

ADVISORY COMMITTEE MEETING

November 14, 2023

6:30

Virtual, via Zoom

Members present: Craig Lauer, Bob Guerriero, Don Cole, Omid Gharony, Greg Myers and Bill Nickles

Members absent: None

Call to order: The meeting was called to order at 6:30 PM. The entire meeting can be viewed by going to:

[Bolton Access TV - Advisory Committee Meeting](#)

Agenda Item #1: Transfer Request

- Board of Health request \$3,750 for expenses related to beaver removal.
- This was discussed in a previous meeting.
- Motion to approve transfer request by Craig Lauer, seconded by Bill Nickles: **VOTED AND PASSED UNANIMOUS (6-0).**

Agenda Item #2: Transfer Request

- Unemployment claim for \$9,202.75.
- This may only cover a portion of the overall claim.
- The town does have a very low risk rating for claims and rarely face unemployment claims.
- Motion to approve transfer request by Craig Lauer, seconded by Don Cole: **VOTED AND PASSED UNANIMOUS (6-0).**

Agenda Item #3: Advisory Calendar

- Bob Guerriero reviewed the calendar.
- First meeting will be in December for a preliminary review of the budget.
- Meetings with presentations from Department heads will begin January 9 and continue weekly.
- If an Advisory Committee member knows they are not able to make a meeting they should inform Bob Guerriero to ensure that we have a quorum.
- May 3, 2024 is Town Meeting.

Agenda Item #4: Committee Business

- Discussion of the review of financial policies.
- Greg Myers discussed his findings in Capital Planning and Debt Management.
- Don Cole discussed his finding on Reconciliation and Disbursements.

- The committee will continue to work on this and present findings in a future meeting.
- Motion to approve meeting minutes from August 22, 2023 by Craig Lauer, seconded by Don Cole: **VOTED AND PASSED UNANIMOUS (6-0)**.

Meeting adjourned at 7:20 PM.

Approved by the Advisory Committee