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Council On Aging Board Meeting Agenda

Date:

Tuesday, November 28, 2023 - 10:00am

Senior Center Community Room at the Bolton Country Manor, 600 Main St.

Related Event:

[Council On Aging Board Meeting](#)

Council On Aging Board Meeting Agenda 11/28/23

10:00am -10:05am Citizen's Comments

10:05am - 10:15am Reading of Minutes from October 2023 COA Meeting

Approval of October 2023 COA Minutes

Financial Report

10:15 – 11:30pm FOBS Update

Holiday Luncheon Update

Outreach/Program Coordinator's Report

Other Board Concerns and Discussion

Director's Report

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Town of Bolton C.O.A. Meeting
November 28, 2023

Meeting at the Senior Center

Members Present: Panny Gerken, Chair; Alice Roemer, Barbara Brown, Tom Byron, Chuck McCormack, Corinne Mackie, Janet Smith, Shirley Sefton, Molly Myers
Lisa D'Eon, Heather Goodsell, FOBS Mary Ciummo

A quorum being present, the meeting opened about 10:04 AM.

The minutes from the October COA meeting were approved.

Financials: Warrant is good; Grant has a slight bump-up. See handout.

FOBS: thanks for helping with the successful Thanksgiving dinner at Davis Hall. Dec. 16, 10 am is assembly then delivery of 60 Christmas baskets, at the Public Safety Building, Mary Boyd in charge, Molly's girl scouts will help. Dec. 19 is carols, but no pianist yet.

Newport Playhouse trip cancelled due to lack of signups. December Holiday luncheon final signups needed now. Our cost is \$29.99 per person, plus gratuity; attendees pay \$15.

Heather's Outreach report: See handout. Looking forward to 2024 events. The end of GoBolton funding presents us with a transportation shortfall; new options are needed. MART 3 year bus program starts soon, but drivers will not help riders to get on or off the bus. MART software pilot has been ongoing for 3 years and is almost fully complete. Fuel assistance will need additional funds this year.

Perhaps some COA programs should be opened up to the whole community, held in evenings, perhaps at the library? Write ideas down to Heather. The new High School tax hit will begin January, 2025.

There's a need to educate newcomers on how the town works, create a sense of community, differentiate what I can do for the town, what the town can do for me. Email ideas to Panny.

Director's Report: [Welcome back Lisa!] Fiscal year '25 is done, level funded. Lisa and Heather salaries are on the Town budget. State Grant items will need to be justified. Town Report is coming up. Thanks to Heather for all the exceptional work while Lisa was out. The new printer is horrible; we need one that can actually do the workload required.

Next COA meeting is December 19, at 9 am.

The meeting adjourned at 11:22.

Respectfully submitted: Tom Byron

November 2023 COA Meeting Outreach/Programs

December is going to be a busy month! We have the Holiday Luncheon, Liberty Bones performing, Therapy Gardens coming to present "Forget the Fruitcake, Edible Gifts People Want!", RHR is doing another session of Selling Your Treasures, Reiki and the Grief Support group will continue, Michelle is doing a Holiday Crafternoon, we will be showing It's a Wonderful Life as our movie and the Veteran's Agent is coming for coffee!

Because of VERY low reservations/interest, we have canceled the Newport Playhouse trip scheduled for December 13th. Only 8 people had signed up.

For 2024 I would like to focus more programing on "Setting Yourself Up For A Successful Future". I have been in touch with an attorney that does presentations on topics such as 7 Documents Everyone Should Have, Planning Ahead: Strategies for Long Term Care and more. I would like Nashoba Nursing to do a Fall Prevention talk. I would like home care agencies and adult day health facilities to come in and give guidance as to what these avenues offer. I hope to get a bank or financial planner to come in and talk about Money Management and more.

The GoBolton grant funding is going to expire at the end of December. I have been working with Pam Harding, Don and Mass Development to see if we could get an extension. Without this grant we won't be able to provide rides at the capacity we are currently. I have been looking into other grant opportunities, but most are very time consuming and would require a lot of hours dedicated to working on them. I have also been working with Pam on the reporting that is required for MAPC, all of the information needed is on the ridership, usage, etc.

Bolton Council on Aging
November 2023 FY2024

<u>Category</u>	<u>Total Year Budget</u>	<u>Spent Year-To-Date</u>	<u>Spent %</u>	<u>Balance Remaining</u>
Town Warrant				
<u>Fixed</u>				
Salary	\$ 56,117.00	\$22,662.99	40.39%	\$ 33,454.01
Wages	\$ 42,026.00	\$16,972.20	40.38%	\$ 25,053.80
Software Support	\$ 1,200.00	\$ 1,190.00	99.17%	\$ 10.00
Building Lease	\$ 4,551.00	\$ 4,087.00	89.80%	\$ 464.00
Cable/DSL	\$ 1,200.00	\$ 551.40	45.95%	\$ 648.60
Telephone	\$ 600.00	\$ 123.01	20.50%	\$ 476.99
Subtotal-Fixed	\$ 105,694.00	45,586.60	43.13%	\$ 60,107.40
<u>Discretionary</u>				
Purchased Services	\$ 3,800.00	\$ 1,600.00	42.11%	\$ 2,200.00
Supplies	\$ 4,500.00	\$ 726.86	16.15%	\$ 3,773.14
Subtotal-Discretionary	\$ 8,300.00	\$ 2,326.86	28.03%	\$ 5,973.14
Total Warrant Spending	\$ 113,994.00	\$47,913.46	42.03%	\$ 66,080.54
<u>Grant</u>				
Lisa- Extra 3 hours	\$ 6,859.00	\$ 2,513.98	36.65%	\$ 4,345.02
Fitness/Balance	\$ 4,680.00	\$ 924.00	19.74%	\$ 3,756.00
Classes-Art/Garden Therapy	\$ 6,450.00	\$ 1,600.00	24.81%	\$ 4,850.00
Holiday Luncheon	\$ 1,200.00	\$ -	0.00%	\$ 1,200.00
Transportation/misc.	\$ 1,065.00	\$ 757.57	71.13%	\$ 307.43
Total Grant Spending	\$ 20,254.00	\$ 5,795.55	28.61%	\$ 14,458.45
State Grant Balance 2023	\$ 12,349.00			
50% 2024 State Grant	\$ 9,065.00	(amount increased fr om \$8598)		
Total State Grant Available	\$ 21,414.00			\$ 15,618.45
 FY 22 Earmarked Fund	 \$ 19,640.00			
 Fuel Assitance Balance	 \$ 6,657.72			
 GO Bolton Balance	 \$ 5,724.00			