chronic disease management, safe drug/sharps disposal etc.) in a variety of ways including:

- Monthly well adult clinics have been & continue to be offered throughout the district. Nashoba nursing staff conducted **159** total clinics this year, including **10** in Bolton. Clinics provide the opportunity for residents to meet with the nurse for blood pressure checks, blood sugar screening, general health counselling, resource information and referrals as needed. Districtwide flu clinics are held in the fall.
- Nashoba conducted seasonal flu clinics in each community to make vaccinations available to everyone, including homebound residents. We administered **2130** flu shots to community members, including **208** Bolton residents.
- We conducted regionalized COVID-19 vaccine clinics the first quarter of the year until the public demand/interest in the vaccine waned. In an effort to increase vaccine accessibility, clinics were also held at local food pantries, shelters, churches, schools, businesses, etc. A total of **509** district community members were vaccinated for COVID-19 in the 2022 calendar year.
- The nurses are available for & have made home visits to make general assessments, assist with coordinating care and services, provide support/teaching and make referrals to other local community resources.
- Nashoba has offered community outreach and educational programs covering topics such as disease prevention, chronic disease management, emergency preparedness, mental health awareness, and overall wellness.
- Nashoba staff attend and regularly participate in collaborative meetings, trainings and conferences to keep current with the latest developments in local public health.
- Nashoba staff facilitated several meetings with key stakeholder groups to promote partnership, encourage strong regional communication, and foster working relationships. This has helped to identify common goals and guide future public health initiatives and outreach.

#### Community Health- Communications and Public Health Education Summary

The Public Health Educator/Communications Specialist (PHE/CS) role has evolved since its inception in Sept 2021 to best support the needs of the District. In the past year, the PHE/CS has been communicating timely and relevant public health information to towns and stakeholders, and providing educational opportunities across the District with a social determinants of health (SDOH) lens. This work has included:

- Developing educational programs and presentations both independently and collaboratively with the PH nursing team- Harm reduction, emergency preparedness, etc.
- Providing education and advocacy related to treatment and de-stigmatization of substance use disorder
- Maintaining up-to-date distribution lists, communicating within the district via channels such as quarterly newsletters, regular email updates, etc. pertaining to public health news, information and events such as flu and rabies clinics. Exploring ways to diversify communication methods to reach as many community members as possible.

- Building and maintaining relationships with stakeholders through meetings and attending community events to represent NABH
- Serving as a resource for community members with public health related questions across a broad range of topics; developing a robust, in-depth Resources page for the website (which is currently being finalized)
- Attending trainings with an emphasis on health equity and public health service regionalization. MDPH has prioritized these areas because research has shown they have the biggest impact on health outcomes for the broadest range of people.
- PHE/CS has utilized an SDOH lens to identify health inequities that most impact the NABH region to focus efforts and collaborate with community partners to lessen these gaps.
- Developing educational and communications materials for district and individual towns by request including print, electronic, presentation, and TV/news media materials
- Maintaining and improving upon NABH website to keep info relevant and accessible. Maintaining agency social media to reach more people in district with current, relevant and seasonal public health information.
- Organizing events to facilitate the exchange of information such as a Spring Wellness Festival and first regional informal local board of health gathering

## ANIMAL CONTROL OFFICER

Phyllis Tower .....2023

Pamela Johnson.....2022

This past year, once again, there was a high number off uncontrolled animals. Loose dogs, cats and livestock can lead to unfortunate incidents. Please check dog enclosures and electric fences often. For their safety don't leave dogs and cats unattended while outdoors. Livestock fences should also be checked routinely. There are no bylaws requiring cats to be contained indoors but it's highly suggested. Wildlife laws are enforced by Massachusetts Fisheries and Wildlife. Animal control can advise residents with their wildlife concerns.

This great horned owl was successfully removed from a soccer net in July. Owls and



hawks have been known to swoop down for prey and get caught in berry netting or in this case a soccer net. Once stuck they twist and turn trying to get free but usually get tangled even more. It is advised to monitor garden/berry netting for birds and to tip over or store nets in a building.

### Dogs

Loose..... 22  
Reported Missing. 14  
Found ..... 18  
Barking..... 1

### Other

Cats ..... 9  
Livestock..... 8  
Wildlife ..... 52

**Financial Statement**  
**July 1, 2021 to June 30, 2022**

**Salary**

Appropriated	\$17,129.88
Expended	\$17,129.84
Unexpended balance	
returned to general fund	
\$.04	

**Wages**

Appropriated	\$2,610.18
Expended	\$2,609.88
Unexpended balance	
returned to general fund	\$ .30

**Expenses**

Appropriated:	\$1,750.00
Transfer:	\$335.60
Expended:	
Purchase of Services	\$871.00
Supplies	\$318.48
In-state Travel	<u>\$896.12</u>
	\$2,085.60
Unexpended balance	
returned to general fund	\$0.00

---

**ANIMAL INSPECTOR**

Phyllis Tower .....2023  
Pamela Johnson.....2023

**Barn Book**

Residences with farm animals	57
------------------------------	----

10-day quarantine dog-to-dog	2
10-day quarantine cat to person	1
45-day quarantine cat with	
wound of unknown origin	1

**Quarantines/Releases**

10 day quarantine dog to person	8
---------------------------------	---

**Financial Statement**  
**July 1, 2021 to June 30, 2022**

**Salary**

Appropriated	\$1,479.79	Unexpended balance	
Expended	\$1,479.66	returned to general fund	\$ .13

---

**PUBLIC WAYS SAFETY COMMITTEE**

Mary Ciummo (chair) .....2024  
Holly Lauer.....2024  
Michael Keller .....2025  
Shandy Carpenter.....2023  
Stephen McKeown.....2023

Bolton values its winding, stonewall and tree-lined country roads, many of which have been designated “scenic roads” pursuant to state law and Town bylaw. Pedestrians, bicyclists, and horseback riders share our roads with increasing car and truck traffic. The shared use of our roads for all travelers is becoming increasingly important in safety and quality of life aspects.

The Public Ways Safety Committee was created in 2003 as an outgrowth of the Main Street Safety Task Group of 2002. Appointees have staggered terms of 3 years. There is currently an opening for one Committee member; after serving on the Committee for seven years, Holly Lauer resigned in March 2022. Holly’s contributions were many and we very much appreciate all that she did.

The Committee is an advisory resource for the town. Working in conjunction with the Department of Public Works, Police Department, Planning Department, Selectmen, and Town Administrator, the Committee shall identify, investigate, and propose solutions to safety concerns throughout the town. This shall include, but not be limited to, the examination of:

- Existing motorized local, commuter, and trucking traffic patterns.
- Existing non-motorized transit patterns.
- Existing traffic accident documentation recorded by the Police Department.
- Excessive traffic volumes.
- Signage and regulatory markings.
- Traffic speed and traffic calming measures.
- Safety for all users of the roadway, including pedestrians, cyclists, horseback riders, mass transit, and motor vehicles.

- Parking.
- Dangerous or problem sections of roadways or intersections.
- Emergency vehicle access.
- Impact of new development upon existing and planned transportation infrastructures.

The Committee consults with the Director of Public Works, Chief of Police, Town Planner, other boards and committees in Bolton and in neighboring towns, MassDOT and/or any other agency or committee in gathering information prior to bringing a specific proposal to the Board of Selectmen. The Committee has a line item in the DPW budget of \$9,100 for traffic signs and fog line painting on 13 roads.

The Committee’s activities in 2022 included:

- Serve as a resource for the Transportation task group of the Master Plan Steering Committee.
- Updated Traffic Rules and Order for Select Board approval.
- Inventoried all Stop signs, noting conditions and recommendations for replacement.
- Created an online sign request form and process due to the number of requests from residents for road signage, includes input from PWSC, the DPW Director, Police Chief and Select Board. Four requests were processed.
- Reviewed the Complete Streets Prioritization projects list at the request of the Town Planner for Complete Streets funding.
- Attended Safe Streets and Roads for All (SS4A) Program webinar.

---

## CONSERVATION COMMISSION

Brian Berube, Chair .....	2025
James Geraghty .....	2025
Lori Stephenson .....	2024
Gillian Glassanos .....	2024
William Payne.....	2023
Paal Brandvold.....	2023
Open Seat.....	2023
Volunteer Land Steward	
Open.....	2024
Rebecca Bucciaglia, Conservation Agent	

The Bolton Conservation Commission members are appointed by the Selectmen for the promotion and development of natural resources and protection of watershed resources as set forth in M.G.L. Chapter 40 Section 8C. The Conservation Commission manages, maintains, and acquires land for conservation and passive recreation. The Commission administers the Massachusetts Wetlands Protection Act and Bolton Wetlands Bylaw. The Commission works closely with local and regional boards, committees, and professional staff to preserve Bolton's character, valuable habitats and open spaces.

**Membership and Administration:** The Conservation Commission consists of volunteer residents with 7 voting members. Residents can join as non-voting members to assist the commission and gain experience before joining as voting members. The Commission typically meets the first and third Tuesday of each month via the remote platform Zoom. All meetings are open to the public. During 2022, the commission held 21 public meetings and reviewed new applications including: 16 Notices of Intent, 12 Requests for Determination of Applicability, 3 Abbreviated Notice of Resource Area Delineation, 9 Requests for Certificates of Compliance, 2 Order of Condition Extension Requests, and 5 Enforcement Orders. The Commission made site visits for each application and

held numerous meetings with citizens, town boards, and developers. The Commission maintains a web page on the Town of Bolton website at [www.townofbolton.com](http://www.townofbolton.com) where agendas, minutes, links to trail maps, event postings, and various large projects/reports can be found.

**Wetland Protection:** In the administration of the State Wetlands and River Protection Acts and the Wetlands Bylaw, the commission serves the town in a regulatory capacity. Under these laws, the commission is charged with the review and control of activities in or near the town's wetlands, wildlife habitat areas, watershed and natural resources to prevent any adverse impact on those resources. Through public review and decision-making process, the commission regulates the work done in these areas to ensure the protection of public and private water supply, protection of groundwater supply, flood control, storm damage prevention, prevention of pollution, and the protection of fisheries and wildlife habitat. The Wetlands Bylaw provides additional protection of wetlands for water quality and rare species habitat including rare plant species. The interests of the bylaw extend to agriculture, aquaculture, and recreation deemed important to the community. The commission is further charged with the responsibility of confirming wetland delineations for all protected wetland resource areas. During 2022, the commission spent a considerable amount

of time reviewing projects specifically the proposed Alta Nashoba Valley development a portion of 580 Main Street. Review of all projects under Bolton's Wetlands Bylaw is critical to the long-term protection of the resource areas. The Conservation Agent reviewed and commented on proposals brought to other boards and departments on behalf of the Commission.

Open Space Conservation: The Commission continually works with the Bolton Conservation Trust (BCT) and a group of volunteers "Bolton Trails Committee". The commission would like to thank our volunteers who continuously support caring for our trails and residents who continuously support open space throughout Bolton. The Conservation Agent continues to serve as the representative for Bolton on the Wild and Scenic Stewardship Council along with associate representative Rona Balco.

Land Management: Thank you to all the volunteers who help keep the trails clear and open space properties accessible. We are appreciate and grateful for the efforts put in to support the maintenance of our 47+ miles of trail throughout town over our 3,000+ acres of open space. The Commission's management efforts consider not only human needs but the needs of wildlife and natural resource protection. The Commission contracted an assessment of the earthen dams at Bower Springs Conservation Area. This resulted in

recommendations to ensure the stability and longevity of keeping the trails open to the public on one of our most popular and heavily trafficked properties. The commission will approach this in a phased manner in an attempt to reduce impacts to the budget overall to contract work to remove woody vegetation along a portion of the earthen dam, stabilize, then grade and install material to the top of the earthen dam. This project is anticipated to take place over the next two years and may include disturbances to trail use during specific times of year. We appreciate your patience and understanding as we ensure this property and its popular trails are able to be kept open to the public for years to come. The Invasive Species Management Program has been ongoing. The first Learn to Fish program was held this year at Bower Springs in partnership with the Massachusetts Environmental Police and MassWildlife which received very positive feedback, the commission hopes to make this an annual event. The Commission also received an MVP Program Action Grant from EoEEA to lead a partnership project with Clinton; Nashua River Communities Resilient Lands Management Project which will complete in June 2023. To close out the calendar year and with assistance from our volunteers of the Bolton Trails Committee, the Commission received funding for the MassTrails Grant to replace and repair 9 existing trail crossings.

### **Financial Statement July 1, 2021 to June 30, 2022**

<b>Wages</b>	
Appropriated:	\$61,547.50
Expended:	<u>\$61,310.13</u>
Unexpended balance	
returned to general fund:	\$237.37
<b>Expenses</b>	
Appropriated:	<u>\$18,400.00</u>
Expended:	
Purchase of Services	\$1,840.00
	<u>\$12,701.87</u>
Unexpended balance	
returned to general fund:	\$5,698.13
Revenue Wetland Bylaw Applications:	\$3,730

Land Maintenance	\$7,200.00
Training	\$315.00
Vernal Pool Study	\$0.00
Adv./Legal Notices	\$215.00
Supplies	\$562.89
Travel/Mileage	\$339.95
Dues & Membership	\$585.00
Land-Capital Improv.	\$594.00
Equipment	\$550.03
Cons. Fund	\$500

Revenue Wetland Protection Act (Town portion of State DEP) Applications: \$3,575.00

#### **Grants**

MVP Action Grant (NRCLM): \$302,691.00  
MassTrails Grant: \$39,519.00

## PLANNING BOARD

James Barr (Associate) .....	2026
Peter Driscoll .....	2023
Michael Gorr .....	2025
Erik Neyland .....	2024
Mark Sprague.....	2026
Bob Roemer .....	2025

The Planning Board, a five-member elected board with one appointed associate voting member, reviews and approves the division of land under the Subdivision Control Law pursuant to Massachusetts General Laws Chapter 41 in order to ensure the public safety, interest, and welfare of the residents of the Town of Bolton. The Board conducts meetings and public hearings in compliance with Massachusetts General Laws to review and consider Subdivision plans, Approval Not Required (ANR) plans, Site Plan Review, Scenic Roads, and Special Permit applications. The Planning Board guides the process of Zoning Bylaw amendments under the State Zoning Act (Massachusetts General Laws Chapter 40A) and adopts a Master Plan that is designed to provide a basis for decision making regarding the long-term physical development of the town, pursuant to Massachusetts General Laws Chapter 41.

The Planning Board typically meets the second and fourth Wednesday of each month. All meetings are open to the public. Meetings were conducted remotely via Zoom Video Communications, Inc. pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, in response to COVID-19.

### Membership and Organization

Mark Sprague served as Chair of the Planning board until the May 25<sup>th</sup> meeting. In May the Planning Board nominated Peter Driscoll to serve as Chairman and Mark Sprague as Vice Chairman.

The Planning Board appointed Michelle Tuck, Danielle Spicer, and Natalie Gabrielle as members of

the Design Review Board. There are two vacant positions on the Design Review Board.

The Planning Board would like to extend a special thank you this year to Valerie Oorthuys, who moved on from the Town Planner position in September of 2022. Through her thoughtful leadership, the roles and responsibilities of the Planning Department expanded, particularly as the Town achieved Housing Choice Designation and Green Communities Designations. These designations place Bolton in an excellent position for future grant application rounds.

The Planning Board appointed Todd Miller, Town Planner, as MAGIC Representative.

In addition to providing administrative and technical support to the Planning Board, the Planning Department fills a variety of community development roles. The Planning Department provides staff support to the Zoning Board of Appeals, Economic Development Committee, Affordable Housing Trust, Housing Production Plan Committee, Design Review Board, and Master Plan Steering Committee. The Planning Department works closely with the Assabet Regional Housing Consortium to maintain the Town's supply of affordable housing units through the Department of Housing and Community Development's Subsidized Housing Inventory. Planning Department staff assist various Departments, Boards, and Committees on issues of land use policy.

### Permitting Activity:



The Planning Board approved three Special Permit applications and granted two applications for Scenic Road and Shade Tree Written Consent:

- Backland Lot Special Permit, 87 Laurel Road, Map 6.D Parcel 88 - **Approved**
- Scenic Road and Shade Tree Joint Public Hearing with Tree Warden for Removal of 3 Public Shade Trees, 387 Old Bay Road, Map 5.B Parcel 49 – **Approved**
- Scenic Road and Shade Tree Joint Public Hearing with Tree Warden: Removal of one 36” diameter Oak, 0 Sawyer Road, Assessor’s Map 3.A Parcel 64.1 and Map 3.A Parcel 65 - **Approved**
- Special Permit for Bed & Breakfast and Modification of Barn Bylaw Special Permit –5 Harvard Rd. Bolton MA property identified on Bolton’s Assessor’s Map 5.C as Parcel #5.0. – **Approved**
- Backland Lot Special Permit and Shared Driveway Special Permit Approval - Alphaterra Design, LLC at 0 Main St., Bolton, MA 01740 Bolton Assessor’s Map 5.E Parcel 100 - **Approved**

The Planning Board endorsed three Subdivision Approval Not Required (ANR) plans:

- Endorsement of Subdivision Approval Not Required (ANR) Plan, 89 Bolton Road, Map 3.C Parcels 18, 20.1, and 2791 South Bolton Rd.
- Endorsement of Subdivision Approval Not Required (ANR) Plan, 305 Old Bay Road, Map 4.B Parcel 21, and 353 Old Bay Road, Map 5.B Parcel 85
- Endorsement of Subdivision Approval Not Required (ANR) Plan, 123 Nourse Road, Map 6.C Parcel 4

With the assistance of the Board’s consulting engineers at Nitsch Engineering and Places Associates, Inc., the Board reviewed plans, considered amendments, and monitored ongoing construction of subdivisions and Special Permits:

- Keyes Farm Subdivision- Site Inspections and Peer Review
- Houghton Farm Subdivision and Common Driveway- Site Inspections and Peer Review

## Planning and Community Development

*Affordable Housing:* The Planning Department attends regular meetings of the Assabet Regional Housing Consortium serving Bolton and six additional communities. The Consortium’s affordable housing consultant is Metrowest Collaborative Development.

*Housing Choice Capital Grant:* As a Housing Choice Community, the Town applied for a Small-Town Capital Grant of \$100,000 towards Master Plan development. Bolton will continue to apply for grants through this program.

*Housing Production Plan:* The Housing Production Plan Committee (HPPC) appointed by the Planning Board met current requirements set forth in 760 CMR 56.03(4). This new plan provides a proactive approach for planning and developing affordable housing in manner consistent with M.G.L. c.40B provisions. The plan was approved by the Massachusetts Department of Housing and Community Development (DHCD).

*Making the Connections Pilot Program:* The Town of Bolton is participated in a pilot program conducted by the Minuteman Advisory Interlocal Coordination (MAGIC) sub-regional planning group called “Making the Connections” to develop transportation options. The intent of the pilot is to fill the gaps in the region’s transit network. The program focuses on connecting seniors, people with disabilities, financially vulnerable residents, and veterans to health services, community resources, and economic opportunities. The Planning Department and Council on Aging requested and received \$4,000 in funding from the Making the Connections group and worked together to contract with Clinton Livery to provide fully subsidized rides to qualified residents.

*Master Plan Steering Committee:* The Master Plan Steering Committee, originally appointed by the Planning Board in 2019, is in the process of updating Bolton’s Master Plan to provide a basis for decision

making regarding the long-term physical development of the Town. The comprehensive plan will include elements such as goals and policies, land use, housing, economic development, natural and cultural resources, open space and recreation, services and facilities, schools, transportation, impact to town finances and taxes, and implementation. In 2021, the Committee

successfully held the first public forum related to Town-wide visioning through the year 2035. Further forums and analyses will continue in 2023, with the goal of completing the Master Plan by summer 2025. The Committee reports directly to the Planning Board and Board of Selectmen. The Committee meets on a monthly basis.

### **Financial Statement July 1, 2021 to June 30, 2022**

<b>Salary</b>		Purchase of Services	\$152.98
Appropriated	\$63,285.60	Advertising	\$250.00
Expended	<u>\$67,259.79</u>	Supplies	\$132.59
Unexpended balance		In-State Travel	\$47.73
returned to general fund	\$0.00	Dues Memberships	\$1,376.32
		Meeting Expenses	<u>\$65.00</u>
<b>Expenses</b>		Unexpended balance	
Appropriated	\$4,250.00	returned to general fund	\$2,225.38
Expended			

---

## **ECONOMIC DEVELOPMENT COMMITTEE**

Chairman Erik Neyland..... 2023  
 Amy Balewicz ..... 2023  
 Larry Cedrone ..... 2023  
 Alan Santos ..... 2023  
 Sean Serell..... 2023  
 Craig Maxfield Johnson ..... 2023

The Economic Development Committee (EDC) is an advisory committee comprised of seven members appointed by the Select Board for a term of three years, in accordance with Massachusetts General Laws Chapter 40, Section 8A.

The Town Planner serves as an Ex-Officio non-voting member.

The Economic Development Committee's mission is to help attract, retain, and grow businesses and jobs in Bolton to improve the economic environment and quality of life for its residents and meet the long-term needs of the community.

The Committee typically meets the first Monday of each month. All meetings are open to the public. In 2022, all meetings were conducted remotely via Zoom Video Communications, Inc. pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, in response to COVID-19.

On October 27, 2022 the Select Board voted to appoint Craig Johnson to the Economic Development Committee.

*Committee Initiatives:*  
*Backyard Bolton*

The EDC organized the 5th Annual Backyard Bolton on three Saturdays in August and September 2022. Backyard Bolton is a community event supporting local small farms, backyard growers, and small batch product producers. The EDC greatly appreciated the participation of every vendor including farms, musicians, organizations, and local small businesses.

*Welcome to Bolton Sign*

In 2016, the EDC and Agricultural Commission coordinated the permitting and construction of the Welcome to Bolton sign located at the corner of Sugar Road and Route 117. In 2022, the EDC received annual maintenance fees from participating businesses and farms. Next year, the EDC will work to fill the remaining vacant spaces on the sign, with three reserved for local farms and one reserved for a local business.

*Social Media*

The EDC continued to use social media to promote businesses on the Destination Bolton Facebook page. Thank you to Amy Balewicz for continuing to post video spotlight stories to highlight local businesses, organizations, and initiatives.

*Adopt-A-Pole Initiative*

The EDC organized the Annual Adopt-A-Pole initiative. The EDC coordinated the project to affix holiday wreaths to utility poles in the area of the Wattaquaddock Hill Road and Route 117 intersection. The purpose of the project is to connect local businesses to the community through beautifying the historic Town Center during the holidays. The EDC extends its gratitude to the 13 local businesses which donated to the initiative. In addition, the EDC sends a special thank you to the Department of Public Works for their assistance with installing and removing the wreaths.

**Financial Statement  
July 1, 2021 to June 30, 2022**

<b>Expenses</b>			
Appropriated	\$750.00	Unexpended balance	
Expended		returned to general fund	\$124.65
Purchase of Services	\$124.65		

**ZONING BOARD OF APPEALS**

Gerard Ahearn .....	2026
Bryan Holmes .....	2025
Andy Kischitz .....	2024
Bradley Reed.....	2027
Elisabeth Hutchins .....	2023
Gabrielle Lomanno (Associate)...	2022

The Zoning Board of Appeals, consisting of five (5) full members and two (2) associate members, is appointed by the Select Board. The Zoning Board of Appeals hears and issues decisions for applications for Special Permits, Variances, and appeals from decisions of the Zoning Enforcement Officer, Planning Board, and Select Board, in accordance with Massachusetts General Laws Chapter 40A. In

addition, the Zoning Board of Appeals hears and issues decisions for applications for Comprehensive Permits in accordance with Massachusetts General Laws Chapter 40B.

The Zoning Board of Appeals met on an as-needed basis during calendar years 2021-2. These meetings were conducted remotely via Zoom Video Communications, Inc. pursuant to

Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, in response to COVID-19.

#### Permitting Activity:

The Zoning Board of Appeals considered six (6) applications for Variances and two (2) applications for Comprehensive Permits.

#### Variance Applications:

- 11 Cider Circle- Relief from side and rear yard setbacks for installation of a pool and construction of a shed – **Granted**
- 50 Golden Run rd.- Relief from setback for installation of a garage– **Granted**
- 76 Quaker Lane - Relief from side setback– **Granted**
- 188 Annie Moore Rd. – Relief from rear setback for installation of a pool shed – **Granted**
- 153 Long Hill – Relief from side yard setback – **Granted**
- 51 Vaughn Hill – Relief from rear setback for installation of a ground-mounted photovoltaic system – **Granted**
- 19 Whitcomb rd. – Relief from side and rear setback for installation of a garage - **Granted**

#### Comprehensive Permit Applications:

- Mallard Lane – Age-restricted housing development proposed to consist of eleven (11) single family detached homeownership units. Three (3) of the

units will be sold to qualified affordable purchasers. The development is proposed off South Bolton Road on property identified on Assessor's Map 2.C as Parcel 25.1 – **Approved**

- Alta Nashoba Valley – Multi-family rental housing development proposed to consist of 229 rental units. Fifty-eight (58) of the units will be leased to qualified affordable renters. The development is proposed to be located at 580 Main Street. - **Approved**

#### Construction Updates:

- The Woods at Farm Road is under construction. The Zoning Board of Appeals granted a Comprehensive Permit to the applicant in October 2020. The development consists of four (4) single-family detached homeownership units. One (1) of the units will be sold to a qualified affordable purchaser. The development is located on property identified on Assessor's Map 3.C as Parcel 72. Building Permits have been issued for all units.
- The Still River Commons Comprehensive Permit project was denied on appeal with the Department of Environmental Protection. The proposed development included four (4) single family dwelling units located on property along Still River Road identified on Assessor's ap 8.B as Parcel 32, and would have provided one (1) affordable unit in compliance with M.G.L. Ch.40B. The developer has chosen to proceed with the by-right construction of one (1) single family dwelling.

**Financial Statement  
July 1, 2021 to June 30, 2022**

**Expenses**

Appropriated	\$200.00	Unexpended balance	
Expended:		returned to general fund	\$193.46
40B Permitting	\$0.00		
Advertising	<u>\$6.54</u>		

---

**HOUSING AUTHORITY**

Mark Duggan .....2025  
Eileen Griffin-Wright..State Appointee

**Mission Statement**

The mission of the Bolton Housing Authority is to provide housing affordable to people making less than 50% of the area median income.

The Housing Authority remains inactive except when asked by the Selectmen to consult on housing issues and will continue as such until there is an opportunity to provide housing to people earning less than 50% of the area median income.

---

**AFFORDABLE HOUSING PARTNERSHIP TRUST FUND**

Kevin O'Brien.....2024  
Herb Cabral .....2023  
Select Board

Bolton established the Housing Trust Fund in 2006. The Partnership has six members, three of whom are the current members of the Select Board and three others who are appointed by the Select Board. The Partnership decides how and when to use the resources of the Housing Trust Fund to further affordable housing in Bolton. The Partnership meets on an as-needed basis.

Money is contributed to the fund in a variety of ways, chiefly by contributions from developers in compliance with Bolton's inclusionary housing bylaw. In some cases, the bylaw allows a developer to contribute land instead of cash. The Partnership has received such property from Houghton Farm. The Partnership may expend the funds to create or preserve affordable housing in Bolton. The fund currently has \$303,417.83.

---

**HISTORICAL COMMISSION**

Robert Busch, Chairman.....2025  
Martha Remington, Chm Emerita...2023

Alice Coggeshall .....	2024
Jeannemarie Padovano .....	2025
Robert Tattersall .....	2024
Nathanial Smith .....	2023
Open Seat .....	2023

## Introduction

The Bolton Historical Commission was established in 1992 by Article 14 on the Annual Town Meeting warrant. The Commission is charged by the Town of Bolton and the Massachusetts Historical Commission to identify, evaluate, document, protect and preserve the historical, cultural and architectural resources of the Town. The Commission adjudicates the Demolition Delay Bylaw.

## Demolition Permits Processed:

- XP-22-1: Persons Park Cottage. Determined *Historically Significant* and *Preferably Preserved*. No demolition delay imposed based on Site Preservation Plan mutually agreed with Parks and Recreation
- XP-22-2: Persons Park Garage. Determined *Not Historically Significant*. Demolition permitted without delay
- XP-22-3: Barn at 711/3 Main St. Condemned by the Building Department; immediate demolition allowed
- XP-22-4: House and connected Barn at 22 West Berlin Road. Determined *Historically Significant* and *Preferably Preserved*. Six Month Delay imposed. (Application expired due to change of ownership.)
- XP-22-5: Garage at 119 Wattaquadock Hill Rd. Historical Commission approval not required due to age. Immediate demolition permitted
- XP-22-6: Barn at 711/3 Main St. (re-file of XP-22-3) Condemned status unchanged; immediate demolition allowed
- XP-22-7: House and connected Barn at 22 West Berlin Road. Determined *Historically Significant* and *Preferably Preserved*. Six Month Delay imposed.
- XP-22-8: Small Hay Barn at 22 West Berlin Road Determined *Not Historically Significant*. Demolition permitted without delay.

## Historical Markers:

Historically informational bronze plaques on granite bases were installed at the entrances of South Cemetery and West Cemetery.

## Historic District progress:

Work is continuing on the East End area National Register Historic District (NRHD). Required materials have been prepared and are being reviewed/updated in concert with the Massachusetts Historical Commission prerequisite to submittal to the Department of the Interior for final approval.

## Recognitions:

In July of this year Martha Remington stepped down as Chairman of the Commission after serving in this position for 19 years, and as a Commission member for 22 years. The Commission would like to publicly recognize and thank Martha for her outstanding leadership and faithful service to the Town. The Commission is delighted that she will continue to serve as a member.



The Commission also thanks our professional Preservation Consultant, Anne M. Forbes, for her work on the East End Historic District application and for sharing her considerable knowledge on many other topics with the Commission.

Finally, thanks to all Bolton citizens who appreciate the historic heritage of our Town, and especially the owners of historic properties who do such great work in maintaining and restoring these irreplaceable

buildings that contribute so much to what makes Bolton a special place.

### Other Items of interest:



The Commission worked with the Bolton Historical Society to secure the donation of a portrait of Robert Townsend, a Bolton patriot who served in the Revolutionary War.

Late in the year the Commission evaluated the Old Fire House located at the foot of

Wattaquadock Hill Road near the Public Safety building and, sadly, confirmed the DPW assessment that the building is not safe for continued use and is not practically restorable. The Commission expects

to process a demolition permit for this building in 2023.

On Dec 1 the Commission provided a briefing on the Commission's activities to the Select Board.



### Concluding statements:

Please visit the Commission's web page for more information on Bolton History and the operation of the Historical Commission.

The Commission would welcome an additional member to fill the currently open seat.

## Financial Statement July 1, 2021 to June 30, 2022

<b>Expenses</b>		<b>Dues</b>	<b>\$115.00</b>
Appropriated:	\$6,150.00		
Expended:			<b><u>\$6,045.52</u></b>
Purchase of Services	\$5,700.00	Unexpended balance	
Supplies	\$100.52	returned to general fund:	<b>\$104.48</b>
Advertising	\$130.00		

## BOLTON ACCESS TELEVISION CORPORATION

Kenneth Troup..... President

After two solid years of major disruption from the COVID-19 pandemic, 2022 finally started moving towards normality for Bolton Access TV. By the spring in-person events were making a comeback, and by fall we were incredibly busy as almost all of the normal events resumed.

Comcast fees held steady this year, and we continued to build upon last year's momentum to diversify our non-Comcast revenue, bringing in funds from donations and production work. Our portfolio of production projects for the year included both live steamed and recorded concerts for The Concord Band, The Wellesley Choral Society, and Voices of Metro West.

### Public Programming

Bolton Access TV continued our community work by recording local group meetings and events. This included town gatherings like the Bolton Fair, Halloween Parade, Holiday Lighting from the Town Common, and Pride Parade. We were also able to begin filming live events at the COA again, with fun programs such as Soup Masters and Legends of New England. We also produced a special Veteran's Day Tribute video composed of messages from citizens and elected officials.

As always, a major part of what we do is helping local non-profit groups and town departments increase community awareness of their activities. Production Coordinator Buffy Cautela produced a special feature for the Central Mass Plaine Air

Painters, and Executive Director Nicki McGachey worked with Nashoba Neighbors to help them spread the word about their new non-profit.

Education Programming

Bolton Access TV again worked closely with the Nashoba Regional School District, broadcasting a selection of high school concerts and athletic events in collaboration with our sister station Stow TV.

As is often the case, one of our most watched videos of the year was the High School Graduation, which we both live streamed and later broadcast on channel 8. We also sold keepsake DVDs and USBs of the Nashoba Regional HS graduation ceremony to graduates and their families.

Government Programming

As in prior years, Bolton Access TV is instrumental in keeping the community connected by live streaming and cablecasting the Select Board, Advisory Committee, School Committee, and many other of the town boards and committees. The government meetings mostly continued, on Zoom, due to the popularity of remote participation, but School Committee switched to an alternating schedule of in-person and Zoom meetings. Additionally, we recorded and live steamed a series of public forums about the new high school building and the school budget process. We also sent all the School Committee meetings and forums to the other towns in the Nashoba Regional School System. Bolton Access TV also helped manage the AV setup for Annual Town Meeting, running audio and

recording the meeting for later playback on Channel 99 and online.

Administrative Update

Administrative positions stayed steady in 2022. Nicki McGachey continued as our Executive Director with Buffy Cautela acting as Production Coordinator. Nick Kischitz also continued to be an integral part of the team as our Production Assistant, managing the schedule for the two channels. We also thank Kara Killough and Charles Cantin for their work filming and broadcasting local events and government meetings.

On the board Ken Troup continued as President and Graham Sliker stepped into the role of Treasurer. Of special note this year one of our founders and long-time board members, Rick Merrill, stepped down from his position. And Heather Goodsell from the Bolton COA joined us on the board. Part-time local bookkeeper, Amie Alzapiedi, continued to work with Nicki on the budget and data-to-day financial management. And Bob Johnson and Ed Sterling continue to provide invaluable technical help with the various audio, video, and computer systems within our station.

We continue to work closely with Sterling Lancaster Community Television (SLCT) and Stow TV, who share our interest in the schools and help financially with the Nashoba Regional School Committee broadcasts.

---

**CABLE ADVISORY COMMITTEE**

Kenneth Troup .....	2024
Robert Johnson .....	2024
Danielle Cochrane .....	2024
JP Van Steerteghem.....	2024
Jeff Larkin.....	2024
Frances Morgan .....	2024
Ed Sterling .....	2024
Nicki McGachey .....	2024

The Cable Advisory Committee is charged with overseeing the town’s contract for cable services with Comcast. The Committee acts as the town’s

principal point of contact with the Comcast government representative and assists Bolton residents with complaints and inquiries with



Comcast. This includes providing information to eligible senior citizens about cable bill discounts that were negotiated as part of the contract renewal in 2013.

The Committee conducted a survey as part of the renewal process and held a Zoom public forum.

---

## **BUILDING DEPARTMENT**

### **BUILDING INSPECTOR**

Michael Sauvageau 2023  
Phone (978)779-3312

### **ASSISTANT BUILDING INSPECTOR**

Christopher Rogers 2023

### **ADMINISTRATIVE ASSISTANT**

Kristen Zina  
Phone (978)779-3301

The Building Department continues to make great strides in using ViewPoint Cloud since the program was rolled out in January 2019. The new cloud-based software program allows for a smoother and faster application and inspection process with improved record keeping. While onsite performing inspections, the building inspector now has the ability to look at ViewPoint on the department tablet. Contractors and residents pulling permits can now come to Town Hall and use the kiosk to submit their permit on line with ViewPoint if they need to. The building department has had positive feedback regarding the ViewPoint program and the ability to see the permitting process online from where they are located. The inspectors remind all residents that visible house numbers be displayed on homes when calling in an inspection.

The Building Department is located on the lower level of the Town Hall. The Building Department Administrative Assistant, Kristen Zina, is located in the Town Hall on the upper level.

The Building Inspector will continue to assist the public in meeting compliance as a “Stretch Code Community.” The current codes became in full effect as of January 1, 2018. Contractors

are expected to meet the current codes with Massachusetts Amendments including:

2015 International Residential Code

2015 International Building Code

2015 Mechanical Code

2015 Existing Building Code

2015 Fire Code

2015 Pool & Spa Code

The State is currently reviewing the tenth edition of the State Building Code, which should be adopted this year. That code will be the 2021 IBC / IRC.

Please be advised that the code requires a building permit for swimming pools. This requirement includes both in-ground and above-ground pools. While many conventional above-ground pools can easily meet the required code for construction, several code requirements such as fencing, gates and safety ladders need to meet specific requirements as well. This can only be determined by an inspection in conjunction with the issuance of a building permit. The blue inflatable pools as well as smaller erectable pools do not meet the code requirements for installation. While you

are not prohibited from erecting one of these types of pools, certain protective barriers need to be in place as well as the installation of gates, fencing and other requirements need to be met as well. In addition, electrical code requirements must also be met. Anyone who has any question that their pool may or may not comply with these requirements can call the Building Department for assistance.

All homes, regardless of their age, are required by law to have carbon monoxide detectors installed. Please contact the Fire Department for the location and type of detectors required.

The Building Department issued 383 permits in 2022:

Additions.....	5
Barns .....	2
CellTower .....	8

Decks .....	18
Demolition .....	4
Driveways .....	3
Dwellings .....	8
Garages .....	1
Fire Sprinklers .....	1
Foundations.....	3
Insulation .....	61
Remodeling.....	62
Repairs .....	4
Roofing .....	58
Sheds.....	6
Sheet Metal .....	19
Siding.....	8
Signs .....	4
Solar Panels .....	29
Swimming Pools.....	9
Tents .....	9
Windows .....	38
Wood/Pellet Stoves.....	23

### Financial Statement July 1, 2021 to June 30, 2022

#### Wages

Appropriated	\$31,912.95
Expended	
Department Head	\$29,546.46
Assistant	<u>\$797.64</u>
\$30,344.10	
Unexpended balance	
returned to general fund	\$1,568.85

#### Expenses

Appropriated	\$2,780.00
Expended	
Vehicle Maintenance	\$2,080
Training	\$570.00
Supplies permits	<u>\$96.35</u>
\$2,746.35	
Unexpended balance	
returned to general fund	\$33.65

#### PLUMBING AND GAS INSPECTOR

Robert Janda 2022

#### ASSISTANT PLUMBING AND GAS INSPECTOR

Jeremy Pierce 2022

### Financial Statement July 1, 2021 to June 30, 2022

#### Expenses

Appropriated	\$18,836.34
Expended	\$18,836.22
Unexpended balance	
returned to general fund	\$0.12

There were **101** plumbing permits and **109** gas permits issued in 2022.

**WIRING INSPECTOR**  
James Boodry 2023

**ASSISTANT WIRING INSPECTOR**  
Peter Casello 2023

There were 225 electrical permits issued and approximately 286 inspections done in 2022.

In addition to scheduled inspections, the inspector responds to calls from residents seeking guidance and expertise pertaining to electrical projects. The inspector responded to 46 calls in 2022.

An electrical permit is required for all electrical work being conducted for the protection of homeowners. Licensed electricians should have knowledge of the current electrical code.

**Financial Statement**  
**July 1, 2021 to June 30, 2022**

<b>Expenses</b>	
Appropriated	\$21,836.16
Expended	\$21,836.10
Unexpended balance	
returned to the general fund	\$0.06

---

**BOLTON PUBLIC LIBRARY**

Robert C. Zak, Jr., Chair .....2023  
Pamela Czekanski .....2022  
Caroline Robertson .....2024

*The Board of Trustees dedicate this Annual Report to Ann S. Hurd (1949-2022), who served as Chair of the Board from 1997-2003. Under her guidance, the Library took definitive steps toward planning and fundraising for an expanded facility. Ann's leadership on the Capital Campaign Committee resulted in an unprecedented \$1.04M in private donations for the renovated library. Later, as a member of the Town's Advisory Committee and also as a lifelong reader and library user, Ann continued her support of this department.*

We began the year under a mask mandate, but were able to reintroduce in-person events slowly and steadily. Guided by our local Board of Health, the CDC, and falling numbers of Covid cases, we removed the Plexiglas barriers around the circulation desks in August 2022.

We were pleased and relieved to welcome in-person events again in 2022. Among them: completely new summer reading programs with merit badges for kids and incentives for teens and adults; a series of seminars aimed at owners of small businesses; hands-on art workshops in fused glass with Deenie Pacik, candlemaking with Kitchen Sink Candle Company, mindful drawing with Amy Maricle, and

gelli plate printing with Kimberly Stoney; a first-person account of practicing medicine on the Ukraine-Poland border by Dr. Brian Lisse; and a lecture on the inverted Jenny postage stamp by Ed Sterling. We also joined with several other public libraries to offer a series of online art appreciation workshops as well as several teen programs.

2022 saw several changes in personnel, starting with Tricia Neron's decision not to run for another term on the Board of Trustees. We thank Tricia for her dedicated service to the Board. Caroline Robertson was elected to a three-year term on the Board.

In staffing news, Johanna Graber resigned as Technical Services Librarian and Jennifer March (who had worked in Circulation) replaced her. Kathy Blair, a Shelves, began working in Circulation. Sara Cohen and Maddie Ringuette then became Shelves. By the end of the year the staff was complete once again with no vacancies. Library Director Kelly Collins participated in a panel discussion at the MA Library Association conference in Hyannis in June. The topic was "Surviving Your Building Project, Large or Small."

Marcia Burnett and Shawna Croteau continued as co-chairs of the Friends of the Library. The Friends held

two successful used book sales and a membership drive. This year the Friends continued to support the library in the form of purchasing its museum passes, underwriting summer reading events for all ages, and overseeing the redesign and replanting of the reader's garden near the main entrance. The garden was enhanced by planters and changing seasonal displays provided by Samantha Quoos of Bramble Garden in Hudson, MA.

The Trustees' year was marked by continuing cooperation with the DPW in overseeing our building and grounds. Notable projects include replacement of the failing pavers in front of the 1903 building, window repair, replacement of security cameras, and working toward a solution to the plumbing issue that has closed the women's restroom temporarily. The Board and Staff also worked with the Board of Health as a distribution point for Covid test kits, and with Parks and Recreation on the Town Halloween celebration and Veterans Day tribute.

The Board of Trustees also responded to national events by revising key library policies including the Collection Development Policy and Request for Reconsideration, and the Videography Policy. Other policy revisions will continue in the New Year. At the end of the year, they hired Hoadley Consulting to lead a long range planning exercise that will define priorities and action items for the next several years.

Finally, this year saw the deaths of two notable library supporters. David Bradlee (1969-2022) was a lifelong library user and teacher. We remember him for his representation of the needs of people with handicaps in accessing their public buildings. David cut the ribbon at the Library's Grand Opening in 2010, which was the occasion of his first visit inside the fully-accessible building. Bill White (1941-2022) was a voracious reader and passionate library user and supporter. He guided the Library Building Planning Committee's early steps toward a very successful fundraising campaign.

### Financial Statement July 1, 2021 to June 30, 2022

<b>Wages</b>		Expended:	<u>\$155,257.49</u>
Appropriated:	\$314,399.94		
Expended:	<u>\$313,966.43</u>	Unexpended balance	
Unexpended balance		Returned to general fund:	\$5,589.72
returned to general fund:	\$433.51		
		Unexpended balance	
		returned to general fund:	\$6,032.23
<b>Expenses</b>			
Appropriated:	\$160,847.21		

---

### COUNCIL ON AGING

Panny Gerken, Chair .....	2024
Shirley Sefton, Vice Chair .....	2023
Janet Smith.....	2025
Alice Roemer .....	2024
Corinne Mackie.....	2025
Molly Myers.....	2025
Barbara Brown .....	2023
Thomas Byron.....	2023
Chuck McCormack .....	2024
Staff: Lisa D'Eon	Director
HeatherGoodsell	Outreach/Program Coordinator

The Council On Aging (COA) continued to be a support system for Bolton seniors and their families in 2022. More than 4,000 services, rides, meals and events were provided to our seniors and adult children in the community.

The goal of the COA is to enhance and enrich the lives of Bolton seniors. We continued our mission in 2022 by counseling seniors and their families and providing referrals and information that helped them navigate the daunting continuum of care for older adults. Meals and groceries were provided to those who were experiencing food insecurity. Soaring fuel costs brought more than double the number of seniors to the COA than last year seeking fuel assistance. Transportation was provided to assist with medical appointments and errands. The COA also monitored homebound seniors to ensure they were safe and secure in their homes.

We encouraged seniors to explore options that would allow them live a healthy and engaging lifestyle. Three different fitness classes were offered weekly, and the Town Nurse and a VNA nurse visited the senior center every month to provide blood pressure checks and address general wellness concerns. The COA also provided guest speakers who taught brain healthy cooking, lectures on brain and body wellness, and we also had a comprehensive and very well attended health fair that provided valuable information and support to the senior community. Two mobile markets visited 600 Main Street weekly. This is the where the senior housing building, the Bolton Country Manor, and the COA office and Senior Center are located. These weekly visits increased access to fresh fruits and vegetables for seniors, as well as the Bolton community. The COA also collaborated with SHINE and Integrity Medicare Advisors in order to provide seniors with most up-to-date Medicare information, and to also provide assistance with the open enrollment process.

The COA has also long recognized the issues and dangers that are associated with loneliness and isolation. Many different events and programs were offered by the COA to combat loneliness, stave off depression, and inspire friendships and community connections. Some examples of the programs and events we furnished are weekly art lessons, weekly

Fun Friday trips, movie matinees, coffee socials, senior book club, cooking classes, musical entertainment and concerts, interesting guest speakers, craft instruction, bingo, picnic luncheons, ice cream socials, holiday parties and more. There were three amazing bus trips that included a drive to see the Hampton Beach sand sculptures and lunch, a fall trip and scenic train ride around Lake Winnepesaukee that also boasted a fabulous turkey dinner, and lastly, in December we went to the Newport Playhouse to enjoy a holiday performance, generous buffet lunch and a cabaret show. Fun was had by all and these day trips were a great way for seniors to spend the day, meet new people and get a change of scenery.

The Council On Aging could not do what it does on its own. We are incredibly grateful for all of the wonderful volunteers and organizations who gave their time, talent and support to the COA and the Bolton senior community. We would like to extend a heartfelt thank you to the Bolton Police Department, Bolton Fire-EMS Department and to all Town Departments and Administration, Bolton Volunteer Fire Association, BATCO, Rep. Kate Hogan and District Director Karen Frecker, Nashoba Boards of Health, Bolton Lions Club, Rotary Club of Nashoba Valley, The Bolton Community Fund, Murphy's Insurance, Friends of the Bolton Public Library, Bolton Girls Scouts, Bolton Boy Scouts, the Davis-O'Toole family and Bolton Orchards, Nashoba Regional High School, Florence Sawyer School, First Parish Church, Trinity Church, and Holy Trinity Catholic Parish.

The Council On Aging would like to especially recognize the Friends of Bolton Seniors (FOBS) for their incredible generosity and dedication to the Bolton senior community. FOBS tirelessly supported the COA's efforts throughout the year which enabled us to provide more valuable programming, and increased connections and assistance to our seniors. FOBS continues to sponsor monthly Tuesday Connection events that include entertainment and a delicious luncheon. These programs are treasured by our seniors. FOBS also sponsored their amazing, annual Thanksgiving Dinner, and it was another huge success. This meal afforded a fabulous dinner and

fun social holiday event to seniors who may not have had the opportunity to connect with family, or had the ability to prepare a meal of that magnitude on their own. This event provided more than a meal, it lent the sentiment of kindness, caring and friendship that is so needed by seniors, particularly around the holiday season. FOBS also granted money throughout the year from their SOS Fund to support

seniors who were experiencing challenging hardships. The FOBS team have once again managed to selflessly embrace the Bolton senior community with unwavering generosity, devotion and commitment. Thank you, Friends of Bolton Seniors for all you do and the Council On Aging looks forward to continuing our collaboration and efforts to better serve our remarkable senior community.

### **Financial Statement July 1, 2021 to June 30, 2022**

<b>Wages</b>		Purchase of Services	\$6,887.31	
Appropriated:	\$76,049.58	Supplies	\$2,524.66	
Expended:	<u>\$76,039.38</u>	Software Support	\$1,190.00	
Unexpended balance		Building Lease	\$4,320.00	
returned to general fund:	\$10.20	Telephone	\$ 475.08	
		CableDSL	<u>\$1,117.16</u>	
<b>Expenses</b>				\$16,514.21
Appropriated:	\$17,250.00	Unexpended balance		
Expended:		returned to general fund:		\$735.79

## **TREE WARDEN**

Mark E. Caisse

The Tree Warden works with National Grid, other utility companies and subcontractors to remove dead and diseased trees that endanger the traveling public and power lines. In addition, the department, in conjunction with the Historical Commission, is working to maintain the rural character of Bolton through the ongoing tree replacement program.

Brush cutting and road-side cleanup will continue with the help of the Department of Public Works. If residents have a tree issue they would like addressed, they should contact the Bolton Department of Public Works at 978-779-6402 or via e-mail at [dpw@townofbolton.com](mailto:dpw@townofbolton.com).

### **Financial Statement July 1, 2021 to June 30, 2022**

294 - Forestry				\$1,560.00
<b>Salary</b>		<b>Expenses &amp; Services</b>		
Appropriated:	\$3,685.26	Appropriated:		\$46,000.00
Expended:	\$3,685.26	Expended:		
Unexpended balance		Tree Trimming	\$14,452.50	
returned to general fund:	\$0.00	Other Expenses	\$4,970.00	
<b>Wages</b>		Total Expended:		\$19,422.50
Appropriated:	\$2,500.00	Unexpended balance		
Expended:	<u>\$940.00</u>	returned to the general fund:		\$26,577.50

## DEPARTMENT OF PUBLIC WORKS

Randall W. Heglin, Director of Public Works

The Department of Public Works responsibilities include:

- Maintenance and repair of public roadways and associated storm drainage systems, street signs, traffic signs, traffic signals, public parking lots and guard rails.
- Removes roadside litter and brush.
- Maintains traffic markings.
- Maintains roads and building sidewalk safety in the winter by plowing and sanding.
- Maintenance and repair of all public buildings.
- Maintenance of public grounds.
- Assisting Cemetery Department with burials.
- Assisting the Tree Warden with tree removal and pruning.
- Overseeing the operations of the Town Transfer Station and Recycling Center.
- Applying for state and federal funding and administering as appropriate.
- Working with various boards and committees on projects that benefit the Town of Bolton.

The Department is committed to maintaining safe roads, buildings, and grounds while preserving the rural character of Bolton. We encourage online submittals through the website and calls from the public to make us aware of issues of public safety. Residents are encouraged to sign up on the Town's webpage to receive departmental news as well as CODE RED emergency notifications. These resources are very helpful in keeping residents informed of Town business, project updates and in an emergency is how information will be effectively disseminated.

The Department would like to recognize the retirement of Ronnie Galeski as Foreman of the Highway Department. Ronnie, a longtime employee and life-long resident of the town worked tirelessly providing service to the residents of Bolton. Scott Dwinells also celebrated his 20<sup>th</sup> anniversary with the town in 2022.

**Main Street at Forbush Mill Intersection** - Due to the success of the Main at Wattaquaddock project with the MassWorks program, the Department applied for funding from this program for the traffic and pedestrian safety improvements at the Main Street, Forbush Mill Road and Green Road intersection. An application was submitted in 2021, but unfortunately was not chosen for funding. Reapplication was made in 2022 and the Town was awarded a grant in the amount of \$938,000 toward the project. Public Meetings were held, including at a meeting of the Select Board. With funding in place, design of the improvement project consisting of a roundabout commenced. Construction is anticipated in 2023.

**Buildings** – The diligent upkeep and repair of Town Buildings preserves an important and expensive Town asset. At the 2021 Town Meeting, voters approved funding to undertake an assessment of town buildings, except for the school buildings. The physical assessment of the town buildings was completed with a final report received in early 2022. This report identified \$2 million in capital repairs including safety and code related issues. This identification of issues will provide a multi-year plan moving forward to maintain this vital asset.

A structural assessment was undertaken of the Old Fire Station. Significant wood boring insect damage to the building was identified. Evaluation indicated that the damage is extensive and beyond repair. This building to be razed for public safety reasons in 2023. In 2022, the Department continued to address long standing issues at the Library and Public Safety Building. In 2021, the Town contracted with the engineering firm of CCG to design a solution for the library sewer issue which has plagued the building since shortly after it opened. Video assessment determined that the main waste line under the building has settled resulting in frequent sewer backups. A solution has been designed and was advertised in 2022. There were no bidders for this project. The Department continues to work toward resolution of this long-standing issue.

Also at the Library, a temperature monitor was installed. This sensor monitors temperature and humidity within the building. Reports indicate significant humidity swings in the building throughout the year. These high and low humidity levels affect both the collections and the woodwork in the building.

All double hung windows in the new section at the library were inspected and repaired to be made operable. Most were found needing repairs to eliminate air infiltration and replace broken hardware.

At the Public Safety building, the underground storage tanks continue to be problematic. The Police Department tank was determined to have a bio growth in the tank resulting from the use of biofuel. The tank has been treated and cleaned and will require continued treatment. The top flange of the Fire Department tank was also found to not be watertight. This seal is well above the oil storage line. The Department is working on the replacement of this tank.

There continues to be reliability issues with the heating and air conditioning system at the Public Safety building. Several failed heating coils were replaced. Two coils that failed caused significant water damage to the building, resulting in an insurance claim.

The roof over the vehicle bays in the Fire Station has experienced significant water leaks. Decision was made to commence with the design of the roofing system. The design is underway with advertisement anticipated in Spring 2023.

The Department prepared specifications and advertised for the replacement of the roof of the stone building at Memorial field. This was completed in September.

At the Highway Garage, with the financial assistance of a Green Communities grant, the oil boiler was replaced with a propane fired unit to condition the bathroom, breakroom and one vehicle bay.

**Highway** - The Department undertook normal maintenance activities throughout 2022. These included but are not limited to roadside mowing and ditch maintenance, miscellaneous paving, catch

basin repair and replacements, roadway sweeping, catch basin cleaning, and winter maintenance activities. It will be noted that the town has begun using a treated road salt which is capable of working at much lower ambient temperatures. This will permit a reduced application rate of salt in extremely cold temperatures which is better for the environment. In addition, all the material spreaders were calibrated to ensure the correct amount of salt is applied to the roadways. The Department is also in the process of fabricating what is necessary to implement a liquid anti-icing program to further increase the effectiveness of the salt we use. Our goal is to apply the correct amount of anti-icing materials without over applying to achieve desirable results. It is also worthy of noting that use of sand as a grit material is also reduced significantly. This material is swept from the roads in the Spring and Summer stockpiled and undergoes laboratory testing with potential disposal in a controlled landfill at an additional cost. The sand also fills ditches and edges of the road impacting water flow off the roadways, deteriorating the pavement and impacting safe vehicular traffic. Winter operation costs for 2022 were \$397,839 including labor, equipment and material costs.

The Department continues to be challenged by fallen trees which fall into the right-of-way. Often these trees also fall on power or communications lines inconveniencing residents.

**Culvert Assessment Project** - The town received a MADEP grant with town match to undertake an assessment of the culverts in town. The work includes identifying their location and condition. A college engineering intern was hired to assist with this project.

**Forbush Mill Culvert Replacement** – There exist four (4) culverts on Forbush Mill Road. A few years ago, a failed culvert was temporarily repaired. Final repair involves the construction of a small bridge to comply with the MADEP stream crossing standards. The town has applied for FEMA Hazard Mitigation funding for the construction of this project. Word on this possible grant is not expected until late 2023.

**Wastewater Treatment Facility** – The facility continues to treat the wastewater from the Library,



Public Safety, Florence Sawyer and Emerson Schools effectively thereby meeting all discharge requirements.

**Transfer Station and Recycling Center** - The Transfer Station and Recycling Center had a very successful 2022. The facility continues to serve all residents and businesses of Bolton. Trash stickers are available for sale at the Transfer Station as well as the Town Hall.

The DPW and Bolton Local are looking forward to hosting and expanding upon recycling events this coming year as long as they can be done safely.

The Town of Bolton is currently in our 12th year as a member of the Devens Regional Household Hazardous Products Collection Center. This facility operates ten months per year. This allows residents twenty opportunities per year to safely and properly dispose of hazardous products at the regional facility located on the Devens campus. Please visit [www.devenshhw.com](http://www.devenshhw.com) for dates and additional information.

Recycling and Trash Statistics		
Tires	2.03	1.69
Books	12.75	3.90
Electronics	18.75	13.10
Textiles	18.77	15.16
Fluorescent Bulbs (total bulbs)	1002	800

The residents of the Town of Bolton should be very proud of their recycling efforts as you helped to achieve an outstanding recycling rate averaging less than 1000 lbs/year of trash per household! The state average is over 2000 lbs/year. The Town of Bolton urges all residents to utilize the Recycling Center and to purchase products that contain recycled content. Please remember that the Transfer Station has permanent collections for books, clothing, electronics and furniture recycling in addition to the traditional recycled items. Please refer to our website <https://www.townofbolton.com/transfer-station-recycling-center> for up-to-date information on accepted items and fees as well as recycling news and events including notices of change in hours.

We request that users of the facility comply with the regulations of the facility. The regulations are enacted to comply with MADEP regulations as well as reducing costs to effectively market the recyclables. Stickers are to be securely affixed to bags that go in the compactor. Please don't get angry or agitated with the staff for enforcing the rules.

Remember, recycling can seem daunting at times, but every little bit helps!!!

Recycling and Trash Statistics		
<u>Material</u>	<u>Tons</u>	
	<u>2021</u>	<u>2022</u>
Municipal Solid Waste (Trash)	673.53	641.89
Glass	60.62	49.29
Mixed Paper	70.72	59.82
Cardboard	107.57	104.18
Newspaper	31.4	27.05
Plastic/Cans	31.48	51.76
Furniture	26.25	24.91
Metal	61.96	68.73

**Financial Statements**  
**July 1, 2021 to June 30, 2022**

		Unexpended balance returned to general fund:	\$0.00
<b>190 – Buildings</b>			
Expenses & Services		<b>Expenses &amp; Services</b>	
Appropriated:	\$141,555.00	Appropriated:	\$139,235.00
Expended:		Expended:	
Heating	\$3,856.18	Purchase of Service	\$5,439.63
Repairs & Maint.	\$164,387.76	Heating	\$1,864.30
Electric	\$5,359.67	Electric	\$9,018.45
Grounds Maint.	\$5,157.62	Repairs	\$31,441.57
Trash Hauling	\$513.00	Telephone	\$6,033.34
Propane	<u>\$0.00</u>	Supplies	\$10,904.93
Total Expended:	\$179,274.23	Gasoline	\$15,803.49
Unexpended balance		Stickers	\$795.00
returned to general fund:	\$1,913.16	Oil/Lube	\$415.25
		Tires	\$9,748.71
		Diesel	\$4,650.64
		Parts / Supplies	\$17,300.02
		Equipment	\$5,093.51
		Clothing Allowance	\$7,650.00
		Training	<u>\$812.00</u>
<b>293 – Traffic Lights</b>		Total Expended:	\$126,970.84
Expenses & Services		Total Encumbered:	\$0.00
Appropriated:	\$1,800.00	Unexpended balance returned to general fund:	\$12,264.16
Expended:			
Electric	\$1,023.46	<b>422 – Highway Improvement</b>	
Repairs	<u>\$430.00</u>	Wages	
Total Expended:	\$1,453.46	Appropriated:	\$6,000.00
Reserve fund transfer:	\$30,000.00	Expended:	\$1,440.00
Unexpended balance returned to general fund:	\$346.54	Unexpended balance returned to general fund:	\$4,560.00
<b>421 – Highways</b>		Expenses & Services	
<b>Salary</b>		Appropriated:	\$203,100.00
Appropriated:	\$107,536.00	Expended:	
Expended:	\$107,536.00	Pub. Ways Saf.	\$0.00
Unexpended balance returned to general fund:	\$0.00	Local Imp.	\$167,877.87
		Total Expended:	\$167,877.87
		Unexpended balance returned to general fund:	\$35,222.13
<b>Wages &amp; Overtime</b>		<b>423 – Snow &amp; Ice</b>	
Appropriated:	\$592,811.68	Wages & Overtime	
Expended:		Appropriated:	\$38,000.00
Wages	\$575,166.57	Expended:	
Overtime	<u>\$17,243.35</u>	Wages	10,178.92
Total Expended:	\$592,409.92	Overtime	<u>\$47,842.45</u>

Total Expended:	\$58,021.37	Unexpended balance returned to general fund:	\$0.00
<b>Expenses &amp; Services</b>		<b>Expenses &amp; Services</b>	
Appropriated:	\$180,000.00	Appropriated:	\$175,600.00
Transferred In:	\$	Expended:	
Expended:		Electric Service	\$2,087.24
Repairs	\$35,321.22	Trash Disposal	\$78,314.05
Snow Removal	\$99,290.00	Trash Hauling	\$13,795.00
Supplies	\$18,783.67	Recycling Hauling	\$52,983.55
Gasoline	\$8,670.65	Recycling Process.	\$6,707.34
Diesel	\$11,098.90	Trash Container	\$1,200.00
Equipment	\$0.00	Recycle Container	\$1,800.00
Road Salt	\$160,428.56	Maintenance	\$3,533.20
Sand	<u>\$6,435.00</u>	Equipment	\$0.00
Total Expended:	\$340,028.00	Total Expended:	\$160,420.38
Year-end transfer	\$218,049.37	Unexpended balance returned to general fund:	\$15,179.62
Unexpended balance returned to general fund:	\$0.00		
<b>424 – Street Lights</b>		<b>450 – Well Monitoring</b>	
<b>Expenses &amp; Services</b>		<b>Expenses &amp; Services</b>	
Appropriated:	\$8,100.00	Appropriated:	\$5,000.00
Expended:		Expended:	
Electric	\$7,415.73	Water	\$3,783.33
Repairs	\$632.00	Total Expended:	\$3,783.33
Total Expended:	\$98,047.73	Unexpended balance returned to general fund:	\$1,216.67
Unexpended balance returned to the general fund:	\$52.27		
<b>433 – Transfer Station</b>		<b>692 – Memorial Celebration</b>	
<b>Wages &amp; Overtime</b>		<b>Expenses &amp; Services</b>	
Appropriated:	\$42,385.20	Appropriated:	\$2,800.00
Expended:		Expended:	
Wages	\$34,729.50	Supplies	\$2,595.38
Overtime	\$10,603.75	Total Expended:	\$2,595.38
Total Expended:		Unexpended balance returned to general fund:	\$204.62
\$44,338.62			

## CEMETERY COMMITTEE

Donald Baum .....2023  
Brenda Baum .....2024  
Betsy Taylor-Kennedy .....2025

The Cemetery Committee works with the Department of Public Works to continue the maintenance and landscaping of all cemeteries in

Town and assisting with burials. This year, green burials were made available in West and Pan Cemetery.

The Cemetery Committee has been meeting regularly and has completed the following this year:

- Compiled a written set of Cemetery Rules and Regulations, that were presented to the Select Board in June for approval. The new document includes the option for Green Burials in two of Bolton's cemeteries - West and Pan. The first Green Burial took place at West Cemetery in September.
- Burials in 2022:
  - ✓ West Cemetery: 3
  - ✓ South Cemetery: 11
- Updated information on our Town webpage to include the Rules and Regulations, contact information and current fees.
- Voted to increase the burial fees to better reflect the actual cost of these services.
- Ordered a new storage building for South Cemetery, for spring 2023 delivery, a warrant article item that was funded at the 2022 TM.

The Committee is proposing a Bylaw change to allow the Committee to set the fees for each grave lot, with 100% of the fee deposited into the Perpetual

Care account. Currently Bolton is the only town in our study area that does not charge a fee for lots.

If residents wish to reserve a cemetery plot, schedule a grave opening or inquire about any other cemetery issue, please contact the Town of Bolton Department of Public Works at 978-779-6402 or [dpw@townofbolton.com](mailto:dpw@townofbolton.com).

### **Financial Statement July 1, 2021 to June 30, 2022**

#### **Expenses & Services**

Appropriated:	\$8,000.00
---------------	------------

#### Expended:

Purchase of Service	\$2,735.00
---------------------	------------

Grounds Maintenance	<u>\$300.00</u>
---------------------	-----------------

Total Expended:	\$3,035.00
-----------------	------------

Unexpended balance returned to general fund:	\$4,965.00
---	------------

---

## **CULTURAL COUNCIL**

Pat Bensetler .....	2024
Margot Brody .....	2024
Jem Mix .....	2024
Clare Moses (Secretary).....	2024
Chris Sterling (Chair).....	2023
Maureen Strapko (Treasurer).....	2024

The Bolton Cultural Council is responsible for awarding grants each year to support local and regional cultural events and activities. BCC funding is provided by the Massachusetts Cultural Council, which receives its funding from an appropriation in the state budget. Grant funds come solely from the state allocation; no Bolton taxpayer money is used. Any funds left over from canceled projects or unclaimed grants can be used for grants the following year. The Bolton Cultural Council is one of a network of 329 local cultural councils that serve every municipality in the Commonwealth. The BCC is a volunteer board appointed by the Selectmen.

There are currently several vacancies on the council and residents of any age are encouraged to apply: Email [boltonculturalcouncil@gmail.com](mailto:boltonculturalcouncil@gmail.com) with a statement of interest.

#### **Bolton Cultural Council Funding Guidelines**

Only online applications are accepted.

Preference is given to Bolton-based nonprofit organizations and artists for projects that benefit the Bolton community.

Preference is given to nonprofit organizations from towns near Bolton for projects that serve Bolton

residents and/or in which Bolton residents participate.

Preference is given to projects and activities that serve a broad demographic.

Preference is given to projects with an upcoming confirmed date and venue.

Producers of new and original activities are encouraged to apply.

### **Awards:**

Due to COVID-19 the deadline for submitting grant applications for 2022 was extended to early 2022. The Bolton Cultural Council met on January 6, 2022 and awarded 21 grants totaling \$6,100 for programs in Bolton and the surrounding area:

\$300 for Bolton and Harvard Open Studios

\$500 for Concerts on the Common/ Bolton Parks and Rec

\$600 for Drama Enrichment/Meredith Charles

\$330 for Arts from the Heart/Clear Path for Veterans

\$100 for Open Door Connections/Discovery Museums

\$200 for Regional Exhibition of Arts and Craft/ Fitchburg Art Museum

\$325 for Yours for Humanity-Abby Friends of Bolton Seniors

\$250 for Edible Wild Plants of the NE/Bolton Seniors

\$200 for Puccini Double Bill/Greater Worcester Opera

\$320 for Jumpin Juba Senior Concert/Steven Hurl

\$200 for Bach Lunch Concert Series/Indian Hill Music Center

\$250 for The Howler/NRHS literary magazine

\$250 for Pride Parade and Rally/Lauren Mahoney

\$250 for Nashoba FIRST Robotics Team

\$500 for Spring Musical/NRHS Friends of Drama

\$250 for Nashoba Symphonic Band

\$375 for Musical Baseball Show/Howard Newman

\$100 for Sounds of Stow

\$200 for Symphony Pro Musica

\$400 for Writing for Wellness/Virginia Thurston Healing Garden

\$200 for Worcester Music Society

The Bolton Cultural council met on December 13, 2022 and awarded 20 grants totaling \$8,700 for programs in 2023 in Bolton and the surrounding area:

\$500 for Bolton and Harvard Open Studios

\$450 for Bolton Center Tour Brochure – Bolton Historical Society

\$750 for Summer Festivities – Bolton Parks and Recreation

\$750 for Build-A-Flag Wood Working - Clear Path for Veterans

\$100 for Open Door Connections - Discovery Museums

\$200 for 87th Regional Arts/Crafts Show -Fitchburg Art Museum

\$250 for 1908 Tea - Friends of Bolton Seniors

\$125 for Ghosts and Legends - Friends of Bolton Seniors

\$400 for Bach's Lunch concerts - Groton Hill Music

\$425 for Jumpin Juba- Stephen Hurlbut

\$200 for Walks/Talks Nashaway Valley - Lancaster Land Trust

\$ 750 for Nashoba First Robotics Team

\$900 for Spring Musical –Nashoba Drama

\$500 for Nashoba Symphonic Band

\$300 for Wake Up My Spirit - Nashoba Valley Chorale

\$300 for Outdoor Summer Concert Series - Old Methodist/Episcopal Church Of Berlin

\$300 for Afternoon of Brass - Patrick Smith  
\$200 for Sounds of Stow Concert Season  
\$550 for Beatles and Beyond – Roger Ticknell

\$750 for Artistic Movement to Heal - Virginia  
Thurston Healing Garden.

---

## EMERGENCY MANAGEMENT

### Mission Statement

To accomplish our goals, we work in a close partnership with Bolton's Police Department, Fire Department, Ambulance Department, Department of Public Works, Massachusetts Emergency Management Agency (MEMA), Federal Emergency Management Agency (FEMA), Board of Health, local businesses, and local interested citizens groups.

Bolton has adopted the National Incident Management System. We follow an all-hazard

approach, preparing for any type of emergency, whether man-made or natural.

### Financial Statement July 1, 2021 to June 30, 2022

#### Expenses

Appropriated	\$3900.00
Expended	\$3900.00
Unexpended	\$ 0.00

---

## POLICE DEPARTMENT

Police Department Roster as of December 31, 2022

### *Chief*

Warren E. Nelson, Jr. 30 years of service

### *Lieutenant*

Luke Hamburger, 17 years of service

### *Sergeant*

Kimberly Barry, 26 years of service

Walter Nadeau, 6 years of service

Tyler Forbes, <1 year of service

### *Detective*

Jason Puri, 18 years of service

### *School Resource Officer*

Casey McCarthy, 8 years of service

### ***Patrol Officers***

Daniel Keller, 16 years of service

Jonathan Paiva, 3 years of service

Nicholas Girard, 3 years of service

Dylan Reney, 4 years of service

Donald Calderon, 4 years of service

### ***Reserve Officers***

Mary Ann Kinirey, 14 years of service

Benjamin Lavine, 4 years of service

Erica Abro, 4 years of service

Nikki Fahlbeck, 4 years of service

### ***Administrative Assistant***

Lorraine Kenney, 24 years of service

## **Mission Statement**

The mission of the Bolton Police Department is to forge a working partnership with all persons within the Town of Bolton, regardless of age, race, sex, religious or ethnic backgrounds. Through mutual respect and understanding we will solve problems in an effort to promote a better standard of living throughout the community. By embracing both the traditional values and innovative spirit that makes Bolton unique, we will reduce fear, control crime, and enhance the quality of life within the community.

Thank you for the opportunity to present the 2022 Annual Report for the Bolton Police Department.

Pursuant to the Police Reform Act of 2020, all reserve officers are required to attend and successfully complete 200 hours of the MPTC Bridge Academy plus complete 2400 hours of worked time on patrol. In 2021, reserve officers with their last names starting with the letters A-H were allowed to sign up for training. Reserve Officers Abro, Fahlbeck, and Calderan completed the required 200 hours of training. Upon the completion of 2400 hours of worked time on patrol, graduates may apply to the Massachusetts Police Training Committee to be approved at the equivalent status of a full-time police officer, which Abro and Calderan have successfully been granted.

Staffing changes; Sgt. Dufresne transferred to Millbury PD, Officer Singh left to seek other career prospects, Reserve Officer Calderan was promoted to full-time Patrol Officer, Sgt. Forbes was hired from Harvard PD, and Officer Reney completed the MPTC Full-time Police Academy.

The International Golf Course hosted one of the inaugural LIV Golf Tournaments. This was one of the largest events planned in Bolton since the Bolton Fair was held in town. The Bolton Police Department worked collaboratively with the Massachusetts State Police and other surrounding towns to make it a very successful and safe event.

During the fiscal year Officers made 3042 motor vehicle stops and issued 1710 citations. The department also responded to 149 motor vehicle accidents that were reportable to the Registry of Motor Vehicles. In the area of criminal activity, 58 individuals were arrested and 298 criminal summonses were requested over the course of the year.

The department still utilizes its medication drug drop box in the PSB lobby and Internet Exchange Zone in the PSB vestibule. These two services are constantly used by the public and have both been successful resources for town residents.

The Nashoba Regional Emergency Communication Center handled 89,900 service calls for the six

communities that it serves and Bolton logged 15,162 calls.

Contact with the public is the essence of community policing. Both the police and the public can initiate this communication to keep the dialogue open. You can speak with an officer or dispatcher any day of the year at any hour of the day. If you would like to

report a speeding complaint or traffic issue, please download a traffic enforcement request form from the Police website and send it in to us.

In closing, I would like to thank our residents for their continuous support. Please feel free to reach out to us for any concerns at 978-779-2276 business line or 911 for emergencies. Be safe, Chief Nelson

**Financial Statement  
July 1, 2021 to June 30, 2022  
Police Department**

<b>210- Wages &amp; Expenses</b>		Cruiser repairs	\$ 27,732.33
Appropriated	\$1,537,650	Supplies-operations	\$ 7,586.86
Wages Salary	\$130,790	Office Supplies	\$ 2,056.38
Disability	<u>\$789</u>	Firearms Supplies	\$ 12,028.82
Salary Expended	\$131,279	Uniforms	\$ 19,009.45
		Training	\$ 4,075.50
Wages W/Overtime	\$1,236,671	Dues & Subscriptions	\$ 2,420.00
Wages Expended	\$1,118,440	Out of State Travel	\$ 0 .00
		Hired Services	\$ 5,267.00
Expenses Appropriated	\$ 169,525	Lock-up	\$ 809.32
Expended expense summary	\$ 173,895	Equipment	\$ 8,279.37
		Bulletproof Vests	\$ 0.00
Gasoline	\$25,564.99	Cruiser Purchase	\$ 53,750.00
Tires	\$ 5,315.44	Returned to general fund:	\$110,821.96

**PUBLIC SAFETY BUILDING**



**Financial Statement  
July 1, 2021 to June 30, 2022**



200-Expenses		Maintenance	\$ 18,694.65
Appropriated	\$201,351.70	Software Support	\$5,188.63
Expense	<u>\$191,816.66</u>	Trash Disposal	\$2,878.15
Return to general fund:	\$ 9,535.04	Telephone	\$16,037.77
Purchase of Service	\$ 86,630.94	Supplies	\$4,301.95
Heating	\$ 18,646.20	Diesel/Generator	<u>\$0.00</u>
Electric	\$ 39,438.37	Total expense	\$191,816.66

## COMMUNICATION CENTER

The Town of Bolton is a member of the Nashoba Valley Regional Dispatch District which is located at 270 Barnum Road, Devens, MA. The dispatch center handles Police, Fire, and Ambulance non-emergency and emergency calls for the towns of Bolton, Lancaster, Harvard, Lunenburg, Berlin, Devens, and Ft. Devens. The Executive Director of NVRDD is Anne Camaro. Further information about NVRDD and other resources can be found at [www.nvrecc.us](http://www.nvrecc.us)



personnel with professional communications services with an emphasis placed on safety, accuracy and cooperation. We are committed to answering all 9-1-1 and non-emergency calls for service with professionalism, integrity and compassion while dispatching police,

fire and emergency medical services with the utmost efficiency. Customer service is essential to our success. Our professional and highly trained staff will treat every citizen with empathy and respect that they so deserve.

Nashoba Valley Regional Dispatch  
It is the mission of the Nashoba Valley Regional Dispatch District to provide all Public Safety field

Anne Camaro  
Executive Director  
Nashoba Valley Regional Dispatch District

### Regional Dispatch Assessment Financial Statement July 1, 2021 to June 30, 2022

<b>Expenses</b>		<b>Expended</b>	<b><u>\$199,500.00</u></b>
Appropriated	\$199,500.00	Unexpended	\$ .00

## FIRE/EMS DEPARTMENT

### Roster of Active Members

Fire Chief/Paramedic	Jeffrey M. Legendre	Steve Kochis
	Deputy Chief/Paramedic	Douglas Heffel
	Dana Amendola	
Captain/EMT	Peter Casello	Department members:
Lieutenant/EMT	Matthew Bosselait	Matheus Alves- EMT

Robert Alzapiedi- EMT  
 Christopher Baker- Firefighter/Paramedic  
 Lauren Basteri- EMT  
 Erick Benoit- Firefighter/EMT  
 Kelsey Benoit- EMT  
 Greg Boutwell-Firefighter  
 Dave Byler- Firefighter  
 Greg Childs- Firefighter/EMT  
 Cole Clericuzio-EMT  
 Tim Cole-Per-diem Firefighter/Paramedic  
 Margy Diaz- Cadet Coordinator/EMT  
 Chip Durant- Firefighter/EMT  
 Thomas Durkin-Firefighter/Paramedic  
 Ted Flanagan-Per-diem Firefighter/Paramedic  
 Luis Forte-Firefighter/Paramedic  
 Brendon Gilchrist-Firefighter  
 Nick Howarth-Per-diem Firefighter/Paramedic  
 Heather Keane-EMT  
 Allan Kuong- Paramedic  
 Paul Latino-Firefighter/Paramedic  
 Koury McDowell-Per-diem Firefighter/EMT  
 Evan Nelson-EMT  
 Morgan Nelson-EMT  
 Jeremy O'Connell-Firefighter/Paramedic  
 Bryan Patch-Per-diem Firefighter/Paramedic  
 Sara Peltier-Per-diem EMT  
 Andrew Perry-Per-diem Firefighter/Paramedic  
 Steve Provencher-Per-diem Firefighter/EMT  
 Matthew Rice-Per-diem Firefighter/Paramedic  
 Jason Roach-Per-diem Firefighter/Paramedic  
 Grace Rogers-EMT  
 Zoe Rogers-EMT  
 Dan Root-Per-diem Firefighter/Paramedic  
 Hank Staake- EMT  
 Bruno Torres-Capitao-EMT  
 Chris Totta-Per-diem EMT  
 Jeff Weinfurt-Firefighter/EMT  
 Ben Wilmot-Per-diem Firefighter/Paramedic

Retiring Members in 2022:  
 Andrew Bagdonas-EMS Captain  
 Normando Diaz-Paramedic



*Preparation for the retirement of Andrew Bagdonas and Normando Diaz. Station is decorated by members.*

I would like to take this opportunity to first thank the members of Bolton Fire Department. We are very fortunate to have such dedicated members that deliver high quality emergency response. This was clearly evident in 2022 with a continued increase in call volume of twenty-four percent over 2021.

The department experienced a very big change in May of 2022 with the addition of around the clock



*Annual Ice Rescue training at Bower Spring*

coverage consisting of one paramedic and one EMT. The funding for the additional hours were funded through the ALS account setup with the creation of the Bolton Fire ALS upgrade.

All members continue to train and elevate their skills based on trends we experience on calls. They include but not limited to: search and rescue, water supply and incident stabilization. While on the EMS side of our work we have training included: autism awareness, critical incident stress, fireground rehab, and respiratory illnesses.



*Pump training on a nice spring day testing one of the several fire ponds throughout town*

The training and rapid response has proven successful. Several members of the department were honored this year during the Firefighter of the Year Awards. Members were recognized and received citations from Governor Baker in recognition of their response and positive outcome from an incident on June 8, 2022.

If you have interest in serving as a firefighter or EMT please contact either Chief Jeffrey M. Legendre or Lieutenant Steve Kochis at (978) 779-2203.

Bolton Fire-EMS has been very fortunate to receive a number of grants this year to support the fire department budget with special projects or essential pieces of equipment.

Assistance to Firefighter .....\$46,616.36

Massachusetts Fire Equipment ....\$25,500

MEMA .....\$5,800

DCR .....\$2,000

The total of the grants has added an additional seventy-nine thousand nine hundred sixteen dollars (\$79,916.63) of funding for Bolton Fire-EMS. The funds were used to purchase tools and equipment for firefighter safety, rescue thermal imagers, fire hose, nozzles and rescue struts for efficient operation at emergency scenes.

We want to take the time to thank the residents of Bolton for your continued support and we look forward to serving you in the future.

Sincerely,

Jeffrey M. Legendre

Fire Chief

### **Financial Statement July 1, 2021 to June 30, 2022**

#### **Wages**

Appropriated \$392,259.56

Expended Fire Chief, Full-time Firefighter/EMT, Call Firefighter, Call EMT, Cadet Program \$375,224.52

Unexpended balance  
returned to general fund \$17,035.04

#### **Expenses**

Appropriated \$143,746.00

#### **Expended**

Purchase of Service	\$15,351.96
Electric	\$247.67
Repairs	\$16,928.10
Training	\$4,638.52
Supplies	\$7,276.25
Gasoline	\$9,100.30
Diesel	\$5,452.54
Automotive	\$1,530.73
Uniforms	\$12,990.37
Dues/Membership	\$1,655.00
Equipment	\$9,716.03
Recognition	\$659.88
ALS Service	\$15,583.63
Coastal Billing	\$16,420.77

Unexpended balance

returned to general fund \$ 26,194.25

#### **Fire Calls for 2022**

Total Calls – 1226

Automatic Fire alarm .....	102
Hazardous Materials.....	11
Powerline down.....	11
Rescue.....	9
Brush/Illegal Burn.....	12
EMS.....	381
Hazardous materials .....	25
Structure fire.....	9
Motor Vehicle Fire.....	19
Motor vehicle accidents .....	108
Mutual-Aid Fire.....	25
Mutual-Aid EMS.....	32
Mutual-Aid Paramedic.....	482

#### **EMS Calls for 2022**

Total EMS Calls – 863

Canceled .....	123
Clinton Hospital .....	159
Refused Care .....	192
Marlboro Hospital .....	106
No Contact.....	11
Emerson Hospital .....	77
Leominster Hospital .....	77
UMass University.....	66
Transports .....	537

Other Hospital .....	52
Inspections Performed-2022	
Total inspections -	587
Driveway .....	15
Fire alarm .....	28
.....	
Smoke/Co detector .....	305
Fire drills .....	12
Sprinkler .....	20
Oil burner/tank .....	34
Tank removal .....	17
Propane .....	143

Tank truck .....	1
Preplan .....	12
Permits Issued- 2022	
Total permits -	1261
Bon fire .....	2
Propane .....	129
Fire Alarm .....	8
Smoke/CO .....	340
Oil burner .....	95
Special permit .....	28
Open burning .....	645
Sprinkler .....	14

## DEPARTMENT OF VETERANS' SERVICES

Brian Stearns, Veteran's Agent.....2023

The Veteran Services office is located at 23 Linden St., Berlin MA. Office hours are Monday thru Thursday, 10:00am-1:00pm and by appointment if needed.

By appointment please call 978-838-2560 or email: [vetservices@townofbolton.com](mailto:vetservices@townofbolton.com) or [veteranservices@townofberlin.com](mailto:veteranservices@townofberlin.com).

The purpose of the Veterans Services Department is to assist eligible veterans and their dependents in procuring Federal, State and local financial and burial assistance benefits to which they may be entitled.

This year the Veteran's office and the Town of Bolton assisted local veterans and dependents with financial assistance. This office was able to provide various assistance through the MGL Chapter 115 program, US Department of Veterans Affairs, MassHealth, and Social Security.

Sadly, during the year, 4 Veterans from the Town of Bolton passed away. They are as follows.

### Final Salute

William Shaughnessy – Navy - Korea

Dr Thomas Murtha – Army - Korea

Stanley Tuttle - Army - Vietnam

Ruea Baum – Army Nurse – WWII

I would also like to thank Mr. James Cabral for volunteering in the Veterans Office as the Assistant VSO.

Respectfully submitted,

Brian Stearns

Veteran Service Officer

### Financial Statement July 1, 2021 to June 30, 2022

<b>Wages</b>		Unexpended	\$2,703.45
Appropriated	\$5,383.05		
Expended	\$5,176.00	Meetings/Veterans Luncheons	\$2,000.00
Unexpended	\$207.00	Unexpended	\$48.18
<b>Expenses</b>		Total	
Appropriated	\$33,000.00	Unexpended balance	
Veterans Benefits Expended	\$30,296.55	returned to general fund:	\$2958.63

## ECONOMIC DEVELOPMENT COMMITTEE

Chairman Erik Neyland .....	2023
Amy Balewicz.....	2023
Larry Cedrone .....	2023
Alan Santos .....	2023
Sean Serell .....	2023
Craig Maxfield Johnson.....	2023
Sean Woods.....	2023

The Economic Development Committee (EDC) is an advisory committee comprised of seven members appointed by the Select Board for a term of three years, in accordance with Massachusetts General Laws Chapter 40, Section 8A. The Town Planner serves as an Ex-Officio non-voting member.

The Economic Development Committee's mission is to help attract, retain, and grow businesses and jobs in Bolton to improve the economic environment and quality of life for its residents and meet the long-term needs of the community.

The Committee typically meets the first Monday of each month. All meetings are open to the public.

In 2022, all meetings were conducted remotely via Zoom Video Communications, Inc. pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, in response to COVID-19.

On October 27, 2022 the Select Board voted to appoint Craig Johnson to the Economic Development Committee.

### *Committee*

#### Backyard Bolton

The EDC organized the 5<sup>th</sup> Annual Backyard Bolton on three Saturdays in August and September 2022. Backyard Bolton is a community event supporting local small farms, backyard growers, and small batch product producers. The EDC greatly appreciated the participation of every vendor including farms, musicians, organizations, and local small businesses.

#### Welcome to Bolton Sign

In 2016, the EDC and Agricultural Commission

coordinated the permitting and construction of the Welcome to Bolton sign located at the corner of Sugar Road and Route 117. In 2022, the EDC received annual maintenance fees from participating businesses and farms. Next year, the EDC will work to fill the remaining vacant spaces on the sign, with three reserved for local farms and one reserved for a local business.

#### Social Media

The EDC continued to use social media to promote businesses on the Destination Bolton Facebook page. Thank you to Amy Balewicz for continuing to post video spotlight stories to highlight local businesses, organizations, and initiatives.

#### Adopt-A-Pole Initiative

The EDC organized the Annual Adopt-A-Pole initiative. The EDC coordinated the project to affix holiday wreaths to utility poles in the area of the Wataquodock Hill Road and Route 117 intersection. The purpose of the project is to connect local businesses to the community through beautifying the historic Town Center during the holidays. The EDC extends its gratitude to the 13 local businesses which donated to the initiative. In addition, the EDC sends a special thank you to the Department of Public Works for their assistance with installing and removing the wreaths.

### **Financial Statement**

**July 1, 2021 to June 30, 2022**

#### **Expenses**

Appropriated:	\$750.00
Expended:	<u>\$124.65</u>
Unexpended balance	
returned to general fund:	\$625.35

---

## NASHOBA REGIONAL SCHOOL DISTRICT

To: The citizens of Bolton and Nashoba Regional School District Families

On June 22, 2022 the Nashoba Regional School Committee voted to approve a strategic plan that will serve as the road map for our school district up to and through the 2026-2027 school year. Titled “Learning Along the Great Road” our plan is written in service to the young people of Bolton, Lancaster, and Stow. At the forefront of our plan is a letter to the community which I would like to share with you.

*What is greatness? This was one of many questions our strategic planning team debated as we poured over pages and pages of artifacts in an effort to best understand the needs and wants of our school community. How does one measure greatness? Is greatness an intrinsic quality or an extrinsic result? Should "great" be the standard by which we measure success in our school system? Should "great" be the standard by which we measure success for our students? These philosophical questions may lead to thoughtful discourse, but they fall short in terms of any singularly defined answer. Instead, let us consider a universal truth about greatness. Greatness is not achieved by happenstance. It requires vision. It is forged from core values. It is intentional. It requires hard work, dedication, and a persistent spirit. Greatness is deeply personal.*

*The journey we embarked on in developing our strategic plan started months, even years, ago. This document memorializes the moment in time when we examined our organization with a deeply critical lens and asked, "What do we need to do to reach greatness as a Nashoba Regional School District, and how do we embrace the unique qualities of each individual to achieve personal greatness?"*

*The strategic planning team scrutinized our current mission and vision to craft a new mission and vision that reflects the updated core values of our organization. We also crafted a theory of action that represents what we need to do to ensure we reach our mission in the spirit of students first. Finally, we identified and prioritized the strategic initiatives to create a map of what we need to accomplish in the next five years. Our plan is intentionally ambitious because that is what our students deserve.*

*The resulting document is a dynamic strategic plan that will shift annually to reflect the progress of the organization as well as address unexpected challenges that may arise. It will be a five year journey that will shape our organization to become what we envision it to be. As the ancient Chinese proverb goes, “A journey of a thousand miles begins with a single step.” Let this be our first step in realizing a new vision for our school system.*

*The towns of Lancaster, Bolton and Stow are connected by Route 117, a road known as, “The Great Road.” It is along that road that all six of our schools are connected. It is my hope that we*

*galvanize as one collective community around this plan to ensure our students have the skills, knowledge and confidence to make their dreams become a reality. After all, schools are learning; Learning Along the Great Road.*

The first objective in our strategic plan outlines the priority initiatives identified as priorities relative to *Connections and Communications*. It is our goal to improve our communications methodologies and further strengthen our partnerships with the community through civic engagement and collaboration.

At the core of our mission as an educational institution is learning and this is the driver for the second objective, *Learning, Teaching, and Leading*. This year we have stepped into the work of our plan by focusing on horizontal curriculum alignment across grade levels as well as vertical alignment in curriculum content areas. We have also instituted a K-9 assessment system, Renaissance Learning's Star 360 Math and Reading, which will be the backbone of student assessment portfolios that encompass a body of evidence relative to support learning and growth. Other initiatives will focus on professional development, professional collaboration structures, and civic engagement.

The third objective identifies the efforts we will make relative to *Culture and Belonging*. It is our goal to ensure all students in Bolton, Lancaster, and Stow have a strong sense of belonging in the school system. We will do the necessary work to remove barriers and provide students a fair opportunity to succeed by focusing on equity and the social/emotional development of our students.

Our goal is to create a PreK-12 Nashoba identity which we can all be proud of.

At the end of the day, school systems are measured by how well we prepare our students for life after graduation. Whether our students choose college, career, or service after high school, we want our graduates to become lifelong learners who develop a personal voice, grow to understand how choices have impact beyond intention, and develop a strong sense of agency and responsibility. Those competencies thrive fully in safe, caring, and collaborative environments where a sense of belonging is felt by all. We strive to be an organization that fulfills our vision, "Be your best self. Pave your path. Impact the world."

Sincerely,

Kirk Downing  
Superintendent, Nashoba Regional School District

### **The Florence Sawyer School**

At Florence Sawyer School, we closed out the calendar year by returning to our favorite school-wide celebration, our annual Sing-A-Long. This was the first time in three years that we could bring everyone together, from kindergarten through the eighth grade, for this cherished event. From the first grade's "New Year Song" to the third grade's recitation of "Stopping By Woods on A Snowy Evening" to the Jazz Band's spirited "Winter Wonderland" to retired music teacher Don Ryan leading us in song, we left 2022 behind us with joy and positivity. More than just the fellowship and camaraderie, the 2022 Sing-A-Long signified that while we may not be fully out of the pandemic, we can return to the elements that make Florence Sawyer School a special and unique entity in the Nashoba Regional School District.

2022 began, as it ended, with a return to normalcy and the start of the winter middle school basketball season. For the third time in six years, the FSS Girls' Basketball Team completed an undefeated season. As they did the previous year, our FSS Bolton Robotics Program had another tremendous season, with all teams qualifying for the state-wide competition, Robonautica, at WPI. 2022 also marked a return to our before and after-school enrichment activities. Popular clubs like The Investor's Club, FSTV, The Art Club, Kindness Club, Girls on the Run, and many others returned with full participation. In April, the FSS Drama Production, "Forgiven, A Fairy Tale," played to nearly sold-out audiences. Throughout the year, the FSS Student Council led fundraising and philanthropic initiatives partnering with the Nashoba Valley Rotary Club, Cradles to Crayons, Toys for Tots, and WHEAT Food Pantry. Closing out the school year in June of 2022, The Florence Sawyer Community recognized beloved special education teacher Patti Darling who retired after more than 30 years at FSS.

In 2022, our dedicated faculty transitioned to a new student data collection system and new ways to process and analyze the data building to a multi-tiered system of support. Our middle-level and related arts teachers have been diligently working on reviewing and refining their curriculum with their district counterparts. Our elementary-level teachers have invested their professional learning time with a new rigorous and engaging curriculum, Bridges in Mathematics.

The FSS School Council completed a new School Improvement Plan in line with the Nashoba Regional School District Strategic Plan and the competencies of the Profile of a Nashoba Graduate. The School Council meets monthly in the FSS Library.

At Florence Sawyer School, we pride ourselves on positive and productive family and community partnerships. In 2022, two of our biggest partners, The Bolton Schools Donations Committee and our Parents Advisory Council, merged to become the Bolton PTO. This dynamic group of volunteers sponsored fundraising nights at the Worcester Railers, with our chorus singing the national anthem. They organized a night with the Worcester Red Sox. In November, PTO sponsored a return to FSS Family Bingo Night with over 300 participants in the gym. The fundraising efforts of PTO support enrichment opportunities for our students, including field trips, speakers, and a well-received "Authors Series" where students honed their writing skills with professional writers.



At Florence Sawyer School, we are grateful to have the opportunity to serve the students and families in Bolton. We are grateful for the support of this community as we look ahead to 2023.

### **Nashoba Regional High School**

2022 was an exciting year for Nashoba Regional High School. We saw a significant reduction in Covid-19 restrictions which allowed our students and staff to end the year and begin the next school year experiencing school as it was pre-Covid. Many events and experiences that had been limited or prohibited were brought back.

We had seven concert performances in the spring season; two Spring Instrumental Concerts, two Spring Choir Concerts, one Senior Showcase Concert celebrating 22 seniors graduating from the music department; and two Spring Symphonic Band Concerts one of those was a 5 Year Celebration (celebrated a year late because of Covid) where we performed at Mechanics Hall in Worcester. Four of our students were accepted to the Massachusetts Music Educators All-State Festival Ensembles.

This fall, we hosted a very successful Nashoba Band Day (7-12 instrumental students from across the district) 114 musicians together for the Homecoming football game. We had five concerts, including choral, band, symphonic band and combined ensembles. Fifteen of our students were accepted to this year's CDMMEA Ensembles; 15 students participated in Central District Competitions, with 10 students receiving All State Recommendations. Ten students auditioned for the Massachusetts Music Educators All-State Festival, four students had successful auditions and one of our students was in the top two in the state. Our Tri-M Music Honors Society had a successful fundraising event, raising close to \$300 with a "Coffee House" at the Bolton Bean with all money going to "Give-A-Note Foundation", providing funds to underserved music programs across the country. Finally, our students participated in "AnyVoices" acapella competition at Chelmsford High School.

We had four very successful performances of "Chicago High School Edition" in the spring with fantastic attendance, and four successful productions of "The Play That Goes Wrong" this fall with two full casts and strong attendance such that we are excited to say "Broadway is alive and well at Nashoba!"

Our clubs and activities were active and successful in 2022. Our DECA club saw 104 total attendees at the State Career Development Conference with 13 state champions, and 43 students placing in the top 10 in Massachusetts. We had 11 students attend DECA Nationals and 10 out of 11 students were international qualifiers, ranking in the top 70th percentile at the International Career Development Conference. In the fall of 2022, DECA had 250 student participants who participated in a Mock Competition in December over 50 judges from the local community. Our Robotics team also had strong performances at regional and state competitions. Our Green Team environmental club planned and hosted a fun and educational Earth Day celebration right before April vacation. Our GSA hosted a well-attended regional/Central MA GSA conference and the Art Department and Art Club hosted an elegant student art show. Several NRHS students applied and were accepted to the Bridges to Malawi medical service learning trip, and our EMT program welcomed in a new crew of cadets.

This fall, we held a well-attended Homecoming Dance, a fun Pep Rally and very exciting Lip Dub organized by Student Council, which brought the community together. We held our Senior Sunrise event keeping with this tradition that was started over Covid.

In the spring of 2022, two of our NRHS students were recipients of the Worcester County Superintendent's Award and were co-valedictorians. We hosted a well-attended Future Freshman night for students and families in March. We held our annual scholarship and awards night where we gave over \$80,000 in scholarships to our students and hosted AP exams and SAT's. In addition, we held two successful proms, Senior Banquet and graduation where we proudly graduated 255 students.

This summer we hired many new staff including a new assistant principal and dean of students. We also welcomed our new ninth graders with freshmen orientation in August.

This fall, our students participated in National History Day, we celebrated several National Merit Scholars, we began a pilot for the Seal of Biliteracy, and we hosted Challenge Day, which is a community building experience for our current tenth graders. Our Nashoba News broadcast developed and aired student created news programs that were shared with the community.

### **Athletics**

The Nashoba Wolves' athletic programs had a great year! Over 250 student-athletes participated each season across twenty-two different sports and fifty teams. Our student-athletes excelled on the playing surface and in the classroom, with over seventy-two percent of student-athletes named to the honor roll.

Some highlights from the winter season include our boys' and girls' basketball teams playing at the TD Garden. The boys' hockey team won the CMass Class A Championship, and the girls' co-op hockey team won the MIAA D2 State Championship. Dillan Lowe was selected as our conference's MIAA/Boston Bruins Sportsmanship award winner. Our wrestling team had two state champions - Lucian Perla and Josh Cordio. Cordio was also the MIAA All-State Champion and Outstanding Wrestler. The boys' indoor track team won the MIAA D3 State Championship, and Freddy Collins was the MIAA All-State Champion in the mile.

The success continued in the spring, with the track teams winning the league championship on our home track! The boys' lacrosse team won the CMass Class A Championship in a thrilling overtime win over perennial powerhouse Algonquin before bowing out of the statewide tournament in the Round of 16. The softball team joined with St. Paul to raise money for Autism Awareness. Connor Salmon represented NRHS in the CMass Football All-star game played in June.

The fall season was exciting, with the field hockey team winning the MIAA D2 Final Four trophy and making it to the state championship game for the second consecutive year! The team lost to Longmeadow, 2-1, in the finals but had a fantastic season overall. Adam Balewicz won the MIAA D2 State Cross Country qualifying meet and set a new home course record. In addition, Nashoba was named the MIAA District 3 Sportsmanship Award winner at a ceremony at Gillette Stadium.

Nashoba had numerous individual honors throughout the year as well. The Telegram & Gazette selects a “Super Team” and honors student-athletes across Central Mass. The following student-athletes were recognized as Players of the Year: Freddy Collins (Indoor Track), Josh Cordio (Wrestling), Ella Varnerin (Alpine Ski), Brayden MacLean (Boys’ Lacrosse), and Abbie Zacchini (Field Hockey). Grace Glover and Reuben Nyasani won the 2022 MIAA Multi-media Sportsmanship contest. In addition, the Director of Athletics, Tania Rich, was recognized by the Massachusetts Secondary Schools Athletic Directors Association as the State NFHS Citation Award winner. Also, Matt Biggs was honored as the MIAA Boys’ Lacrosse Coach of the Year.

Overall, Nashoba’s sports team had an amazing year! Over ninety percent of our varsity teams qualified for the statewide tournament, won nine league titles, one state finalist, and two state championships! Our programs continue to be highly competitive and school spirit has increased since our COVID-19 guidelines were lifted.

## **CENTRAL OFFICE DEPARTMENT REPORTS**

### **Teaching and Learning Department**

The Department of Teaching and Learning is committed to leading, supporting, and inspiring our Nashoba educators with clear and forward-thinking curriculum development, purposeful assessment methodology, innovative instructional practices, and high-quality professional development. The Department values the important role it holds in leading 21st-century learning within the Nashoba learning community and takes great pride in working diligently and strategically to ensure that the initiatives outlined in our NRSD Strategic Plan are actualized and implemented with intentionality and shared ownership.

This year, the Department of Teaching and Learning has led several academic initiatives. An audit of all Nashoba curricula, K-12, has been conducted for the purpose of analyzing current curriculum documents and instructional resources to ensure alignment and academic rigor across the district. The result of this audit has led to the updating of the majority of the District’s current core curricular review processes and curriculum mapping documents, as well as the creation of a Vision for Learning aligned with the District’s Strategic Plan and Portrait of a Nashoba Graduate competencies. Curriculum maps have been updated to reflect the intentional integration of transfer goals and learner competencies. Currently, teachers at the middle and high school levels are working within department and cross-district teams during districtwide early release days to update and document grade level and content core curriculum and develop forward-facing curriculum guides to be provided to families and posted on the district website.

At the elementary level, academic initiatives have focused on the implementation of high-quality mathematics curriculum, Bridges in Mathematics, in all classrooms, grades K-5. Bridges was selected using the IMplement MA Guide, the Department of Elementary and Secondary Education's (DESE) high-quality instructional materials adoption process. Implementation efforts have been designed to address multiple facets of implementation, including professional development for teachers and administrators, the development of a Bridges Success Team, instructional coaching in the classroom, and the creation of a Teacher Landing Page with quick links, pacing guides, and helpful resources unit by unit.

High-quality assessment is as important as high-quality curriculum and instruction. Building from the assessment pilot completed last year in our Lancaster schools, this year, a new assessment platform and universal screening tool, Star Assessments from Renaissance Learning, has been implemented in all schools, K-8 (Reading) and K-9 (mathematics) to complement and strengthen our understanding of student learning needs. Star Assessments allow our teachers the ability to quickly and accurately assess student progress, prioritize student needs, and plan for targeted instruction. The use of universal screeners for early identification, along with targeted instructional planning and progressing monitoring, is a proactive and responsive approach to supporting student learning and growth over time. We look forward to the continued benefits of this new assessment tool within our district assessment portfolio.

From curriculum and instruction to assessment, our Nashoba educators work tirelessly to meet the varied needs of our students. Professional development in support of these continual efforts is a priority. This year, Nashoba educators have engaged in professional development to support and strengthen instructional planning and pedagogy through the principles of Universal Design for Learning and the integration of social-emotional learning within lessons and across school settings. Our March full day of professional learning, Elevating Voice, Embracing Equity, provided Nashoba educators with an opportunity to learn from colleagues and outside presenters on topics ranging from centering equity and social justice to safe and inclusive learning environments. This year, we look ahead to building upon this foundation of learning with a robust day of learning in support of our NRSD Strategic Plan and vision for learning for the future focused on our Portrait of a Nashoba Graduate.

As we step forward, the Department of Teaching and Learning remains fully committed to supporting our districtwide efforts in providing rigorous, innovative, and clearly aligned curricula that inspire, engage, and challenge every student such that all students realize their unique potential and become active contributors to their community.

### **Technology**

The Technology Department is committed to provide undivided support to help the district to achieve initiatives outlined in the NRSD Strategic Plan.

Our goal is to ensure that every student has access to the appropriate technologies based on his/her educational needs. In elementary schools, iPads are deployed in Grades PreK-2. Each classroom is equipped with six iPads and a 30 unit iPad cart can be shared when additional equipment is needed. 1-1 Chromebooks are deployed in all Grades 3-5 classrooms. Each elementary school is also equipped with a computer lab.

In Middle schools and High School, all students are issued Chromebooks and can take them home overnight. All students are assigned an NRSD email account and encouraged to use Google Suite to improve learning efficiencies. Advanced and specialized programs such as Graphics Design and Computer Aided Design are offered in computer labs to facilitate further learning.

The Chromebook 1-1 program provides a great opportunity for students to learn anytime, anywhere. To deliver a successful program, we continue to monitor and upgrade the network infrastructure in all buildings. We have worked diligently to ensure that all our equipment is up-to-date and fully functional. By taking full advantage of tools like Google Admin Console, Jamf Pro Management Suite and Symantec Ghost suite, the Technology department has gained

significant efficiencies in supporting daily teaching and learning activities, managing individual apps, extensions and add-ons, and providing personalized content for individual teachers and classes.

Safety is always a top priority for us. For online activities, we have adopted and continued to update the Lightspeed web content filtering system to safeguard appropriate access. The Lightspeed system provides both in-school and at-home filtering for all 1-1 student Chromebooks and district assigned laptops. As cybersecurity threats become more pervasive and severe each day, the Technology department has also made great efforts to set up mandatory cybersecurity training for all teachers and administrators. For physical safety, we continue to add security cameras in critical locations to help improve the security measurements across the District.

### **Health and Wellness**

The district's Health and Wellness Department covers comprehensive services including first aid, emergency care, assessment, planning for the management of chronic conditions such as asthma, diabetes, or life threatening allergies, and preventing and responding to communicable disease. Additionally, we provide guidance on medication and health care procedure oversight, ensure the completion of mandated health related screenings, health education and health counseling, and assure a safe and healthy school environment. Nashoba nurses offered CPR and First Aid Training for employees regularly. Nashoba's Health and Wellness team provides a full time, certified registered nurse at each school building.

This year, all school nurses continued training and preparing for a health office response to a global pandemic. This included providing At-Home Antigen tests.

At-Home Antigen Testing allowed students to test once a week before attending school or when symptoms occur. Both vaccinated and unvaccinated individuals were strongly encouraged to opt-in to this program. Each school provided prerequisite at-home antigen test administration training materials, including instructions on when tests should be taken. The tests were sent home every two weeks.

In collaboration with the Nashoba Associated Board of Health, a flu vaccine clinic was held at Nashoba Regional High School along with a full scale Health Fair. Health plans continue to be modified as new guidelines have been provided with guidance from MA Department of Elementary and Secondary Education, Centers for Disease Control, Department of Public Health and our local boards of health.

**Vaping diversion program and IDECIDE** - Nashoba Regional High School, alongside nearly 100 schools across Massachusetts has launched an exciting new program called iDECIDE (Drug Education Curriculum: Intervention, Diversion, and Empowerment) that was developed in collaboration between Massachusetts General Hospital (MGH), the Massachusetts Department of Public Health, and the Institute for Health and Recovery. iDECIDE aims to provide students experimenting with substances and/or who got caught using substances at school the knowledge, skills, and motivation necessary to make healthier decisions. The iDECIDE program replaced our previous vaping/substance diversion program.

**Youth Risk Behavior Survey (YRBS)** - Every two years, Emerson Hospital and public school districts within Emerson Hospital's service area collaborate to conduct the Emerson Youth Risk

Behavior Survey (YRBS), a comprehensive survey of youth in 6th grade, 8th grade, and high school, regarding risk behaviors in the following general areas: vehicular safety, social and emotional well-being, physical safety, sexual behavior, tobacco, alcohol, and drug use, diet, body image and physical activity, Sleep, school work, and screen time, and social media. This information is located on the Nashoba website and is reviewed with administration and each school council committee.

### **Extended Learning Program**

The Extended Learning Program (ELP) continues to focus on its goal of creating a safe space for students to explore their interests, meet new friends, and learn to express themselves. After spending much of the 2021/2022 school year focused on rebuilding social emotional learning practices, the Extended Learning Program entered the 2022/2023 school year with the proper foundation to further increase enrichment offerings.



During Fall 2022, enrichment programming included: **Buildwave (formerly ImagArena)**, a building workshop that simulates a real life video game, and **Drama Out of the Box**, an improv drama class. These sessions, which were run at all four Extended Learning Program sites, came to a close at the beginning of December 2022.

An **Enrichment Interest Survey** was administered to all Extended Learning families in early January 2023 in order to pinpoint areas of interest. Results from the survey indicated an elevated interest in art, engineering/STEAM, drama, and sports-based programming. Results from the **Enrichment Interest Survey** were used as The Extended Learning Program built its internal and external Winter and Spring 2023 enrichment programming.



Winter 2023 enrichment offerings included: **Chess Wizards**, **Marcus Lewis Tennis Lessons**, **Art-Ventures: Penguins & Polar Bears**, and **Fun World Language French Lessons**. Upcoming Spring 2023 enrichment programming includes: **Fun World Language Spanish Lessons** and **Mad Science: Space & Beyond**.

In an effort to increase the enrichment programming that the Extended Learning Program is able to offer across all four elementary school sites, the Extended Learning Program is offering a **pilot program** that extends enrichment offering registrations to students both in, and out of the program. Extending registration parameters supports increased participation, which increases the likelihood of consistently running enrichment programming across all Extended Learning Program sites. The **Enrichment Pilot** programming includes: **Buildwave (formerly ImagArena)**, and **Drama Out of the Box**.

In addition to outside enrichment offerings, The Extended Learning Program staff continue to create new daily opportunities for students to explore their interests and refine their communication and social skills, all while building life-long friends along the way.



Nashoba Regional High School  
Class of 2022

Daniel Enrico DiMeo \* § President ~ Christopher William Yapp \* Vice President  
Maggie Ryan Oberlies Secretary ~ Emma Rose Gould Treasurer

Flobatir Raafat Abdou \*\*  
Drew Isaac Abrutyn \*\*\* §  
Katie Ray Acierno \*\*  
Lee Michelle Albrittain \*\*  
Alexander Douglas Allison  
Nicole Arline Altongy \*  
Matheus Araujo Alves \*\*  
Metias James Amabile  
Nina May Ambrose \* §  
Bethany Cadence Anderson \*  
Owen Robert Andrews  
Sofia Marie Andronico  
Sophie Ann Atkins \*\*\*  
Thomas William Babu \*\*\*  
Christopher Jerry Barrett \*\*  
Helen May Barrett  
Olivia Grace Barrett \*\*\* §  
Brooke Michele Basile \*  
Lauren Ann Basteri \*\* §  
Rowan Marie Beary  
Jessica Elaine Beck \*\*  
Carlos Enrique Bello  
Luis Ignacio Bello \*\*  
Alexander Richard Berube \*\*  
Lela Rae Boormeester \*\* §  
Connor Brian Boomgaarden  
Reagan Marie Boots  
James Francis Borsari  
Norah Ashlyn Bracci \*\*\*  
Temi Marie Bradlee  
Dylan Thomas Brown \* §  
Kevin William Brown  
Kristianna Kaleigh Belle Brown  
Andrew James Bushnell \*\* §  
Marc Calheta  
Meredith Louise Callahan  
Aislynn Marie Carey \*\*  
Madison Rose Carey \*\*\* §  
Elizabeth Jane Carpenter

Grace Katherine Cassidy \*\* §  
Camryn Hunter Chaput  
Dmitri Filipenco Childs  
Vierie Kieanu Christopher  
Adam Walker Chrumka \*\*  
Emma Frances Coen  
Sophie Halperin Colbert \* §  
Kevin Martin Collette  
Fredrick Paul Collins \*  
Isabelle Rose Cote  
Julia May Cote \*\* §  
Bridget Mckenna Cratty \*\* §  
Eli Hale Croteau \*\*\* §  
Sophia Grace Cunningham  
Lucas Jackson Daukantas  
Mark Scanlin DeCesare  
Isabel Josephine DeLucia \* §  
Alyssa Rose DeLuco  
Chloe Rose D'Eon \*\* §  
Eric Paul D'Eon \*\*\* §  
Robert Patrick D'Eon \* §  
Alexandra Rose Descoteaux \*\*\* §  
Marcus David DiBello  
Emily Elizabeth DiMeo \* §  
Bryan Keith Dionne \*\*  
Henry August Dittimore \*  
Elise Margaret DiTullio \*\*\* §  
Caleb Michael Doherty  
Aidan Edward Dow \*\*  
Sean Joseph Downey \*\* §  
Isabelle Claire Ducharme  
Malone Aaron Duhaime  
Olivia Marie Earley \*\*\* §  
Abigail Elizabeth Eastman \* §  
Rebecca Katherine Emken \* §  
Samantha Curran Falla  
Hallie Danae Farmer \*\*  
Mariella Grace Fernandez-Davila  
John Peter Flynn

Logan Liam Foster-Smith \*\*  
 Jeremie Justin Francois  
 Maura Marie Gannon \*  
 Jordan Spencer Garrity  
 Phoebe Kathleen Gero \*  
 Marc Anthony Gesualdi  
 Vincent Joseph Giannetti  
 Adam Davies Giunta \*\*  
 Aimee Elizabeth Gonsalves  
 Alexis Rose Goodwin \* §  
 Henry Ismail Gordon-Ozaydin \*  
 Alexandra Catherine Gormley  
 Ash Schultz Graber  
 Ashley Marie Green \*  
 Lila Jane Grimard  
 Dylan Marc Gross \*\* §  
 Daniel David Guerra Cruz \*\*  
 Sydney Elizabeth Gulliver \*  
 Madeline Welch Guthrie \*\* §  
 Niamh Bebhinn Dowling Guyer \*\*  
 Emma Elizabeth Hakala \*\* §  
 Maura Louise Hall \*\* §  
 Thomas Andrew Hall  
 Avery Faith Hallberg \*  
 Lauren Alana Hancz \*\* §  
 Maggie Frances Hanley \*  
 Ella Dorothy Hatcher  
 Michael William Heeren  
 Ethan Joseph Henry \*\* §  
 Isabella Lindsey Hess \*\*\*  
 Kara Marguerite Hoag  
 Amelia Rose Hoeffler \* §  
 Allison Grace Hoffman \*\* §  
 Fletcher Thomas Hohn \*  
 Morgan Angela Holmes \*  
 Wilson Patrick Homer  
 Grace Yuting Huang \*\* §  
 Benjamin Robert Hubbard  
 Lucas Morris Hyles \*  
 Sophie Zameret Jarger  
 Ethan Fekadu Jayne \*  
 Lucy Rose Johnson \*\*\* §  
 Alexandra Elizabeth Jones \* §  
 Justin Francis Kampf \*\*\* §

Mattias Brendan Murphy Kantor \*\*  
 Heather Paige Keane \*\*\* §  
 Allyson Leah Kerr  
 Chloe King  
 Ava Paige Klein \*  
 Gavin Michael Klein \*  
 Michael Hunter Knop \*\*  
 Demetrios Thomas Kostas \*\* §  
 Caroline Faith Kotosky  
 Eugenia Alexandra Kovtun \*\*  
 Olivia Kathryn Kozloski \*\* §  
 Zoe Elizabeth Kramer \*\*  
 Arianna Devika Labertew  
 Declan Joseph Pierre Mccoy Lachance  
 Sophia Elizabeth Lanza  
 Nicholas David LeBlanc \*  
 Sarah Marie Leonard \* §  
 Brooke Esther Lindsay \*\*\* §  
 Samuel Henry London \*\* §  
 Grace Elizabeth Lorenzo-Keane \*\*  
 Phillip Pavei Lyle \*\*  
 Katherine Lydia Lynch \*\*\* §  
 Andrew James McCarthy  
 Kasey Marie McKenna \*\* §  
 Hayden Paul McLaughlin \*  
 Larissa Chloe McMahon \*\* §  
 Cathryn Anne McNally \*  
 Brayden Douglas MacLean  
 Gracie Evelyn Maher \*  
 Jonathan Erik Maki \*\*  
 Yann Brieuc Martin-Puig  
 Trevor Joseph Masse  
 Alexandra Lynn Masucci \*\* §  
 Danielle Kalyssa Masucci \*\* §  
 Tristan James Walkden Miller \*\*  
 Daniel Paul Mooney \*\*  
 Sarah Alia Mulyono \*  
 Benjamin Thomas Munyon \*  
 Drew Taylor Murphy \* §  
 Taylor Shepardson Murray  
 Christopher Robert Myers  
 Daniel Kyle Nalepa  
 Adam Ritchie Naze  
 Kylie Margaret Nelson \*



Sonia Barbara Siftar Nicholson \*\*\*  
 Moira Estele O'Brien  
 Adelaide Klassen Ogden \*\*\* §  
 Jessica Ojiromu Ogodo \*\*\*  
 Tristan David O'Riorden  
 Logan Amber Overstreet  
 Liam Daniel Owen  
 Amelia Julia Pallotta  
 Callan Robert Palmaccio \*  
 Joseph Salvatore Panarelli  
 Madison Grace Parent \*  
 Mary Suzette Paro  
 Sofia Alpesh Patel \*\*\* §  
 Samantha Grace Payson \*  
 Lucien Perla \*  
 Kathryn Reis Perreault  
 Jack William Peterson  
 Kameron Dennis Pierce  
 Jennifer Pirez Garcia  
 Madeline Rose Powers \*\* §  
 Sara Lisbeth Prigmore  
 Lucas David Prigmore  
 Zachary Andrew Randolph \*  
 Audrey Elizabeth Recko \*\*\* §  
 Jackson Edward Reed \*  
 Alannah Joan Reilly  
 Gretchen Catherine Rein \*\* §  
 Ava Regina Reisner \*  
 Taylor Alexandra Riley \*  
 Mark Jarod Rodstrom \*\*  
 Hanna Catherine Rossi \*  
 Grace Bernadette Roth  
 Samuel Lloyd Rothenberg  
 Charlene Katherine Russell  
 Madelyn Jean Sallhofen  
 Connor James Salmon \*  
 Kailey Faith Samarjian \*\*\* §  
 Aniket Sarkar \*  
 Joseph Michael Scanlon  
 Julia Elizabeth Schartner  
 Marina Nicole Schiering \*\*  
 Andrew Zachary Sears \*\* §

Abigail Rebecca Shaw \*  
 William Christopher Shaw  
 Amaan Ur-Rehman Shirwani \*  
 Benjamin Dragun Skaar \*\*\* §  
 Jasper York Smith \*\*\*  
 Spencer Andrew Smith \*\* §  
 Ethan Taddeus Smit \*  
 Alexandra Rea Soeltz \*\*  
 Rebecca Nicole Solomon \*\*\* §  
 Margot Jean Sonia \*\*\* §  
 Andrew William Spratt \*  
 Beckett William Storey  
 Graham Meredith Straface \* §  
 Natalie Elizabeth Straub \*\* §  
 Hannah Elisabeth Sullivan \*  
 Nathan Robert Super  
 Michael Ronald Sutt  
 Caitlin Hannah Sweeney \*\* §  
 Benjamin Avidan Moshe Tadmor \*  
 Rocco Alan Tata  
 Alia Catherine Tesini \*\* §  
 John Normand Theriault \*\*  
 Emma Elizabeth Toland \*  
 Madison May Tuck \*  
 Elizabeth Molly Wachtel \*\*\* §  
 Elias Kentaro Webster \*\*\*  
 Devyn Alexandria Wells \*\*  
 Veronica Autumn Wells \*\*\*  
 Michael Aaron White \*  
 Cole Turner Williams  
 Quinn Tucker Willshire Rogers  
 Charlotte Jane Winiarski \*\* §  
 Benjamin Thomas Worden  
 Carley Jean Wright  
 Jacob Gezai Wyman  
 Maxwell Ming-Yuan Zhao  
 Olivia Ann Zinn \*

§ NHS Senior Project  
 \*\*\*Summa Cum Laude  
 \*\*Magna Cum Laude  
 \*Cum Laude

**BOLTON**  
**Annual Report to the Town**  
**MINUTEMAN REGIONAL VOCATIONAL TECHNICAL**  
**SCHOOL DISTRICT**

**Dr. Kathleen A. Dawson, Superintendent**  
**Submitted February 2023**

**Leadership Transition**

Dr. Kathleen A. Dawson became the Superintendent-Director of the Minuteman Regional Technical School District on July 1, 2022, following the retirement of Dr. Edward Bouquillon, who led the district for 15 years.

Dr. Dawson was hired following a unanimous vote by the Minuteman School Committee on January 26, 2022. She arrived at Minuteman from her most recent position as Deputy Superintendent of the Orange County Schools in North Carolina. During her tenure with Orange County Schools, the district had the highest number of schools exceeding academic growth in the state, even during a pandemic. She also was integral in increasing the graduation rate and increasing the number of underrepresented students in advanced courses as part of her equity work. Her extensive professional background includes launching five career technical education academies in less than a year and increasing the number of students graduating with associate degrees during her tenure as Chief Innovation Officer for the Guilford County Schools in Greensboro, North Carolina. Dr. Dawson previously served as a public-school teacher and administrator in the Boston Public Schools, along with public school districts in Duluth, Minnesota, and Nashville, Tennessee. She received her master's degree in School Leadership from Harvard University in 2001 and her Ed.D. in Educational and Organizational Leadership from the University of Pennsylvania in 2015.

**Minuteman Achieves All In-District Enrollment**

For the first time in the Minuteman district's history, all ninth-grade students resided within the nine district member towns at the start of the 2022-23 school year. Across grades 9-12, in-district enrollment is at 88%, an increase from 59% during the 2017-18 year.

According to the official October 1, 2022, figures, total student enrollment was 692 students, which included 33 from Bolton. There are 10 freshmen, 14 sophomores, six juniors, and three seniors.

The total enrollment of 692 is over the school building's design capacity of 628 (at 85% capacity). Minuteman is progressing with the North Building project which will house the larger and noisier advanced manufacturing equipment. The administration is exploring options for the renovation of the East Campus Building. The renovation of the East Campus Building will allow the school to increase its capacity to approximately 800 students; it will involve no additional borrowing to the member towns.

**Expanding Future-Ready Programming**

In July 2022, Governor Charlie Baker visited Minuteman, where he announced the allocation of

\$32 million in grants from the Workforce Skills Cabinet for high school and adult career technical education programs statewide, which included more than \$1.2 million for Minuteman. This funding is being used for the high school's welding program, along with the Minuteman Technical Institute's adult evening programs in carpentry, CNC (computer numeric control) machine operation, facilities management, plumbing code, and welding. These grant-funded programs are free to individuals who are unemployed or qualify as "under-employed;" most recent high school graduates qualify.

Additionally, Minuteman continues to expand its new Animal Science career major that launched in the fall of 2021. Veterinary medicine is one of the fastest-growing industries in America with employment opportunities growing 16% by 2029, according to the U.S. Bureau of Labor Statistics. With program advisory partners such as Blue Pearl Pet Hospital and Zoo New England, students receive both classroom and hands-on field training.

### **Athletics Expansion**

Minuteman launched the girls' volleyball team in the fall of 2022, following the full opening of the outdoor athletic complex in the spring of 2022 and a complete return to student athletics following the height of the pandemic. The boys' and girls' soccer teams qualified for their respective state tournaments in the fall of 2022.

The entire athletic complex, located at the former site of the old school building, is a state-of-the-art addition to the Minuteman campus. The multisport field includes an adjacent competitive running track. Two additional fields host a baseball complex with a multipurpose field, as well as a softball complex with an additional multisport field.

Minuteman has capitalized on rental opportunities with the new outdoor sports facilities, which are regularly used by the Boston Bolts, Leslie University, and other organizations.

### **Positive Student Outcomes**

Each year for the past several years, about two-thirds of Minuteman graduates entered college/university and about one-third entered employment in their fields of study. Every student is required to graduate with at least one industry-recognized credential to demonstrate proficiency and/or certification to future employers; most students obtain multiple credentials.

Class of 2022 graduates enrolled in many distinguished higher education institutions, including Arizona State University, Bentley University, Clemson College, Colorado State, Emerson College, Johnson & Wales, Merrimack College, Regis College, Rochester Institute of Technology, Texas A&M, Tufts University, and many others.

### **District Budget**

The approved district operating and capital budget for fiscal year 2023 is \$29 million, a 4.96% increase over the previous year. Bolton's share is \$893,714, which is an increase of \$229,306 due to increasing enrollment from students living in the Town. The cost includes operating, capital, and debt assessments.

# Town of Bolton Trust Funds

**07/01/2021 – 06/30/2022**

	Non- Expendable <u>Principal</u>	Expendable Balance <u>7/1/2021</u>	<u>Deposits</u>	<u>Interest</u>	<u>Expended</u>	Unrealized Gain/Loss	Expendable Balance <u>6/30/2022</u>
Helen M. Brigham Nursing Fund	1,000.00	11,423.15		-276.33			11,146.82
Gordon A. Brown School Fund	2,700.00	1,070.53		-83.88			986.65
Gordon A. Brown Library Fund	2,700.00	896.54		-79.97			816.57
Joan Sullivan Fund	4,146.00	4,310.31			-500.00	-188.63	3,621.68
Bolton History Fund		3,593.31		-79.90			3,513.41
Francis E. Whitcomb Benevolent	5,000.00	630.93		-125.25			505.68
Sign Fund		567.99		-12.62			555.37
Perpetual Care Account	30,724.13						
Perpetual Care Income Account		11,758.51		-945.14			10,813.37
Houghton High School Fund	12,000.00	2,746.76		-328.04			2,418.72
Miriam S. Edes Fund	10,000.00	748.49				-239.09	509.40
Lucy F. Bowen Library Fund		122.37		-2.70			119.67
Conservation Fund		812.58	500.00	-10.35			1,302.23
Dorothy Dewhurst Fund Fire Department Police Department		3890.42		-86.57			3,803.85
OPEB Trust Fund		1,593,293.99	186,271.00	97,463.76		-370,025.58	1,507,003.17
Affordable Housing Trust		303,417.83			-1,675.00		301,742.83
Stabilization Fund		1,071,265.16		10,598.35		-34,428.72	1,047,434.79
Wastewater Stabilization		10.56					10.56
	\$68,270.13	\$3,010,559.43	\$186,771.00	\$106,031.36	(\$2,175.00)	(\$404,882.02)	\$2,896,304.77

## Town of Bolton

### Total Outstanding Long-Term Debt As of June 30, 2022

Long Term Debt Inside the Debt Limit	Outstanding July 1, 2021	+ New Debt Issued	- Retirements	= Outstanding June 30, 2022	Interest Paid in FY2022
Buildings	3,926,662.00		488,366.00	3,438,296.00	154,868.95
Departmental Equipment	75,000.00		40,000.00	35,000.00	2,750.00
School Buildings					
School - All Other	686,000.00		115,000.00	571,000.00	28,630.00
Sewer					
Solid Waste					
Other Inside	547,338.00		161,634.00	385,704.00	23,301.05

SUB - TOTAL Inside	\$5,235,000.00	\$0.00	\$805,000.00	\$4,430,000.00	\$209,550.00
--------------------	----------------	--------	--------------	----------------	--------------

Long Term Debt Outside the Debt Limit	Outstanding July 1, 2021	+ New Debt Issued	- Retirements	= Outstanding June 30, 2022	Interest Paid in FY2022
Buildings - Public Safety					
Gas/Electric Utility					
Hospital					
School Buildings					
Sewer					
Solid Waste					
Water					
Other Outside - Town Common					

SUB - TOTAL Outside	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
---------------------	--------	--------	--------	--------	--------

TOTAL Long-Term Debt	\$5,235,000.00	\$0.00	\$805,000.00	\$4,430,000.00	\$209,550.00
----------------------	----------------	--------	--------------	----------------	--------------

## **TREASURER**

Kristen Noel

Michelle Carlisle, Assistant Treasurer

### **Financial Statement July 1, 2021 to June 30, 2022**

<b>Salary</b>		Software Support	\$5,749.50
Treasurer		Postage	\$218.00
Wages Appropriated	\$87,900.80	Tax Takings	\$4,148.77
Certification Stipend	\$1,000.00	Longevity	\$9750.00
		Office Supplies	\$608.10
Expended	<u>\$88,900.80</u>	Bank Charges	\$5600.00
Unexpended balance		In-State Travel	\$547.39
returned to general fund	\$0.00	Dues	\$75.00
		Meetings	<u>\$553.64</u>
<b>Expenses</b>			\$27,250.40
Appropriated	\$26,060.00	Unexpended balance	
Transfer	\$1,300.00	returned to General Fund	\$109.60
Expended			

---

## **COLLECTOR**

Michelle Carlisle, Collector/Assistant Treasurer

### **Financial Statement July 1, 2021 to June 30, 2022**

<b>Wages</b>		Expended:	
Appropriated	\$48,527.44	Software Support	\$11,825.06
Certification Stipend	<u>\$1,000.00</u>	Postage	\$9,081.71
Expended	\$49,527.44	Tax Takings	\$1,995.70
		Office Supplies	\$321.83
Unexpended balance		In-State Travel	\$300.37
returned to general fund:	\$0.00	Dues	\$75.00
		Meetings	<u>\$480.14</u>
<b>Expenses</b>			\$24,683.81
Appropriated:	\$25,160.00	Unexpended balance	
		returned to general fund:	\$476.19

**2022 W-2 SALARIES AND WAGES (Box 5)**

Abro, Erica	\$	20,570.66	Durant III, Wesley	\$	3,070.22
Alphen, Elizabeth	\$	5,301.71	Durkin, Thomas	\$	5,888.59
Alves, Matheus	\$	7,801.34	Dwinells, Scott	\$	58,893.84
Alzapiedi, Robert	\$	983.09	Fahlbeck, Nikki Ann	\$	23,714.83
Amelotte, Laraine	\$	520.00	Farnsworth, Donna	\$	47,979.90
Amendola, Dana	\$	45,342.70	Farrell, Ann	\$	127.80
Anestis, Kathryn	\$	520.00	Flanagan, Edward	\$	9,910.25
Babineau, Scott	\$	59,671.69	Forte, Luis	\$	3,463.44
Bagdonas, Andrew	\$	1,862.06	Galeski, Ronald	\$	43,355.58
Bagdonas, Luke	\$	212.30	Garlock, Kelly	\$	46,052.33
Bailey, Madelyn	\$	2,106.00	Gilchrist, Brendon	\$	2,849.20
Baker, Christopher	\$	1,403.37	Girard, Nicholas	\$	108,554.30
Balco, Rona	\$	955.00	Goldstein, Amanda	\$	1,125.19
Barnes, Emily	\$	7,474.58	Goodsell, Heather	\$	32,866.20
Barry, Kimberly	\$	109,008.10	Gould, Kayla	\$	1,802.25
Basteri, Lauren	\$	9,921.51	Gould, Noah	\$	1,498.50
Baum, Donald	\$	70,388.89	Graber, Johanna	\$	19,925.02
Benoit, Erick	\$	5,481.72	Gross, Dylan	\$	7,435.98
Benoit, Kelsey	\$	6,006.57	Gross, Quinn	\$	7,254.93
Berry, Nathaniel	\$	64,551.84	Hamburger, A. Luke	\$	103,372.83
Blair, Kathryn	\$	10,423.22	Hakala, Emma	\$	371.25
Boodry, James	\$	21,731.18	Hannon, Nicholas	\$	5,635.00
Bosselait, Matthew	\$	10,323.56	Heffel, Douglas	\$	15,800.10
Boutwell, Gregory	\$	12,404.39	Heglin, Randall	\$	107,083.64
Brazeau, Dorothy	\$	1,500.00	Herbison, Linda	\$	2,285.47
Brier, Matthew	\$	84.92	Hershberger, Michael	\$	911.25
Bucciaglia, Rebecca	\$	58,925.44	Homer, Wilson	\$	5,418.89
Burgwinkle, Brian	\$	5,928.46	Howarth, Nicholas	\$	27,132.03
Byler, David	\$	1,507.33	Jacobsen, Sofia	\$	911.25
Caisse, Leslie	\$	32,079.01	Jacobsen, Jennifer	\$	64,905.87
Caisse, Mark	\$	9,216.92	Janda, Robert	\$	18,873.84
Calderan, Donald	\$	30,394.86	Johnson, Pamela	\$	2,649.27
Carlisle, Michelle	\$	55,505.38	Kantor, Mattias	\$	2,772.00
Casello, Peter	\$	21,182.18	Keane, Heather	\$	3,601.19
Childs, Gregory	\$	17,873.14	Keep, Jonathan	\$	300.00
Clericuzio, Cole	\$	8,006.26	Kelleher, Brennan	\$	1,113.75
Cohen, Sara	\$	805.13	Keller, Daniel	\$	87,175.34
Cole, Timothy	\$	25,208.50	Kelly, Timothy	\$	666.66
Collins, Kelly	\$	95,058.44	Kenney, Lorraine	\$	56,174.94
Connors, John	\$	620.00	Kinirey, Mary Ann	\$	20,899.65
Cook, Shayne	\$	9,327.00	Koch, Helena	\$	3,794.70
Cormack, William	\$	1,235.25	Kochis, Stephen	\$	73,805.25
Cummings, Jeffrey	\$	84.92	Kuong, Allan	\$	3,511.23
D'Eon, Lisa	\$	47,981.16	LaPlante, Jean	\$	22,844.24
DesBois, Paul	\$	42.46	LaRoche, Denise	\$	41,378.23
Diaz, Margaret	\$	9,540.58	Latino, Paul	\$	2,384.34
Diaz, Normando	\$	4,603.33	Lavine, Benjamin	\$	7,835.62
Dufresne, Bryan	\$	99,970.54	Legendre, Jeffrey	\$	114,653.44
Duhome, Liam	\$	1,194.75	Lowe, Donald	\$	149,383.85
Dupuis, Catherine	\$	3,189.90	MacNeill, Brandon	\$	3,627.49

Manley, Richard	\$	1,581.25	Puri, Jason	\$	87,235.44
March, Jennifer	\$	32,611.76	Ramos, Emily	\$	220.00
Marquis, Jennifer	\$	38,781.35	Reed, Karen	\$	33,343.99
Masucci, Daniella	\$	911.25	Reney, Dylan	\$	64,125.97
McCarthy, Casey	\$	85,407.05	Rice, Matthew	\$	180.25
McDowell, Koury	\$	16,404.81	Ringnette, Madeline-Belle	\$	798.00
McGeehan, Linda	\$	23,750.01	Riveria,Jr., Edwin	\$	53,392.83
McGowan, Calan	\$	1,296.00	Roach, Jason	\$	13,803.71
McGowan, Reilly	\$	2,745.00	Rogers, Christopher	\$	890.01
McGowan, Ronan	\$	1,383.75	Rogers, Grace	\$	4,747.15
Miller, Todd	\$	22,159.56	Rogers, Gwendolen	\$	822.50
Mond, Callum	\$	1,235.25	Rogers, Ninotchka	\$	65,745.94
Mond, Declan	\$	1,478.25	Rogers, Zoe	\$	11,760.19
Mustard, Kelvin	\$	4,116.80	Romasco, Nicholas	\$	3,031.05
Nadeau, Walter	\$	117,866.75	Root, Daniel	\$	10,262.96
Nash, Anastasia	\$	21.23	Sauvageau, Michael	\$	31,143.60
Nelson, Evan	\$	13,756.11	Sefton, Shirley	\$	515.00
Nelson, Morgan	\$	1,136.62	Shepple, Lisa	\$	20,530.41
Nelson Jr., Warren	\$	127,424.00	Shepple, Timothy	\$	5,202.00
Noel, Kristen	\$	103,800.36	Siano, Milan	\$	3,118.50
Nonni, Marcia	\$	1,160.00	Singh, Gurpreet	\$	123,132.09
O'Connell, Jeremy	\$	10,082.45	Smith, Peter	\$	627.75
Oorthuys, Valerie	\$	53,103.69	Snyder, David	\$	1,377.00
Paiva, Jonathan	\$	84,369.41	Soldi, Michael	\$	69,808.26
Patch, Bryan	\$	27,666.14	Staake, Hank	\$	5,767.23
Peltier, Sara	\$	10,175.82	Stearns, Brian	\$	5,463.77
Peltier, James	\$	382.14	Taylor, Gordon	\$	1,050.00
Peltier, Steven	\$	3,333.11	Thel, Noel	\$	950.00
Penney, James	\$	71,075.30	Torres-Capitao, Bruno	\$	8,220.75
Perry, Andrew	\$	4,099.75	Tota, Christopher	\$	509.96
Petter, Christopher	\$	339.68	Toth, Andrew	\$	810.00
Pierce, Jeremy	\$	245.00	Tower, Phyllis	\$	18,888.74
Pokorney, Colleen	\$	5,679.00	Vanasse, Alanna	\$	792.00
Polansky, Susan	\$	24,201.15	Vanasse, Samuel	\$	5,288.22
Powell, Pamela	\$	69,559.86	Weinfurt, Jeffrey	\$	7,039.64
Provencher, Steven	\$	5,755.05	Wilmot, Benjamin	\$	25,727.71
			Wysocki, Stanley	\$	300.00
			Zina, Kristen	\$	37,099.77
			<b>Total Wages</b>	<b>\$</b>	<b>4,085,889.40</b>



---

## HUMAN RESOURCES DIRECTOR

Kristen Noel

### Financial Statement July 1, 2021 to June 30, 2022

<b>Salary</b>		<b>Expended</b>	
HR Director		Purchase of Svc.	\$575.00
Wages Appropriated	\$8115.12	Supplies	\$50.10
Expended	<u>\$8114.60</u>	In-State Travel	\$113.45
Unexpended balance		Dues	\$225.00
returned to general fund	\$0.52	Meetings	\$150.00
		Ed Assistance	<u>\$3,840.00</u>
<b>Expenses</b>			<u>\$4,953.55</u>
Appropriated	\$5,190.00	Unexpended balance	
		returned to general fund:	\$236.45

---

## BOARD OF ASSESSORS

Wendy Rogers .....2025  
Charlotte Johnson-Zembko .....2023  
Jeffrey D. Nichols, Chairman .....2024

The residential market continues its upward trend of higher sales prices, with 2021-2022 sales indicating a 20.6% increase in single family homes and an 16% increase overall. There were 20 new homes/condos permitted in 2021.

The Assessors Department continues to provide access to valuation data and the GIS tools through our online public portals. These portals provide easy access to a robust amount of data such as the Town's topographical, assessing, conservation, permitting, and future DPW and Fire Department information. The Assessors continue to maintain the highest level of GIS architecture compliance, as defined by the State Executive Branch, which is required as a condition for any future State grants for GIS data advancement.

The town's web site ([www.townofbolton.com](http://www.townofbolton.com)) is an excellent resource, and contains an abundance of

town government information, town calendar, schedules, agendas, minutes, forms and links to other pertinent sites. The Assessors Department web pages provide links to extensive assessing office functions, forms, and information such as: property record cards (the detailed land, structure, valuation and ownership parcel information), Town tax maps, various forms and applications for real estate and vehicle excise. There are also info documents on the real estate valuation process, excise tax process, abutter's list requests, the town Valuation and Tax Summary report, historical market sales reports, Board of Assessors information, and related web site links such as the Registry of Deeds and the Department of Revenue. The goal is to provide most, if not all, of the data electronically that you normally have gone to the Assessor's office for. Various assessing application forms can be downloaded for

printing and submission. Each Summer the Assessors conduct interior inspections, on a rotational one-sixth of the residential parcels as required by the State. The total value of the town increased from \$1,126,570,210 in FY21 to 1,214,488,080 in FY22 an increase of 7.51%. The tax rate increased from \$20.86 in FY21 to \$19.87 in FY22.

Real estate tax exemptions are available for persons qualifying as: veterans, elderly, surviving spouses/minors, and blind; as well as, tax deferrals for property owners who meet State requirements. By local adoption, Bolton provides for up to a doubling of the initial exemption amount. The exemption increases incrementally as annual taxes increase. Please contact the Assessor's Office for more information and applications.

### **Financial Statement FY2022 July 1, 2021 to June 30, 2022**

<b>Wages</b>		Purchase of Services	\$88,496.00
Appropriated:	\$49,253.92	Software Support	\$6,249.00
Stipend:	\$1,000.00	Dues/membership	\$280.00
Expended:	<u>\$50,253.92</u>	Meeting expense	\$150.00
Unexpended balance		Instate travel	\$600.00
returned to general fund:	\$0.00	Training	\$860.00
		GIS Map	\$5,700.00
<b>Expenses</b>			<u>\$153,188.92</u>
Appropriated:	\$ 102,935.00	Unexpended balance	
Expended:		returned to general fund:	\$ 7,341.00
Supplies	\$600.00		

## TAX RATE RECAPITULATION FISCAL YEAR 2022

### AMOUNTS TO BE RAISED

<b>A. Appropriations</b>		<b>\$26,567,589.93</b>
(col.(b) through col.(e))		
<b>B. Other Amounts To Be Raised</b>		
1. Amounts certified for tax title purposes	0.00	
2. Debt and interest charges not included in Schedule B	0.00	
3. Final court judgments	0.00	
4. Total overlay deficits of prior years	0.00	
5. Total cherry sheet offsets	10,386.00	
6. Revenue deficits snow and sand	0.00	
7. Offset receipts deficits Ch. 44, Sec. 53E	0.00	
8. Worcester County Retirement System and Snow/Sand	0.00	
9. Other (Specify on separate letter)	0.00	
<b>Total B (Total Lines 1 through 8)</b>		<b>\$10,386.00</b>
<b>C. State and County Cherry Sheet Charges</b>		<b>\$74,059.00</b>
<b>D. Allowance for Abatements and Exemptions</b>		<b>\$125,351.21</b>
<b>E. Total Amount To Be Raised</b>		<b>\$26,777,386.14</b>

### ESTIMATED RECEIPTS AND OTHER REVENUE SOURCES

<b>A. Estimated Receipts - State</b>		
1. Cherry Sheet Estimated Receipts	\$300,324.00	
2. Massachusetts School Building Authority Payments	00.00	
<b>Total A (Total Lines 1 and 2)</b>		<b>\$300,324.00</b>
<b>B. Estimated Receipts - Local</b>		
1. Local Receipts Not Allocated	\$1,562,042.00	
2. Offset Receipts	0.00	
3. Enterprise Funds	0.00	
<b>Total B (Total Lines 1 through 3)</b>		<b>\$1,562,042.00</b>
<b>C. Revenue Sources Appropriated for Particular Purposes</b>		
1. Free Cash	\$312,347.65	
2. Other Available Funds	\$470,794.34	
<b>Total C (Total Lines 1 and 2)</b>		<b>\$783,141.99</b>
<b>D. Other Revenue Sources Appropriated Specifically to Reduce the Tax Rate</b>		
1. Free Cash...Date of Appropriation	\$0.00	
2. Municipal Light Source	0.00	
3. Other Source (specify)	0.00	
<b>Total Estimated Receipts and other Revenue Sources</b>		<b>\$2,645,507.99</b>

### TAX RATE SUMMARY

<b>A. Total Amount to be Raised</b>	<b>\$26,777,386.14</b>
<b>B. Total Estimated Receipts and Other Revenue Sources</b>	<b>\$2,645,507.99</b>
<b>C. Tax Levy</b>	<b>\$24,131,878.15</b>
<b>D. Total receipts from all sources</b>	<b>26,777,386.14</b>

**Tax Rate: \$19.87**

**TOWN OF BOLTON**

As of June 30, 2022

Balance Sheet - General Fund

Cash - Unrestricted Checking	3,062,301.24	
Personal Property Receivable:		
2017	\$ 379.09	
2018	\$ 730.74	
2019	\$ 572.55	
2020	\$ 526.47	
2021	\$ 6,064.79	
2022	\$ 2,194.69	
Real Estate Receivable:		
2021	\$ 12,896.20	
2022	\$ 191,022.37	
Allowance for Abatements and Exemptions		\$ 361,862.86
Tax Lien Receivable	\$ 373,744.41	
Supplemental Tax Receivable		
2022	\$ -	
Motor Vehicle Excise Receivable:		
2017	\$ 1,756.04	
2018	\$ 1,568.66	
2019	\$ 2,253.86	
2020	\$ 7,274.85	
2021	\$ 10,931.95	
2022	\$ 35,389.23	
Due from other governments	\$ -	
Tax Foreclosures	\$ 409,936.25	
Warrants Payable		\$ 119,250.53
Withholdings		\$ 15,633.86
Accrued Payroll		\$ 70,121.61
Abandoned Property and Unclaimed Items		\$ 125.36
Deferred Revenue - Real Estate & Pers. Prop.	\$ 147,475.96	
Deferred Revenue - Tax Liens		\$ 373,744.41
Deferred Revenue - Tax Foreclosures		\$ 409,936.25
Deferred Revenue - Motor Vehicle Excise		\$ 59,174.59
Prepaid Taxes		\$ 3,123.46
F/B Reserved for Encumbrances		\$ 79,550.00
F/B Reserved for Expenditures		\$ 534,929.00
F/B Reserved for Continuing Appropriations		\$ 233,479.31
Undesignated Fund Balance		\$ 2,006,088.11
F/B for Appropriation Deficits	\$ -	
	<u>\$ 4,267,019.35</u>	<u>\$ 4,267,019.35</u>

**TOWN OF BOLTON**

As of June 30, 2022

Balance Sheet - Highway Fund

Cash - Unrestricted Checking		\$	24,200.00
Warrants Payable		\$	-
F/B Designated State Grant	\$	24,200.00	
	\$	24,200.00	\$ 24,200.00

Balance Sheet - State Grant Fund

Cash - Unrestricted Checking	\$	742,721.90	
Warrants Payable		\$	611.10
Accrued Payroll		\$	600.64
F/B MASSGIS		\$	2,547.00
F/B Library State Aid		\$	67,467.93
F/B Arts Lottery		\$	9,109.14
F/B Extended Polling Hours		\$	3,841.52
F/B Fire Safety Equipment Grant	\$	14,958.00	
F/B Council on Aging		\$	24,479.21
F/B Community Policing		\$	2,349.16
F/B Bulletproof Vests		\$	404.73
F/B Selective Enforcement Grant	\$	3,594.46	
F/B LEPC Grant		\$	10.00
F/B FEMA Fire Grant		\$	560.00
F/B Public Safety Equipment Grant		\$	2,168.40
F/B Clean Energy		\$	276.22
F/B Clean Energy - Sawyer		\$	975.06
F/B Small Scale Initiative		\$	1,250.00
F/B Emergency Preparedness		\$	8,443.92
F/B Fire VFA		\$	936.81
F/B DEP Grant		\$	23,138.14
F/B HeatSmart Grant		\$	846.50
F/B Green Communities Grant		\$	2,163.48
F/B Cisma Grant		\$	635.14
F/B IT Grant		\$	104.03
F/B Pre-disaster mitigation Grant		\$	16.09
F/B MassWorks Grant	\$	69,524.26	
F/B MVP Grant	\$	5,373.55	
F/B CARES Act Grant		\$	14,860.59
F/B AFG-S Covid Grant		\$	2,838.59
F/B EOPPS Grant		\$	935.00
F/B ARPA Grant		\$	663,704.86
F/B Neighborhood Outreach Grant		\$	1,319.71
F/B Community Compact Cabinet Grant		\$	2,398.00
F/B Emergency Mgt Grant	\$	2,818.80	
	\$	838,990.97	\$ 838,990.97

**TOWN OF BOLTON**

As of June 30, 2022

Balance Sheet - Receipts Reserved for Appropriation

Cash		\$ 755.56
Ambulance Receivable	\$ 320,514.06	
Deferred Revenue - Ambulance		\$ 320,514.06
F/B Reserved - Ambulance	\$ 1,530.46	
F/B Reserved - CTIF		\$ 774.90
	<u>\$ 322,044.52</u>	<u>\$ 322,044.52</u>

Balance Sheet - Revolving Fund

Cash	\$ 428,555.87	
Departmental Receivable	\$ 21,380.00	
Warrants Payable		\$ 3,704.59
Accrued Payroll		\$ 5,584.38
Deferred Revenue - Departmental		\$ 21,380.00
F/B Tax Title Revolving Fund		\$ 216.78
F/B Municipal Software Revolving		\$ 25,967.70
F/B Parks and Rec Revolving		\$ 76,893.37
F/B Police Revolving	\$ 21,380.00	
F/B Conservation Wetland Fees		\$ 64,998.71
F/B Recycling Programs		\$ 2,959.40
F/B Law Enforcement Trust		\$ 906.70
F/B Selectmen Gift		\$ 16.11
F/B Conservation Gift		\$ 4,860.69
F/B Police Gift		\$ 2,367.11
F/B World War II Memorial Gift		\$ 25.00
F/B Library Memorial Fund		\$ 12,430.36
F/B Park & Recreation Gift		\$ 2,086.10
F/B Highway Gift		\$ 400.00
F/B Ambulance Donations		\$ 1,959.46
F/B DARE Gift		\$ 40.24
F/B Cultural Council		\$ 568.29
F/B Conservation Vernal Pool		\$ 25.00
F/B Fire Donations		\$ 175.00
F/B Bolton Flag Fund Gift		\$ 70.00
F/B Fire Outside Details		\$ 3,430.16
F/B Wreath Donations		\$ 1,120.17
F/B Cadet Program		\$ 12,741.00
F/B Sidewalk Replacement Gift		\$ 25,000.00
F/B Hometown Heroes		\$ 1,007.93
F/B MART Revolving Fund		\$ 1,583.06
F/B ALS Revolving Fund		\$ 174,560.63
F/B Veterans COLA		\$ 1,422.00
F/B Eagle Scout Gift		\$ 25.00
F/B Tree Replacement Gift		\$ 10,626.00
F/B Welcome to Bolton Sign		\$ 850.00
F/B Senior Fuel Assistance		\$ 10,282.65
F/B COA Donations		\$ 1,032.28
	<u>\$ 471,315.87</u>	<u>\$ 471,315.87</u>

**TOWN OF BOLTON**

As of June 30, 2022

**Balance Sheet - Consultant Revolving Fund**

Cash - Restricted Savings	\$ 44,248.26	
Warrants Payable		\$ -
F/B Cons. Wetlands and Wildlife Inc.		\$ 1,872.44
F/B Heritage Properties		\$ 500.07
F/B 147 Long Hill Road Conservation		\$ 193.80
F/B 11206931SLFCMR Peer Review		\$ 254.22
F/B 580 Main Conservation		\$ 3,693.00
F/B Syncarpha Solar Project		\$ 300.00
F/B Craftsman Village Peer Review		\$ 1,668.06
F/B Bolton Solar 2 Project		\$ 590.00
F/B Forbush/Main Peer Review		\$ 4,730.00
F/B Hudson Road Subdivision		\$ 57.87
F/B 649 Main Street		\$ 1,810.00
F/B 21 Century Mill Rd Peer Review		\$ 675.00
F/B Environmental Pools Peer Review		\$ 110.00
F/B 62 S Bolton Rd Peer Review		\$ 3,000.00
F/B Still River Commons		\$ 500.00
F/B The Woods at Farm Rd		\$ 6,113.03
F/B Mallard Lane Peer Review		\$ 3,675.00
F/B Alta 580 Main Peer Review		\$ 14,272.57
F/B Sunset Ridge		\$ 233.20
	<u>\$ 44,248.26</u>	<u>\$ 44,248.26</u>

**Balance Sheet - Capital Projects Fund**

Cash	\$ 896,304.27	
Warrants Payable		\$ -
BAN's Payable		\$ 1,173,431.00
F/B Town Hall Repairs		\$ 11,615.91
F/B Taggart Property	\$ 151,756.60	
F/B Spectacle Hill Flood Control	\$ 120,564.04	
F/B Long Hill Road Culvert	\$ 73,922.00	
F/B DPW Truck	\$ (57,500.00)	
	<u>\$ 1,185,046.91</u>	<u>\$ 1,185,046.91</u>

**Balance Sheet - Non-Expendable Trust Fund**

Cash - Restricted Savings	\$ 68,270.13	
F/B Cemetery Perpetual Care Principal		\$ 30,724.13
F/B Houghton High School		\$ 12,000.00
F/B M. Edes Scholarship		\$ 10,000.00
F/B Whitcomb Benevolent		\$ 5,000.00
F/B Sullivan Scholarship		\$ 4,146.00
F/B G. Brown Library		\$ 2,700.00
F/B G. Brown School		\$ 2,700.00
F/B Nursing		\$ 1,000.00
	<u>\$ 68,270.13</u>	<u>\$ 68,270.13</u>

**TOWN OF BOLTON**

As of June 30, 2022

Balance Sheet - OPEB Trust Fund

Cash - Investment	\$ 1,507,003.17	
F/B OPEB Trust Fund		\$ 1,507,003.17
	<u>\$ 1,507,003.17</u>	<u>\$ 1,507,003.17</u>

Balance Sheet - Expendable Trust Fund

Cash - Investment	\$ 337,725.17	
F/B Cemetery Perpetual Care Income		\$ 10,813.37
F/B Gerdon Brown School		\$ 816.57
F/B Lucy Bowen Library		\$ 119.67
F/B Nursing		\$ 11,146.82
F/B Bolton History Fund		\$ 3,513.41
F/B Gerdon Brown Library		\$ 986.65
F/B Houghton School Fund		\$ 2,418.72
F/B Whitcomb Benevolent Fund		\$ 505.68
F/B Conservation Fund		\$ 1,302.23
F/B Sign Fund		\$ 555.37
F/B Dewhurst, Police		\$ 3,803.85
F/B Affordable Housing Trust		\$ 301,742.83
	<u>\$ 337,725.17</u>	<u>\$ 337,725.17</u>

Balance Sheet - Stabilization Fund

Cash - Investment	\$ 1,047,445.35	
F/B Stabilization Fund		\$ 1,047,434.79
F/B Capital Stabilization Fund		\$ 10.56
	<u>\$ 1,047,445.35</u>	<u>\$ 1,047,445.35</u>

Balance Sheet - Private Purpose Fund

Cash - Investment	\$ 4,131.08	
F/B Joan Sullivan Scholarship		\$ 3,621.68
F/B M. Edes Scholarship		\$ 509.40
	<u>\$ 4,131.08</u>	<u>\$ 4,131.08</u>



**TOWN OF BOLTON**

As of June 30, 2022

Balance Sheet - Agency Fund

Cash - Unrestricted	\$ 310,292.45	
Due to Commonwealth		\$ 1,756.25
Guaranteed Deposits		\$ 1,068.56
Conservation Escrow - Danforth Brook		\$ 766.00
Conservation Escrow - Heritage		\$ 5,000.00
Conservation Escrow - Duval & Klasnick		\$ 6,300.00
Conservation Escrow - Century Mill Estates		\$ 127,541.80
Conservation Escrow - Mechlin Bundy Bylaw		\$ 798.00
Conservation Escrow - 1141 Main Street		\$ 1,284.00
Conservation Escrow - GQGC Wetland		\$ 1,500.00
Conservation Escrow - Applewood Construction		\$ 15,779.62
Planning Board Escrow - Driveways		\$ 15,000.00
Planning Board Escrow - Century Mill Estates Old Stone Estates		\$ 30,786.14
Planning Board Escrow - Burnham Rd 4-4C Driveway		\$ 1,000.00
Planning Board Escrow - Woodview Develop.		\$ 2,997.50
Planning Board Escrow - Hudson Rd. Common Driveway		\$ 1,000.00
Planning Board Escrow - Long Hill Rd Parcel 33		\$ 1,000.00
Planning Board Escrow - 153 West Berlin Road		\$ 5,890.00
Planning Board Escrow - Lot 2 Vaughn Hill		\$ 1,000.00
Planning Board Escrow - Main Street 4D/16		\$ 1,000.00
Planning Board Escrow - 34 Fox Run		\$ 1,000.00
Planning Board Escrow - 121 Oak Trail		\$ 1,000.00
Planning Board Escrow - Bolton 2 Solar		\$ 50,000.00
Planning Board Escrow - Tadmor Road Bond		\$ 3,000.00
Planning Board Escrow - Keyes Farm Road Bond		\$ 3,000.00
Zoning Board Escrow - Woods at Farm Road		\$ 3,000.00
Board of Health Escrow - 244-248 Harvard Road		\$ 13,965.90
Board of Health Escrow - 662-664 Main Street		\$ 13,858.68
	<u>\$ 310,292.45</u>	<u>\$ 310,292.45</u>

Balance Sheet - Long Term Debt Group

Amount to be Provided for Payment	\$ 4,430,000.00	
Bonds Payable - Jan 2019 Refunding		\$ 2,315,000.00
Bonds Payable - Aug 2019 Refunding		\$ 2,115,000.00
	<u>\$ 4,430,000.00</u>	<u>\$ 4,430,000.00</u>

TOWN OF BOLTON

Encumbrances and Carry Forwards to Fiscal Year 2023

Town Hall	Master Planning Tech Assist ATM 5/22 Art. 6	0200-10-175-70-72206-ART0	\$	30,000.00
Town Buildings	Town Building lighting/repairs ATM 5/22 Art. 5	0200-10-190-70-72205-ART0	\$	69,100.00
Public Safety	Security Camera System ATM 5/21 Art. 15	0200-20-200-70-72115-ART0	\$	8,445.57
Police	Cruiser Camera System ATM 5/21 Art. 16	0200-20-210-70-72116-ART0	\$	615.41
Ambulance	Ambulance ATM 5/21 Art. 18	0200-20-230-70-72118-ART0	\$	199.05
School	Wastewater Treatment Repair ATM 5/18 Art. 6	0200-30-300-70-72106-ART0	\$	20,444.67
School	FSS Smoke Detector Replacement ATM 5/21 Art 25	0200-30-300-70-72125-ART0	\$	348.00
School	FSS Oil Tank Removal ATM 5/21 Art 26	0200-30-300-70-72126-ART0	\$	30,000.00
Highway	Wastewater Treatment Membrane Repair ATM 5/18 Art. 6	0200-40-421-70-71806-ART0	\$	18,326.61
Highway	Plow Equipment ATM 5/21 Art 20	0200-40-421-70-72120-ART0	\$	10,000.00
Highway	Cemetery Shed ATM 5/22 Art 13	0200-40-421-70-72213-ART0	\$	16,000.00
Highway	Library Driveway Replacement ATM 5/21 Art. 22	0200-60-610-70-72122-ART0	\$	30,000.00

Total Carried Forward				<b>\$ 233,479.31</b>
-----------------------	--	--	--	----------------------

Police	Dell	Ser 0200-20-210-52-52000-ENC0	\$	16,500.00
Police	MHQ	Pol 0200-20-210-52-52000-ENC0	\$	53,750.00
Police	National Grid	rev 0200-20-210-52-52000-ENC0	\$	8,400.00
Police	Canon Financial	rev 0200-20-210-52-52000-ENC0	\$	800.00
Police	Central Square / IMC	lic 0200-20-210-52-52000-ENC0	\$	100.00

Total Encumbered				<b>\$ 79,550.00</b>
------------------	--	--	--	---------------------

<b>Encumbrances</b>	<b>\$ 79,550.00</b>
<b>Articles</b>	<b>\$ 233,479.31</b>
	<b>\$ 313,029.31</b>

REPORT OF THE TOWN ACCOUNTANT  
FOR THE FISCAL YEAR ENDING JUNE 30, 2022

The following is a list of all receipts and expenditures as per warrants, for ALL FUNDS,  
for the period beginning July 1, 2021 through June 30, 2022.

RECEIPTS - GENERAL FUND

INCOME FROM TAXATION:

Personal Property Taxes

2014	(\$50.67)	
2016	(\$2,000.00)	
2021	\$90,211.46	
2022	<u>\$483,595.28</u>	\$571,756.07

Real Estate Taxes

2020	\$16,692.04	
2021	\$209,930.42	
2022	<u>\$23,359,903.04</u>	\$23,586,525.50

Motor Vehicle Excise Taxes

2013	\$50.00	
2014	\$50.00	
2015	\$52.50	
2017	\$76.25	
2018	\$610.10	
2019	\$561.26	
2020	\$5,079.82	
2021	\$179,408.28	
2022	<u>\$818,527.01</u>	\$1,004,415.22

Tax Lien Revenue

\$72,176.66

Rollback Taxes

\$3,948.92

Supplemental Taxes

\$18,781.69

Room Occupancy Tax

\$11,705.39

Meals Tax

\$48,781.29

Penalties & Interest Real & Personal

\$50,907.38

Penalties & Interest Tax Lien

\$17,329.29

Penalties & Interest Motor Vehicle Excise

\$17,354.89

\$146,078.24

CHARGES & FEES:

Registry Release Fees

\$1,620.00

Landfill

\$83,404.25

EV Charging Revenue

\$471.92

Police Admin Fees

\$9,428.71

Rentals

\$7,200.00

Nashoba Board of Health

\$160.00

Town Clerk

\$4,594.12

Cable Fees

\$1,442.87

Planning

\$8,474.00

Board of Appeals

\$3,235.00

Cemetery

\$4,750.00

Police

\$3,922.50

Assessors

\$570.00

Tax Collector

\$9,650.00

Treasurer

\$100.00

Library

\$2,219.88

Conservation Fees

\$5,917.50

Other Departmental - School

\$59,052.30

\$206,213.05

FOR THE FISCAL YEAR ENDING JUNE 30, 2022

LICENSES & PERMITS:

Selectmen	\$12,515.00	
Driveway Permits	\$2,775.00	
Building	\$115,089.76	
Wire	\$17,032.74	
Plumbing	\$19,564.58	
Fire	\$5,286.30	
Dog Licenses	\$14,307.53	
Trench	\$60.00	\$186,630.91

INCOME FROM STATE:

MDM-1 Abatements	\$54,806.00	
Abatements to Blind/Elderly	\$3,012.00	
Chapter 70	\$4,598.00	
Veterans Benefits	\$24,715.00	
Lottery	\$216,992.00	
State Owned Land	\$13,941.00	
Misc. State Revenue	\$30.00	\$318,094.00

FINES:

Court Fines	\$63,213.55	
Parking Fines	\$375.00	\$63,588.55

MISCELLANEOUS:

Earnings on Investments	\$5,932.97	
Cell Tower Revenue	\$159,920.20	
Sale of Fixed Assets	\$4,250.00	
Insurance Refund	\$0.00	
Miscellaneous Revenue	\$5,857.61	
Bond Proceeds	\$0.00	
Transfer from Special Revenue Fund	\$330,120.70	\$506,081.48

TOTAL RECEIPTS - GENERAL FUND

\$26,684,290.29

RECEIPTS - HIGHWAY FUND

RECEIPTS:

Chapter 90	\$30,257.14
------------	-------------

TOTAL RECEIPTS - HIGHWAY FUND

\$30,257.14

RECEIPTS - STATE GRANTS FUND

RECEIPTS:

FEMA/MEMA Funds	\$0.00
ARPA Grant	\$528,163.27
Library State Aid	\$10,049.90
Arts Lottery Council	\$10,404.56
Extended Polling Hours	\$0.00
Fire Safety Equipment	\$8,969.00
Council on Aging	\$29,168.00
Bullet Proof Vests	\$0.00
Selective Enforcement	\$13,600.53
Public Safety Equipment Grant	\$2,329.50
AFG Grant	\$0.00
Green Communities	\$127,573.00
CISMA Grant	\$0.00
ADA Grant	\$0.00
MVP Grant	\$152,182.83
AFG-S Covid Grant	\$0.00
Homeland Security Grant	\$1,716.25
Housing Community Development Grant	\$100,000.00
FEMA Covid 19 Grant	\$4,616.36
Cares Act Grant	\$327,581.54
Wild & Scenic Grant	\$1,275.00
Neighborhood Outreach Grant	\$1,668.03
Community Compact Cabinet Grant	\$4,000.00
DEP Recycling	\$6,600.00
EV Charging Station Grant	\$68,498.00

TOTAL RECEIPTS - STATE GRANTS FUND

\$1,398,395.77

FOR THE FISCAL YEAR ENDING JUNE 30, 2022

RECEIPTS - RECEIPTS RESERVED FOR APPROPRIATION

RECEIPTS:		
Commonwealth Transportation Infrastructure	\$119.30	
Ambulance:		
Charges for Services	\$0.00	
Interest	\$154.84	
TOTAL RECEIPTS - RECEIPTS RESERVED FOR APPROPRIATION		<u>\$274.14</u>

RECEIPTS - REVOLVING FUNDS

RECEIPTS:		
Police Outside Details	\$85,725.74	
Parks and Rec	\$61,505.18	
Municipal Software Fees	\$22,932.94	
Insurance Proceeds	\$51,203.13	
DARE Gift	\$0.12	
Ambulance Donations	\$570.00	
Wreath Donations	\$450.00	
Hometown Heroes	\$900.00	
Police Gift	\$100.00	
Cable Fees	\$101,506.20	
Library Memorial	\$3,095.00	
Park and Rec Gift	\$200.00	
Conservation Wetlands	\$4,725.00	
Tax Title	\$390.87	
Veterans COLA	\$2,844.00	
Injury Indemnity Fund	\$6,714.29	
Sign Gift	\$600.00	
Sidewalk Gift	\$10,000.00	
Fire Outside Details	\$8,572.25	
ALS	\$319,354.58	
MART Van	\$12,758.93	
Senior Fuel Assistance	\$4,350.00	
TOTAL RECEIPTS - REVOLVING FUNDS		<u>\$698,498.23</u>

RECEIPTS - CONSULTANT FUND

RECEIPTS:		
Century Mill Estates Peer Review	\$7.99	
147 Long Hill	\$2,450.00	
580 Main Street	\$3,693.00	
649 Main Street	\$2,000.00	
62 South Bolton Road	\$3,000.00	
Mallard Lane	\$11,000.00	
Alta Nashoba Valley 580 Main	\$27,900.00	
TOTAL RECEIPTS - CONSULTANT FUND		<u>\$50,050.99</u>

RECEIPTS - CAPITAL PROJECTS FUND

RECEIPTS:		
Transfer from General Fund	\$255,163.00	
TOTAL RECEIPTS - CAPITAL PROJECTS FUND		<u>\$255,163.00</u>

FOR THE FISCAL YEAR ENDING JUNE 30, 2022

RECEIPTS - EXPENDABLE TRUST FUNDS

RECEIPTS:

Earned Interest:	
Stabilization	(\$23,830.37)
OPEB Interest	(\$272,561.82)
Affordable Housing	\$454.80
Bolton History	(\$79.90)
Conservation	(\$10.35)
Dewhurst, Police	(\$86.57)
Whitcomb	(\$125.25)
Brown Library	(\$79.97)
Brown School	(\$83.88)
Nursing	(\$276.33)
Houghton School	(\$328.04)
Lucy Bowen Library	(\$2.70)
Cemetery Perpetual Care	(\$945.14)
Sign Fund	(\$12.62)
M. Edes	(\$188.63)
Joan Sullivan	(\$239.09)

CONTRIBUTIONS:

OPEB	\$186,271.00
Conservation	\$500.00

TOTAL RECEIPTS - EXPENDABLE TRUST FUNDS	<u>(\$111,624.86)</u>
---	-----------------------

TOTAL RECEIPTS - ALL FUNDS	<u><u>\$29,005,304.70</u></u>
----------------------------	-------------------------------

TOWN OF BOLTON  
EXPENDITURES-GENERAL FUND-FISCAL YEAR 2022

<u>Department</u>	<u>Budgeted</u>	<u>Transferred</u>	<u>Total Available</u>	<u>Expenses</u>	<u>Encumbered</u>	<u>Unused Balances</u>
GENERAL GOVERNMENT						
Moderator	50.00	0.00	50.00	0.00	0.00	50.00
Selectmen Salary	900.00	0.00	900.00	600.00	0.00	300.00
Selectmen's Expense	18,720.00	(5,000.00)	13,720.00	12,711.40	0.00	1,008.60
Administrator Salaries	214,276.72	0.00	214,276.72	214,276.72	0.00	0.00
Administrator Expenses	4,200.00	0.00	4,200.00	2,508.63	0.00	1,691.37
Advisory Comm. Expenses	185.00	0.00	185.00	160.00	0.00	25.00
Accountant Salary	71,320.64	0.00	71,320.64	71,320.64	0.00	0.00
Accountant Expenses	31,295.00	0.00	31,295.00	30,800.87	0.00	494.13
Assessor's Salaries	49,253.92	0.00	49,253.92	49,253.93	0.00	(0.01)
Assessor's Expense	102,935.00	(5,000.00)	97,935.00	95,593.62	0.00	2,341.38
Treasurer Salaries	88,900.80	0.00	88,900.80	88,900.80	0.00	0.00
Treasurer Expense	26,060.00	1,300.00	27,360.00	27,250.40	0.00	109.60
Tax Collector Salaries	49,527.44	0.00	49,527.44	49,527.44	0.00	0.00
Tax Collector Expense	25,160.00	0.00	25,160.00	24,683.81	0.00	476.19
Human Resource Salaries	8,115.12	0.00	8,115.12	8,114.60	0.00	0.52
Human Resource Expense	5,190.00	0.00	5,190.00	4,953.55	0.00	236.45
Law Committee	70,000.00	287.43	70,287.43	70,287.43	0.00	0.00
MIS Expense	58,548.68	0.00	58,548.68	51,273.45	0.00	7,275.23
Town Clerk Salaries	105,531.84	0.00	105,531.84	105,531.84	0.00	0.00
Town Clerk Expense	5,875.00	0.00	5,875.00	4,911.94	0.00	963.06
Election Wages	2,565.00	0.00	2,565.00	735.00	0.00	1,830.00
Election Expense	3,470.00	401.31	3,871.31	3,657.94	0.00	213.37
Registrars Wages	200.00	0.00	200.00	200.00	0.00	0.00
Registrars Expense	2,950.00	0.00	2,950.00	2,223.57	0.00	726.43
Conservation Comm. Wages	61,547.50	0.00	61,547.50	61,310.13	0.00	237.37
Conservation Comm. Exp.	18,400.00	0.00	18,400.00	11,951.87	0.00	6,448.13
Planning Board Wages	72,352.24	0.00	72,352.24	72,312.66	0.00	39.58
Planning Board Expense	4,250.00	0.00	4,250.00	2,869.83	0.00	1,380.17
Board of Appeals Expense	200.00	0.00	200.00	0.00	0.00	200.00
Agricultural Commission	1,746.00	0.00	1,746.00	0.00	0.00	1,746.00
Economic Development	750.00	0.00	750.00	124.65	0.00	625.35
Town Buildings Expense	141,550.00	30,000.00	171,550.00	169,636.84	0.00	1,913.16
Town Hall Expense	27,865.00	82.35	27,947.35	27,360.24	0.00	587.11
Town Reports	3,700.00	0.00	3,700.00	1,976.12	0.00	1,723.88
Reserve Fund	100,000.00	(99,810.42)	189.58	0.00	0.00	189.58
TOTAL GENERAL GOVERNMENT	1,377,590.90	(77,739.33)	1,299,851.57	1,267,019.92	0.00	32,831.65
PUBLIC SAFETY						
Public Safety Building	210,525.00	7,626.70	218,151.70	191,816.66	25,800.00	535.04
Police Dept. Salaries	1,368,124.32	(110,000.00)	1,258,124.32	1,252,932.35	0.00	5,191.97
Police Dept. Expense	169,525.45	5,000.00	174,525.45	120,145.46	53,750.00	629.99
Fire/EMS Wages	392,259.56	(10,000.00)	382,259.56	375,360.16	0.00	6,899.40
Fire/EMS Expense	143,746.00	0.00	143,746.00	117,578.75	0.00	26,167.25
Building Inspector Wages	31,912.95	0.00	31,912.95	30,344.10	0.00	1,568.85
Building Inspector Expense	2,780.00	0.00	2,780.00	2,746.35	0.00	33.65
Plumbing Inspector Expense	18,836.34	0.00	18,836.34	18,836.22	0.00	0.12
Wiring Inspector Expense	21,836.16	0.00	21,836.16	21,836.10	0.00	0.06
Emergency Management	3,900.00	0.00	3,900.00	3,900.00	0.00	0.00
Animal Control Salary	19,740.06	0.00	19,740.06	19,739.72	0.00	0.34
Animal Control Expense	1,750.00	335.26	2,085.26	2,085.60	0.00	(0.34)
Traffic Lights	1,800.00	0.00	1,800.00	1,453.46	0.00	346.54
Forestry Salary	3,685.26	0.00	3,685.26	3,685.26	0.00	0.00
Forestry Expense	48,500.00	(5,000.00)	43,500.00	20,362.50	0.00	23,137.50
Communication Expense	199,500.00	0.00	199,500.00	199,500.00	0.00	0.00
TOTAL PUBLIC SAFETY	2,638,421.10	(112,038.04)	2,526,383.06	2,382,322.69	79,550.00	64,510.37

TOWN OF BOLTON  
EXPENDITURES-GENERAL FUND-FISCAL YEAR 2022

<u>Department</u>	<u>Budgeted</u>	<u>Transferred</u>	<u>Total Available</u>	<u>Expenses</u>	<u>Encumbered</u>	<u>Unused Balances</u>
<b>SCHOOLS</b>						
Nashoba School District	16,317,623.00	0.00	16,317,623.00	16,317,623.00	0.00	0.00
Minuteman Vocational	664,408.00	0.00	664,408.00	664,408.00	0.00	0.00
Post Secondary Voc Ed	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>TOTAL SCHOOLS</b>	<b>16,982,031.00</b>	<b>0.00</b>	<b>16,982,031.00</b>	<b>16,982,031.00</b>	<b>0.00</b>	<b>0.00</b>
<b>PUBLIC WORKS &amp; OTHER</b>						
Highway Dept. Wages	720,347.68	0.00	720,347.68	699,945.92	0.00	20,401.76
Highway Dept. Expense	139,235.00	(15,000.00)	124,235.00	126,188.92	0.00	(1,953.92)
Highway Improvement Wages	6,000.00	0.00	6,000.00	1,440.00	0.00	4,560.00
Highway Improvement Expenses	203,100.00	(25,000.00)	178,100.00	167,877.87	0.00	10,222.13
Snow & Sand Wages	38,000.00	0.00	38,000.00	58,021.37	0.00	(20,021.37)
Snow & Sand Expenses	142,000.00	218,049.37	360,049.37	340,028.00	0.00	20,021.37
Street Lights	8,100.00	0.00	8,100.00	8,047.73	0.00	52.27
Transfer Station Wages	51,385.20	0.00	51,385.20	45,333.25	0.00	6,051.95
Transfer Station Expense	175,600.00	(10,000.00)	165,600.00	160,420.38	0.00	5,179.62
Landfill	6,100.00	0.00	6,100.00	6,001.71	0.00	98.29
Sewer	8,700.00	4,500.00	13,200.00	10,818.55	0.00	2,381.45
Water	5,000.00	0.00	5,000.00	3,783.33	0.00	1,216.67
Cemetery	<u>8,000.00</u>	<u>0.00</u>	<u>8,000.00</u>	<u>3,035.00</u>	<u>0.00</u>	<u>4,965.00</u>
<b>TOTAL PUBLIC WORKS &amp; OTHER</b>	<b>1,511,567.88</b>	<b>172,549.37</b>	<b>1,684,117.25</b>	<b>1,630,942.03</b>	<b>0.00</b>	<b>53,175.22</b>
<b>HEALTH</b>						
Animal Inspector Salary	1,479.79	0.00	1,479.79	1,479.66	0.00	0.13
Board of Health Wages	36,468.30	0.00	36,468.30	36,740.28	0.00	(271.98)
Board of Health Expenses	15,315.30	692.30	16,007.60	15,600.06	0.00	407.54
Nurse Expense	<u>6,654.90</u>	<u>0.00</u>	<u>6,654.90</u>	<u>6,654.32</u>	<u>0.00</u>	<u>0.58</u>
<b>TOTAL HEALTH</b>	<b>59,918.29</b>	<b>692.30</b>	<b>60,610.59</b>	<b>60,474.32</b>	<b>0.00</b>	<b>136.27</b>
<b>CHARITIES &amp; VETERANS</b>						
Council on Aging Salary	76,049.58	0.00	76,049.58	76,039.38	0.00	10.20
Council on Aging Expenses	17,250.00	0.00	17,250.00	15,324.21	0.00	1,925.79
Veterans Salary	5,383.05	0.00	5,383.05	5,176.00	0.00	207.05
Veterans Expense	<u>35,050.00</u>	<u>0.00</u>	<u>35,050.00</u>	<u>32,248.37</u>	<u>0.00</u>	<u>2,801.63</u>
<b>TOTAL CHARITIES AND VETERANS</b>	<b>133,732.63</b>	<b>0.00</b>	<b>133,732.63</b>	<b>128,787.96</b>	<b>0.00</b>	<b>4,944.67</b>
<b>CULTURE &amp; RECREATION</b>						
Library Salaries	303,874.94	10,525.00	314,399.94	313,966.43	0.00	433.51
Library Expense	151,870.44	6,476.77	158,347.21	155,257.49	0.00	3,089.72
Recreation Wages	31,093.23	0.00	31,093.23	27,690.05	0.00	3,403.18
Parks & Recreation Expense	13,485.00	1,770.44	15,255.44	15,255.44	0.00	0.00
Historical Commission	6,150.00	0.00	6,150.00	6,045.52	0.00	104.48
Memorial Day	<u>2,800.00</u>	<u>0.00</u>	<u>2,800.00</u>	<u>2,595.38</u>	<u>0.00</u>	<u>204.62</u>
<b>TOTAL CULTURE &amp; RECREATION</b>	<b>509,273.61</b>	<b>18,772.21</b>	<b>528,045.82</b>	<b>520,810.31</b>	<b>0.00</b>	<b>7,235.51</b>



TOWN OF BOLTON  
EXPENDITURES-GENERAL FUND-FISCAL YEAR 2022

<u>Department</u>	<u>Budgeted</u>	<u>Transferred</u>	<u>Total Available</u>	<u>Expenses</u>	<u>Encumbered</u>	<u>Unused Balances</u>
UNCLASSIFIED						
<i>Debt Principal:</i>						
Aug 2019 Refunding Bond	330,000.00	0.00	330,000.00	330,000.00	0.00	0.00
Jan 2019 Refunding Bond	475,000.00	0.00	475,000.00	475,000.00	0.00	0.00
Taggart Property	55,000.00	0.00	55,000.00	55,000.00	0.00	0.00
DPW Truck	57,500.00	0.00	57,500.00	57,500.00	0.00	0.00
Long Hill Road Culvert	15,262.00	0.00	15,262.00	15,262.00	0.00	0.00
Spectacle Hill Flood Control	24,657.57	0.00	24,657.57	24,657.57	0.00	0.00
<i>Debt Interest:</i>						
Aug 2019 Refunding Bond	97,800.03	0.00	97,800.03	97,800.03	0.00	0.00
Jan 2019 Refunding Bond	111,750.00	0.00	111,750.00	111,750.00	0.00	0.00
Taggart Property	8,800.00	(11,000.00)	(2,200.00)	3,994.50	0.00	(6,194.50)
DPW Truck	2,990.00	0.00	2,990.00	150.38	0.00	2,839.62
Long Hill Road Culvert	2,136.68	0.00	2,136.68	954.72	0.00	1,181.96
Spectacle Hill Flood Control	3,945.21	0.00	3,945.21	1,718.56	0.00	2,226.65
State Assessments	74,599.00	0.00	74,599.00	74,599.00	0.00	0.00
County Retirement Assess.	602,296.00	0.00	602,296.00	602,296.00	0.00	0.00
Workers Compensation	25,319.00	0.00	25,319.00	25,319.00	0.00	0.00
Unemployment	0.00	0.00	0.00	0.00	0.00	0.00
Health Ins. - Town Share	580,965.76	8,763.49	589,729.25	589,729.25	0.00	0.00
OPEB Trust Fund	186,271.00	0.00	186,271.00	186,271.00	0.00	0.00
Life Insurance - Town Share	1,400.00	0.00	1,400.00	1,146.79	0.00	253.21
Medicare Ins. - Town Share	56,745.28	0.00	56,745.28	53,834.22	0.00	2,911.06
Other Insurance	119,074.00	0.00	119,074.00	115,737.00	0.00	3,337.00
Transfer out	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,743.00</u>	<u>0.00</u>	<u>(2,743.00)</u>
TOTAL UNCLASSIFIED	2,831,511.53	(2,236.51)	2,829,275.02	2,825,463.02	0.00	3,812.00
CURRENT YR EXPENDITURE TOTAL	26,044,046.94	(0.00)	26,044,046.94	25,797,851.25	79,550.00	166,645.69

TOWN OF BOLTON  
EXPENDITURES-GENERAL FUND-FISCAL YEAR 2022

<u>Department</u>	<u>Budgeted</u>	<u>Transferred</u>	<u>Total Available</u>	<u>Expenses</u>	<u>Encumbered</u>	<u>Unused Balances</u>
ENCUMBRANCES & CARRY FORWARDS FROM FISCAL YEAR 2021						
Prior Year Bills	0.00	226.52	226.52	166.52	0.00	60.00
Accountant Expenses	34.04	0.00	34.04	34.04	0.00	0.00
Assessor Expenses	1,015.99	0.00	1,015.99	929.99	0.00	86.00
Conservation Expenses	4,500.00	0.00	4,500.00	3,549.75	0.00	950.25
Master Planning Tech	0.00	30,000.00	30,000.00	0.00	0.00	30,000.00
Town Buildings	363.15	0.00	363.15	363.15	0.00	0.00
Town Building Repairs	0.00	69,100.00	69,100.00	0.00	0.00	69,100.00
Town Building Evaluation	50,000.00	0.00	50,000.00	50,000.00	0.00	0.00
Public Safety Expenses	18,300.00	0.00	18,300.00	15,958.46	0.00	2,341.54
Diesel Exhaust Filter	49,252.40	0.00	49,252.40	0.00	0.00	49,252.40
Security Camera System	16,018.00	0.00	16,018.00	7,572.43	0.00	8,445.57
Cruiser Camera System	9,415.00	0.00	9,415.00	8,799.59	0.00	615.41
New Ambulance	257,000.00	0.00	257,000.00	256,800.95	0.00	199.05
FSS Window Repair	14,335.00	0.00	14,335.00	14,335.00	0.00	0.00
Wastewater Treatment Repairs	40,178.61	0.00	40,178.61	19,733.94	0.00	20,444.67
FSS Boiler Replacement	91,660.00	0.00	91,660.00	91,660.00	0.00	0.00
Emerson Air Duct Cleaning	19,795.00	0.00	19,795.00	19,795.00	0.00	0.00
FSS Smoke Detectors	14,000.00	0.00	14,000.00	13,652.00	0.00	348.00
FSS Oil Tank Removal	30,000.00	0.00	30,000.00	0.00	0.00	30,000.00
DPW Expenses	40,259.36	0.00	40,259.36	21,372.12	0.00	18,887.24
Wastewater Treatment Repairs	23,542.91	0.00	23,542.91	5,216.30	0.00	18,326.61
S.Bolton/Spec Engineering	10,750.85	0.00	10,750.85	10,750.85	0.00	0.00
Wattaquodock Culvert	784.80	0.00	784.80	784.80	0.00	0.00
Plow Equipment	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
S. Cemetery Facilities Shed	0.00	16,000.00	16,000.00	0.00	0.00	16,000.00
Library Driveway	30,000.00	0.00	30,000.00	0.00	0.00	30,000.00
COA Expenses	55.98	0.00	55.98	55.98	0.00	0.00
Library Expenses	3,545.42	0.00	3,545.42	3,545.42	0.00	0.00
Parks and Rec Expenses	18.22	0.00	18.22	0.00	0.00	18.22
 FISCAL YEAR 2021	 734,824.73	 115,326.52	 850,151.25	 545,076.29	 0.00	 305,074.96
 TOTAL EXPENDITURES - GENERAL FUND				<u>26,422,477.54</u>		

## TOWN CALENDAR AND STAFF CONTACTS

MEETING CALENDAR	MEETING DAY	TIME	STAFF CONTACT	PHONE
Advisory Committee	Tuesdays -as needed	7pm	Jenny Jacobsen	978-779-2297
Agricultural Commission	3 <sup>rd</sup> Tuesday	7:30 pm		
Animal Control			Phyllis Tower	978-779-2276
Zoning Board of Appeals	1 <sup>st</sup> and 3 <sup>rd</sup> Wednesday -as needed	7:30 pm	Todd Miller	978-779-3308
Cemetery Committee	-as needed		Leslie Caisse	978-779-6402
Conservation Commission	1 <sup>st</sup> and 3 <sup>rd</sup> Tuesday	7:30 pm	Rebecca Longvall	978-779-3304
Council on Aging	1 <sup>st</sup> Tuesday	10:00am	Lisa D'Eon	(978)779-3313
Senior Center	Tuesday, Wednesday and Thursday	10am – 2pm	Heather Goodsell	(978)779-3314
Economic Development Committee	1 <sup>st</sup> and 3 <sup>rd</sup> Monday	7pm	Todd Miller	(978)779-3308
Fire/EMS	Tuesday	7pm	Chief Legendre	(978)779-2276
Health, Board of	2 <sup>nd</sup> and 4 <sup>th</sup> Tuesday	6:30 pm	Kristen Zina	(978)779-3301
Historical Commission	1 <sup>st</sup> and 3 <sup>rd</sup> Wednesday	7pm		
Housing Authority	-as needed			978-779-3308
Library Trustees	Monthly as posted		Kelly Collins	(978)779-2839
NRSD School Committee	Thursdays as posted	6pm		(978)779-0539
Nurse, Town	3 <sup>rd</sup> Thursday At Country Manor	9:30 – 11:30	Tamara Bedard	(978)772-3335 ext. 340
Parks & Recreation	1 <sup>st</sup> Monday	7pm	Lisa Sheppple	(978)598-5236
Planning Board	2 <sup>nd</sup> & 4 <sup>th</sup> Wednesday	7:30 pm	Todd Miller	(978)779-3308
Police-Dispatcher	NON-EMERGENCY			(978)779-2276
Public Ways Safety Committee	2 <sup>nd</sup> & 4 <sup>th</sup> Wednesday	7:00 pm		(978)779-2297
Public Works, Department of				(978)779-6402
Selectmen, Board of	Thursdays	7:00 pm	Jenny Jacobsen	(978)779-2297
Tax Collector			Michelle Carlisle	(978-779-6116
Town Clerk			Pam Powell	(978)779-2771
Town Clerk Assistant			Jennifer Marquis	(978)779-2771
Town Accountant			Ninotchka Rogers	978-779-3310
Town Administrator			Donald Lowe	(978)779-3300
Town Secretary			Jenny Jacobsen	(978)779-2297
Town Planner			Todd Miller	(978)779-3308
Treasurer			Kristen Noel	(978)779-3310
Tree Warden			Mark Caisse	(978)779-6402
Veterans Agent			Brian Stearns	(978)568-9635

*\*This reference list is current as of time of print (April 2023) and may not reflect reporting year.*

<b>STAFF CONTACTS</b>	
<b>Animal Control</b>	<b>(978)772-1900</b>
<b>Assistant to the Town Administrator</b>	<b>(978) 779-2297</b>
<b>Assessors</b>	<b>(978) 779-5556</b>
<b>Board of Health</b>	<b>(978) 779-3301</b>
<b>Building Department</b>	<b>(978) 779-3301</b>
<b>Building Inspector</b>	<b>(978) 779-3312</b>
<b>Conservation Commission</b>	<b>(978) 779-3304</b>
<b>Council on Aging</b>	<b>(978) 779-3313</b>
<b>Parks and Recreation</b>	<b>(978) 598-5236</b>
<b>Tax Collector</b>	<b>(978) 779-6116</b>
<b>Building Inspector</b>	<b>(978) 779-3312</b>
<b>Conservation Commission</b>	<b>(978) 779-3304</b>
<b>Council on Aging</b>	<b>(978) 779-3313</b>
<b>Parks and Recreation</b>	<b>(978) 598-5236</b>
<b>Public Library</b>	<b>(978) 779-2839</b>
<b>Public Safety</b>	<b>(978) 772-1900</b>
<b><del>Non-Emergency #</del></b>	
<b>Public Works</b>	<b>(978)779-6402</b>
<b>Tax Collector</b>	<b>(978) 779-6116</b>
<b>Town Administrator</b>	<b>(978) 779-3300</b>
<b>Town Clerk</b>	<b>(978) 779-2771</b>
<b>Town Planner</b>	<b>(978) 779-3308</b>

### **IN CASE OF EMERGENCY**

**Ambulance 911**

**Fire 911**

**Police 911**

[www.townofbolton.com](http://www.townofbolton.com)